

2020-21



Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NAAC, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)
Aziznagar Gate, C.B. Post, Hyderabad-500 075

Date: 08-09-2020

OFFICE ORDER

With a view to resolve the women grievances in the college campus, the management is pleased to appoint the following staff members in the Women Grievance and Redressal Committee for the Academic Year 2010-21

S. No	Name of the Member	Dept	Role in the Committee
1	Dr. A. Padmaja	Principal	Chairperson
2	Dr. Pallavi Badry	Civil	Member
3	Dr D. Aruna Kumari	CSE	Member
4	Mrs. G. Srilatha	H&S	Member
5	Mrs. M. Sujatha	H&S	Member
6	Mrs. V. Vijayalaxmi	EEE	Member
7	Mrs. T. Devi	IT	Member
8	Mrs. J. Emeema	Mech	Member
9	Mrs. Pavani	ECE	Member
10	Mrs. Suneela Bharathi	MBA	Member

DIRECTOR

Copy to:

Principal
Dean Examination
All the Head of the Departments
All Members of the Committee
Academic Coordinator
Controller of Examination
Senior Administrative Officer

PRINCIPAL

Vidya Jyothi Institute of Technology
Himaynagar (Vill), C B. Post.
Hyderabad-75.



Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NAAC, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)
Azimnagar Gate, C.B. Post, Hyderabad-500 075

Date: 15-10-2020

OFFICE ORDER

Further to the complaints received from the following Requesters / Complainants

1. K. Tejal, II/II EEE, 18911A0269
2. Archana, II/II CSE, 18911A0501
3. Navya Sri, III/II EEE, 17911A0218
4. G. Sharadha, II/II EEE, 18911A0213
5. Y. Sai Manisha, II/II IT, 18911A1232
6. V. Yamuna, III/II IT, 17911A1254
7. D. Prathima, III/IT, 17911A1208
8. Some more students and faculty from all departments (Letters are attached)

regarding accommodation for girl students, faculty and bus facility for all needy students & Faculty, the "Women Grievance and Redressal Committee" is directed to conduct a detailed discussion with college Transportation department and college management and submit the report on or before 16-10-2020

DIRECTOR

Copy to:

Principal
All Members of the Committee

PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (VIII), C. B. Post.
Hyderabad-75



Vidya Jyothi Institute of Technology

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(Accredited by NAAC, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)

Aziznagar Gate, C.B. Post, Hyderabad-500 075

Date: 16-10-2020

ENQUIRY REPORT

Submitted by the Women's Grievance and Redressal Committee

Committee Members present for enquiry;

S. No	Name of the Member	Dept	Role in the Committee
1	Dr. A. Padmaja	Principal	Chairman
2	Dr. Pallavi Badry	Civil	Member
3	Dr D Aruna Kumari	CSE	Member
4	Mrs. G. Srilatha	H&S	Member
5	Mrs. M. Sujatha	H&S	Member
6	Mrs. V. Vijayalaxmi	EEE	Member
7	Mrs. T. Devi	IT	Member
8	Mrs. J. Emeema	Mech	Member
9	Mrs. Pavani	ECE	Member
10	Mrs. Suneela Bharathi	MBA	Member


Name of the Claimants called during the Enquiry Meeting

1. K. Tejal, II/II EEE, 18911A0269
2. Archana, II/II CSE, 18911A0501
3. Navya Sri, III/II EEE, 17911A02218
4. G. Sharadha, II/II EEE, 18911A0213
5. Y. Sai Manisha, II/II IT, 18911A1232
6. V. Yamuna, III/II IT, 17911A1254
7. D. Prathima, III/IT, 17911A1208
8. Some more students and faculty from all departments (Letters are attached)

Further to the request received from the above Claimants, regarding the provision for accommodation and free bus transportation to attend offline exams after COVID-19, a detailed discussion was conducted by the Women's Grievance and Redressal Committee with students and believed that it is an optimum reason to ask.

Committee Recommendations

Hence the Committee is recommending the Director to provide accommodation and free bus transportation to the college.


PRINCIPAL
Vidya Jyothi Institute of Technology
Himavatnagar (Vill), C B. Post,
Hyderabad-75



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

Members' signatures

S.No	Name of the Member	Department	Role in the committee	Signature
1.	Dr A Padmaja	Principal	Chairperson	
2.	Dr. Pallavi Badry	Civil	Member	
3.	Dr. D. Aruna Kumari	CSE	Member	
4.	Mrs G Srilatha	H&S	Member	
5.	Mrs. M Sujatha	H&S	Member	
6.	Mrs. V Vijayalaxmi	EEE	Member	
7.	Mrs T Devi	IT	Member	
8.	Mrs. J Emeema	Mech	Member	
9.	Mrs. Pavani	ECE	Member	
10.	Mrs. SuneelaBharathi	MBA	Member	

PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75.



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Aziznagar Gate, C.B. Post, Hyderabad-500 075


Date: 17-10-2020

NOTICE

Further to the enquiry report submitted by the Women's Grievance and Redressal Committee on request from girl students to provide accommodation and bus transportation facility for attending offline exams. I am hereby directing the principal to take the following action(s).

1. Make arrangements to provide accommodation for girl students.
2. Make arrangements to provide bus transportation facility for all students.
3. Make a circular to girl students for information to utilise the accommodation facility from 18-10-2020 onwards until the further orders
4. Make a circular to the all the students including boys saying that that they can utilise the bus transportation facility from 18-10-2020 onwards until the further orders


DIRECTOR


PRINCIPAL
Vidya Jyothi Institute of Technology
Himaynagar (Vill), C B. Post
Hyderabad-75.



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

Date: 17-10-2020

CIRCULAR

All the students are informed to utilise the Bus Facility and Hostel accommodation for girl students from 18-10-2020. For further information contact your HOD and Transportation department.


Principal

Copy to:

Principal
Dean Examination
All the Head of the Departments
All Members of the Committee
Academic Coordinator
Controller of Examination
Senior Administrative Officer



PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75

Date: 7/10/2020
Place: Azimnagar

To,
The Womens guidance cell
VJIT

Sub: Requesting for Accommodation Regarding

Respected Sir/Madam,

I k. Tejal bearing Roll NO 18911A0269,
II/II Sem EEE, facing problem for
Accommodation due to Covid pandemic,

I request you to make necessary
arrangement for accommodation during
exam times

Thanking you
Yours faithfully
k. Tejal

forwarded
to Director sir
for further
enquiry.
A. K. S. / 25/10/2020

A. K. S.
PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75.

Date: 15/10/2020
Hyderabad

To,

The principal,
VJIT,

Subj: Request for accomodation

I am a student of CSE branch
bearing a roll number 18911A0501.
Mam please arrange the accomodation
facilities to stay as the outside
hostels are not open. So please
kindly look into this issue.

Thanking you

Yours obediently

Archana



PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post.
Hyderabad-75.

Dt: 8/10/2020.

To,

The women's Grievance cell
V.J.I.T

sub:- Requesting for providing accomodation - Reg

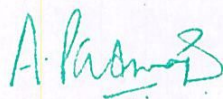
Respected madam,

I Navya sri bearing Roll NO 17911A0218, studying yr III / II Sem in E.E.E Department, I came to hyderabad to write semester exams, but I am facing problems to get accomadation due to the pandemic situation. consider my request and do the needful.

Thanking you,

Yours faithfully.

Navya sri
(17911A0218)



PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75.

Dt: 18/10/2020

To,
The women's Grievance cell,
V. J. I. T.

Sub: Requesting for Transport facility - Reg.

Respected Madam,

I G. SHARADHA bearing Roll no 18911A0213
studying in II/II sem EEE Dept. facing problem
Regarding Transport facility due to covid-pandemic
situation as I need to attend examination at
College. consider my request and do the
needful.

Thanking you,

Yours faithfully,

G. SHARADHA
(18911A0213)



PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75.

Date: 17/10/2020

To
The IT Dept.
Women Grievance - Cell

Sub: Request regarding hostel
accommodation and transportation
facilities.

Respected madam,

I Y. Sai manisha

IT Dept II year, representing on behalf
of few girl students. Due to Covid-19
few girl students facing problem with respect
to accommodation and transportation for safe
writing of Examinations. please do the
needful.

forwarded to
Women Grievance
Redressal Committee

Thanking you

(S)

PRINCIPAL
Vidya Jyoti Institute of Technology
Himayatnagar (Vill), C B. Post.
Hyderabad-75.

Manisha
Yours faithfully
Y. Sai manisha
IT - II year.
(CCR)

Date: 5/6/2020

To

The women - Grievance - cell
UGIR

Respected madam,

We D. Prathima, and Yamuna. V

from IT II year, used to stay in hostel,
Due to COVID-19, it is very much difficult
for us to come and write semester Exams
without accomodation.
Therefore we request you to kindly give
us necessary support.

V. Yamuna
(17911A1254) Yamuna
D. Prathima
(17911A1208) D. Prathima

A. Prasad

PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (VIII), C. B. Post.
Hyderabad-75.

Date: 06/10/2020,
Hyderabad.

To
The women Grievance cell,
VJIT,
Hyderabad-75.

Sub: Request for Accommodation and transport
facility for girl students for 1 week; Reg-

Respected madam

I pavani. K working as Associate professor
in ECE department, bring to your notice
regarding arrangement of Accommodation and
transport facility for II yr and III yr students
for one week i.e during 6/10/2020 to 13/10/2020.
so I request you to consider and do the
needful.

Thanking you sir

1. V. Likhitha - Likhitha
Rachasree - R
Anusha. K - K.A
K. Hemavitha - hem
Anusha - A
Nandini - A
Shivisha - shuf
Pushpa - P
Deekshitha - D

Harini - H
Epsita - E
Sejal - Sejal
Priya - P
S - S
Saisha - Saisha
Manisha - M
Divya - D

yours faithfully,
K. Pavani
Associate prof in ECE,
VJIT
Hyderabad.

A. Pavani
PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C.B. Post,
Hyderabad-75.

8/10/20,
Aziznagar.

To
The Womens grievances cell, Mech. Dept,
VJIT,
Aziz Nagar.

Respected Mam,

sub Requesting for accomodation & transport facilities
req.

I P. Vyshnavi, of II B.Tech, ME Dept,

VJIT, requesting you to arrange for Hostel and
transport facility to college campus, as I couldn't
find proper hostel and transport facility during this
COVID pandemic. I kindly request you to arrange
the necessary facilities as required.

Thanking you,

Yours sincerely,
P. Vyshnavi,
II B.Tech, ME.

A. K. S.

PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Poz.
Hyderabad-75.

Date:- 6/10/20

To
The women's grievance cell, mech Dept,
VJIT
Aziz Nags.

Respected mam,

Sub: Requesting for accomodation & transport facilities

I G. Srisisha, studying III B. tech, me, at VJIT, requesting you to arrange for accomodation & transport facility beside and come to college campus, as during this pandemic, couldn't find proper hostel & transport facility. So, kindly requesting you to look into this issue & arrange the required facilities as requested.

Thanking you.

Thanking you

Yours sincerely
G. Srisisha.

A. Kumar

PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post.
Hyderabad-75.

Date: 06.10.2020.

To

The Women's grievance Cell, Mech. Dept.,

VJIT

AZ12 Nagar.

Respected mam,

sub: Requesting for accomodation & transport facilities.

I Ramya, studying in B.Tech IInd year in mechanical Engineering department requesting you to arrange for transportation & hostel facility to study & come to college as I am finding it very difficult to find the same during the pandemic. So, requesting you to arrange the facility.

Thanking you
yours sincerely,


Ramya.



PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (VIII), C B. Post.
Hyderabad-75.

9/10/20.

To

The women's grievance cell, Mech. Dept.,
VJIT,
Aziz Nagar.

Respected mam,

Sub: Requesting for accomodation and transport facilities.

I Shivani, studying in B.Tech II yr in mechanical engineering department requesting you to arrange for transportation & hostel facility to stay & come to college as I am finding it very difficult to find the same during the pandemic. So, requesting you to arrange the facility.

Thanking you
yours sincerely

Shivani

Shivani.

A. K. S.

PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (VIII), C. B. Post,
Hyderabad-75.

Date:-
7/10/2020

TO

The HOD.
CIVIL DEPT.
VJIT.

Respected Madam,

We: K. Renuka (III year),

A. Rohita (III year), Uma Maheswari (II year), Navya (III year)

are the non-local Students. and due to COVID-19, we are not having a hostel and Transportation facility to write the semester examinations. Therefore kindly consider our Problem and provide us required facility to complete our semester examinations.

Thanking You

Yours faithfully
A. K. Renuka

Yours faithfully

K. Renuka,
Rohita,
Navya,
Uma Maheswari

(CIVIL Students)

A. K. Renuka

PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75.

09/10/20

To
The womens grievance cell, mech dept,
VJIT
Aziz Nagar.

Respected mam,

Sub: Requesting for accomodation and transport facilities.

I Nikhitha Reddy, studying 3rd in B-tech IIIrd yr in
mechanical Engineering department requesting you to arrange for
transportation and hostel facility to stay and commute to
college as. I am finding it very difficult to find the
sem during this pandemic. So requesting you to arrange
the facility.

Thanking you.

Yours sincerely

Nikhitha Reddy.

A. Pramod

PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post.
Hyderabad-75.

2019-20



PRINCIPAL
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Himayatnagar (Vill), C B. Post,
Hyderabad-75.



Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NAAC, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)

Azinagar Gate, C.B. Post, Hyderabad-500 075

Date: 03-08-2019

OFFICE ORDER

With a view to resolve the women grievances in the college campus, the management is pleased to appoint the following staff members in the Women Grievance and Redressal Committee for the Academic Year 2019-20

S. No	Name of the Member	Dept	Role in the Committee
1	Dr. A. Padmaja	Principal	Chairperson
2	Dr. Pallavi Badry	Civil	Member
3	Dr D. Aruna Kumari	CSE	Member
4	Mrs. G. Srilatha	H&S	Member
5	Mrs. M. Sujatha	H&S	Member
6	Mrs. V. Vijayalaxmi	EEE	Member
7	Mrs. T. Devi	IT	Member
8	Mrs. J. Emeema	Mech	Member
9	Mrs. Pavani	ECE	Member
10	Mrs. Suneela Bharathi	MBA	Member

DIRECTOR

Copy to:

Principal
Dean Examination
All the Head of the Departments
All Members of the Committee
Academic Coordinator
Controller of Examination
Senior Administrative Officer

PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75.



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Azimnagar Gate, C.B. Post, Hyderabad-500 075

Date: 09-09-2019

OFFICE ORDER

Further to the complaints received from the following Requesters / Complainants

1. N. Ranjitha, IV/II IT
2. G. Sushna, III/II IT,
3. S. N. Gowri, II/II EEE, 18911A0246
4. N. Lakshmi, II/II EEE, 18911A0234
5. Nikitha, II/II CSE, 19915A0503

regarding Eve Teasing Issue at the RTC Bus Stop at the college and overcrowding while ascending the bus after the college hours the "Women Grievance and Redressal Committee" is directed to conduct a detailed discussion with college Transportation department and college management and submit the report on or before 13-09-2019

DIRECTOR

Copy to:

Principal
All Members of the Committee

PRINCIPAL
Vidya Jyothi Institute of Technology
Hinaynagar (Vill), C B. Post.
Hyderabad-75.



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Azinagar Gate, C.B. Post, Hyderabad-500 075

Date: 12-09-2019

ENQUIRY REPORT

Submitted by the Women's Grievance and Redressal Committee

Committee Members present for enquiry;

S. No	Name of the Member	Dept	Role in the Committee
1	Dr. A. Padmaja	Principal	Chairman
2	Dr. Pallavi Badry	Civil	Member
3	Dr D Aruna Kumari	CSE	Member
4	Mrs. G. Srilatha	H&S	Member
5	Mrs. M. Sujatha	H&S	Member
6	Mrs. V. Vijayalaxmi	EEE	Member
7	Mrs. T. Devi	IT	Member
8	Mrs. J. Emeema	Mech	Member
9	Mrs. Pavani	ECE	Member
10	Mrs. Suneela Bharathi	MBA	Member


Name of the Claimants called during the Enquiry Meeting

1. N. Ranjitha, IV/II IT
2. G. Sushna, III/II IT,
3. S. N. Gowri, II/II EEE, 18911A0246
4. N. Lakshmi, II/II EEE, 18911A0234
5. Nikitha, II/II CSE, 19915A0503

Further to the request received from the above Claimants, regarding Eve Teasing Issue at the RTC Bus Stop at the college and overcrowding while ascending the bus after the college hours, a detailed discussion was conducted by the Women's Grievance and Redressal Committee with students and made the following recommendations.

Committee Recommendations

The committee has recommended the Director to provide a lady PD and a male PD to be present near the RTC Bus Stop from 3:45 PM to 4:30 PM until the crowd is manageable and to prevent any untoward incidents.


PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75.



Vidya Jyothi Institute of Technology

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Aziznagar Gate, C.B. Post, Hyderabad-500 075

Members' signatures

S.No	Name of the Member	Department	Role in the committee	Signature
1.	Dr A Padmaja	Principal	Chairperson	
2.	Dr. Pallavi Badry	Civil	Member	
3.	Dr. D. Aruna Kumari	CSE	Member	
4.	Mrs G Srilatha	H&S	Member	
5.	Mrs. M Sujatha	H&S	Member	
6.	Mrs. V Vijayalaxmi	EEE	Member	
7.	Mrs T Devi	IT	Member	
8.	Mrs. J Emeema	Mech	Member	
9.	Mrs. Pavani	ECE	Member	
10.	Mrs. SuneelaBharathi	MBA	Member	

PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75.



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Azinnagar Gate, C.B. Post, Hyderabad-500 075

Date: 13-10-2019

NOTICE

Further to the enquiry report submitted by the Women's Grievance and Redressal Committee on request from girl students to provide a lady PD and a male PD to be present near the RTC Bus Stop from 3:45 PM to 4:30 PM until the crowd is manageable and to prevent any untoward incidents, I am hereby directing the principal to depute a lady PD & a male PD and to give the instructions regarding this.


DIRECTOR



PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post.
Hyderabad-75.

Date: 29/08/2019

To

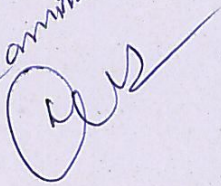
The IT Dept
Women Grievance - cell


I G. Sushma from IT, III Year

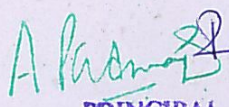
is facing Teasing problem from some boys
near our college bus stop with some vulgar comments.
Therefore I request the management to provide
me the necessary solution.

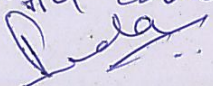
Thank you

Forwarded To
Women Grievance Cell
Committee




G. Sushma
IT (III Year, I Sem)


PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (VIII), C B. Post.
Hyderabad-75

Requested the security at gate
to monitor the crowd at Bus Stop
after college hours
 coordinator - WG

25/08/2019,
Azit Nagan,

To,
The Women's Grievance cell
VJIT,

Subj:- Complaint on eve-teasing Reas.

Respected Madam,

I am S.N. Gowri bearing Roll No.:-

18911A0246, Studying in II-B-Tech I-sem. Today I am bringing to your notice that I am teased by boys at rear by bustos of VJIT from nearly one week. I have been ~~meant~~ mentally disturbed.

So, I request you ~~do~~ to take necessary action and do the needful

Thanking you,

Your faithful

S.N. Gowri
ECE

PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75

DT: 21/09/2019
A713 Nagar

To

The Women's Grievance Cell

VJIT

Sub: Complaint on eve-teasing Reg..

Respected madam,

I am N. Lalshmi, bearing R.No 18911A0234 studying in 2nd B.Tech 1st sem. Daily I come to college by public transport. From two days I have been teased by boys students of out side college at near by bus stop. I am depressed and bringing to your notice about this.

So I request you to take necessary action and do the need full.
Thanking you

Yours faithfully ✓

N. Lalshmi

18911A0234

VJIT

A. Pramod

PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75

27/8/2019
Hyderabad

To,
The principal,
VJIT
AZIZ Nagar

Sub: Request for Action against
eve-teasing Regd.

I am a student of
CSE branch bearing a roll number
19915A0503. mam please take

proper action against eve-teasing
at bus stop and college premises.
So, please consider my request and
do the need for me.

Thanking you,

Yours obediently
Nikhil

A. Kumar
PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (VIII), C. B. Post.
Hyderabad-75

2018-19

A. K. Srinivas

PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (VIII), C. B. Post.
Hyderabad-75.



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

Date: 30-07-2018

OFFICE ORDER

With a view to resolve the women grievances in the college campus, the management is pleased to appoint the following staff members in the Women Grievance and Redressal Committee for the Academic Year 2018-19

S. No	Name of the Member	Dept	Role in the Committee
1	Dr. A. Padmaja	Principal	Chairperson
2	Dr. Pallavi Badry	Civil	Member
3	Dr D. Aruna Kumari	CSE	Member
4	Mrs. G. Srilatha	H&S	Member
5	Mrs. M. Sujatha	H&S	Member
6	Mrs. V. Vijayalaxmi	EEE	Member
7	Mrs. T. Devi	IT	Member
8	Mrs. J. Emeema	Mech	Member
9	Mrs. Pavani	ECE	Member
10	Mrs. Suneela Bharathi	MBA	Member

DIRECTOR

Copy to:

Principal
Dean Examination
All the Head of the Departments
All Members of the Committee
Academic Coordinator
Controller of Examination
Senior Administrative Officer

PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post.
Hyderabad-75.



Vidya Jyothi Institute of Technology

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Azimnagar Gate, C.B. Post, Hyderabad-500 075

Date: 10-04-2019

OFFICE ORDER

With regard to the request received from the following the lady staff

1. Anaga Kulakarni, Assistant Professor, Dept.of ECE
2. Bhramaramba, Assistant Professor, Dept.of IT
3. D. Anuradha, Assistant Professor, Dept.of IT
4. P. Vaishnavi, Assistant Professor, Dept.of EEE
5. Some Faculty members from all Departments (Oral Request)

regarding handling their little children during the summer vacation in schools, the "Women Grievance and Redressal Committee" is directed to conduct a detailed discussion with Staff and College Management and submit the report on or before 21-04-2019

DIRECTOR

Copy to:

Principal
All Members of the Committee

PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post.
Hyderabad-75.



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Aziznagar Gate, C.B. Post, Hyderabad-500 073

Date: 15-04-2019

ENQUIRY REPORT

Submitted by the Women's Grievance and Redressal Committee

Committee Members present for enquiry;

S. No	Name of the Member	Dept	Role in the Committee
1	Dr. A. Padmaja	Principal	Chairman
2	Dr. Pallavi Badry	Civil	Member
3	Dr D Aruna Kumari	CSE	Member
4	Mrs. G. Srilatha	H&S	Member
5	Mrs. M. Sujatha	H&S	Member
6	Mrs. V. Vijayalaxmi	EEE	Member
7	Mrs. T. Devi	IT	Member
8	Mrs. J. Emeema	Mech	Member
9	Mrs. Pavani	ECE	Member
10	Mrs. Suneela Bharathi	MBA	Member


Name of the Claimants called during the Enquiry Meeting

1. Anaga Kulakarni, Assistant Professor, Dept.of ECE
2. Bhramaramba, Assistant Professor, Dept.of IT
3. D. Anuradha, Assistant Professor, Dept.of IT
4. P. Vaishnavi, Assistant Professor, Dept.of EEE
5. Some Faculty members from all Departments (Oral Request)

Further to the request received from the above Claimants about their problem in handling their little children during the summer vacation in schools, the "Women Grievance and Redressal Committee" conducted a detailed discussion with Staff and College Management decided the following recommendations.

Committee Recommendations

Hence the Committee is recommending the Director to facilitate a room for small children above 4 years to stay during the college hours and the respective parent has to take care of their wards during their free time without disturbing their official work.


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Aziznagar Gate, C.B. Post, Hyderabad-500 075

Members' signatures

S.No	Name of the Member	Department	Role in the committee	Signature
1.	Dr A Padmaja	Principal	Chairperson	
2.	Dr. Pallavi Badry	Civil	Member	
3.	Dr. D. Aruna Kumari	CSE	Member	
4.	Mrs G Srilatha	H&S	Member	
5.	Mrs. M Sujatha	H&S	Member	
6.	Mrs. V Vijayalaxmi	EEE	Member	
7.	Mrs T Devi	IT	Member	
8.	Mrs. J Emeema	Mech	Member	
9.	Mrs. Pavani	ECE	Member	
10.	Mrs. SuneelaBharathi	MBA	Member	

PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post
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Azimnagar Gate, C.B. Post, Hyderabad-500 075

Date: 16-04-2019

NOTICE

In response to the enquiry report submitted by the Women's Grievance and Redressal Committee on the request for assistance to handle small children during school break in summer at the college, I am hereby directing the principal to take the following action(s).

1. Make necessary arrangements to provide one room for the children above 4 years to play and stay during the college hours with required amenities (mattresses and chairs).
2. Make a circular to inform the lady staff to avail the child care centre facility during the college working hours.
3. Inform the staff to take care of their wards during their free time without disturbing official work.

DIRECTOR

PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (VIII), C B. Post,
Hyderabad-75



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

Date: 16-05-2019

CIRCULAR

All the women staff are informed to utilise child care centre facility available in E-Block. It is informed that the respective staff has to take care of their wards during their free time without disturbing official work.


Principal



PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post.
Hyderabad-75

Date: 18/11/2018
Hyderabad,

To
The women Grievance cell,

VJIT,
Hyderabad-75


Sir,
sub: Request for baby care center - Reg.

I. Anagha Kulkarni working as Asst. Professor in ECE Department. I request you to start a baby care Centre for the children of staff. Kindly Provide for a Baby care Centre for staff facilitation

Thanking you Sir,

I forwarded the request to Director sir. further processing. Yours faithfully,

Anagha
(Anagha Kulkarni)
Assistant Professor
ECE
VJIT, Hyderabad.


A. Kulkarni
MUNICIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75

Jan 7th, 2019
Hyderabad.

TO
The principal,
VJIT.

Sub:- request for Baby care center

I am Dr. D. Anur Kumari professor, dept
of CSE requesting the management
to provide day care facility at
our college. as no one is there to
take care of my kid's.

Thanking you,

Yours Sincerely,

D. Anur Kumari
Professor
Dept - CSE

A. Kumar
PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post.
Hyderabad-75

Date- 5/01/2019

TO

The women Grievance-Cell
VJIT

I, J. Bramakamba Assistant Professor IT dept
is undergoing some complications to take
care of my kids. 5 yr old kid at my home
therefore i request the grievance committee to
arrange child care center in the college
campus

Thanking you

Child Care Center
- Reg

J. Bramakamba
IT dept.

A. Lakshmi
PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post.
Hyderabad-75

6/11/2018.

To

The women Grievance Cell

VJIT.

SUB: Request for Baby Care Center

I D. Anuradha Asst. prof, IT Dept is

requesting the Management to cooragnate the day care Center at college Campus to manage our kids peacefully with out any tension and smooth running of college activities.

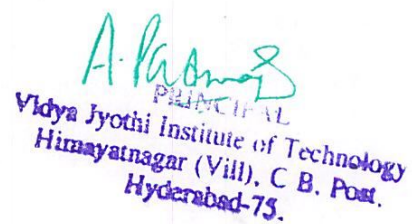
Thanking you,

Yours sincerely,



Anuradha

IT Dept


PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post.
Hyderabad-75.

6th Jan 2019.
Tud.

To

The Women-Grievance-cell.

VJIT

Sub - Request for Baby Care Center Reg.

Respected Madam,

I T. Sharadha, Asst. Prof - CIVIL Dept.

is requesting you to provide a facility
of Baby Care Center to take care of our kids
in the college campus. Pls. consider this
issue as a serious problem for women and
do the needful.

Thanking You

Yours Truly,
~~Sharadha~~
T. Sharadha,
Asst. Prof.

A. Kumar

PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75.

Date :- 24-8-2018
Place :- Hyderabad

To,

The Women's grievance cell

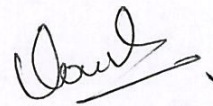
VJIT,

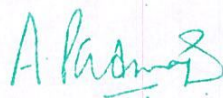
Sub:- Request for baby care center Reg:-

Respected Sir/Madam,

I P. Vaishnavi Devi - working as
Asst professor is requesting to provide
Day care facility at college to manage
my kids without any tension and smooth
running of department works.

Thanking You


Yours Sincerely,
P. Vaishnavi Devi
Emp ID 1026
ECE department



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Himayatnagar (Vill), C B. Post.
Hyderabad-75.



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Anzinnagar Gate, C.B. Post, Hyderabad-500 075

Date: 10-09-2018

OFFICE ORDER

In regard to the request received from the lady staff about their separate staff room for male and female, the "Women Grievance and Redressal Committee" is directed to conduct a detailed discussion with staff and college management and submit the report at the earliest

DIRECTOR ;

Copy to:

Principal

All Members of the Committee

PRINCIPAL

Vidya Jyothi Institute of Technology
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Hyderabad-75.



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Anjanagar Gate, C.B. Post, Hyderabad-500 075

Date: 15-10-2018

ENQUIRY REPORT

Submitted by the Women's Grievance and Redressal Committee

Committee Members present for enquiry;

S. No	Name of the Member	Dept	Role in the Committee
1	Dr. A. Padmaja	Principal	Chairman
2	Dr. Pallavi Badry	Civil	Member
3	Dr D Aruna Kumari	CSE	Member
4	Mrs. G. Srilatha	H&S	Member
5	Mrs. M. Sujatha	H&S	Member
6	Mrs. V. Vijayalaxmi	EEE	Member
7	Mrs. T. Devi	IT	Member
8	Mrs. J. Emeema	Mech	Member
9	Mrs. Pavani	ECE	Member
10	Mrs. Suneela Bharathi	MBA	Member

Name of the Claimants and (or) Defendants called during the Enquiry Meeting

1. Faculty members from all Departments (List is attached)

In regard to the request received from the lady staff about their separate staff room for male and female, the "Women Grievance and Redressal Committee" conducted a detailed discussion with college management and made the following suggestions.

Committee Recommendations

Hence the Committee is giving recommendations to the Director to provide the separate staff rooms for male and female staff members where ever it is possible.

A. Padmaja

PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post.
Hyderabad-75.



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Members' signatures

S.No	Name of the Member	Department	Role in the committee	Signature
1.	Dr A Padmaja	Principal	Chairperson	
2.	Dr. Pallavi Badry	Civil	Member	
3.	Dr. D. Aruna Kumari	CSE	Member	
4.	Mrs G Srilatha	H&S	Member	
5.	Mrs. M Sujatha	H&S	Member	
6.	Mrs. V Vijayalaxmi	EEE	Member	
7.	Mrs T Devi	IT	Member	
8.	Mrs. J Emeema	Mech	Member	
9.	Mrs. Pavani	ECE	Member	
10.	Mrs. SuneelaBharathi	MBA	Member	

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Aziznagar Gate, C.B. Post, Hyderabad-500 075

Date: 16-03-2019

NOTICE

In response to the enquiry report submitted by the Women's Grievance and Redressal Committee on the request from the lady staff about their separate staff room for male and female, I am hereby directing the principal to make necessary arrangements to provide the separate staff rooms for male and female staff members where ever it is possible positively from the next academic year.

DIRECTOR

PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75

Date:- 31/8/2018

To
The Women's Grievance Cell,
VJIT

Sub:- Request for separate ladies staff room

Respected Madam,

We are the women faculty of EEE department VJIT. Till now ladies and gents have combined staff room, due to which we have inconvenience.

So we request you to provide separate ladies staff room.

Thanking You,

Yours Sincerely,

Women in EEE.

A. Lakshmi
PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C.B. Post,
Hyderabad-75

request to
Director Sir.
for further processing
10/9/18

Jalsh
Sharma

Date: 20/03/2018
Hyderabad.


TO
The women Grievance cell,
VJIT,
Hyderabad-75.









Sub: Request for separate ladies
staff room; Reg-


Respected madam

I Pavanika working as Associate prof
in ECE department is requesting the
management to provide separate ladies
staff room for women faculty. so please
consider the above request and do the
needful.

Thanking you sir

yours faithfully,
K. Pavanika 
20/3/18
Associate prof in ECE
VJIT
Hyderabad-75.

1. K. Tarangini - 
2. R. Veena - 
3. S. Radha Devi - 
4. M. Nirmala - 
5. E. Kavitha - 
6. E. Kalpana - 
7. K. Pavanika 
8. Srinisha Devi 


PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vili), C B. Post,
Hyderabad-75

6/2/18

To

The women's grievance cell
Mechanical Engg. Dept.
VJIT
Hyderabad.

Madam,

Sub:- Request for ladies staff room - req.

We, the lady staff members of Mechanical Dept.
request you to arrange for a separate staff room
for us, as that would help us to maintain
privacy in times of need and enable us to perform
our daily college activities without any hindrance.

Thanking you,
yours sincerely

Women staff members of Mechanical Engg Dept.

1. J. Emeema - J.
2. C.L. Sindhuja - CS
3. P. Pavani - Pavani
4. B. malathi - Bm
5. B. Sudha Bindu - BSB
6. G. Sravya - G.
7. Sanja Fatima - Sf
8. T. VIRAJEE - Vr

A. K. RAO
PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post
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WOMEN'S GRIEVANCE AND REDRESSAL COMMITTEE MINUTES OF THE MEETING HELD ON 10-09-2018

The Meeting of the Women's Grievance Redressal committee of the college was held on 10th September 2018 at 2.30 p.m. in the Principal's Office to discuss on the agenda.

The Following Members were present:

Sno	Name of the Member	Dept	Role in the committee
1	Dr. A Padmaja	Principal	Chairman
2	Dr. Pallavi Badry	Civil	Member
3	Dr. D Aruna Kumari	CSE	Member
4	Mrs G Srilatha	H&S	Member
5	Mrs. M Sujatha	H&S	Member
6	Mrs. V Vijayalaxmi	EEE	Member
7	Mrs T Devi	IT	Member
8	Mrs. J Emeema	Mech	Member
9	Mrs. Pavani	ECE	Member
10	Mrs. Suneela Bharathi	MBA	Member

The Meeting of the Women's Grievance Redressal committee of the college with its newly constituted members for the academic session 2018-19 started at 2:30 p.m. under the Chairmanship of Dr. A Padmaja, Principal and Chairperson. Initially Dr. D Aruna Kumari gave a warm welcome to all the members present. Afterwards the business of the meeting followed, by taking the agenda point wise.

1. To read and confirm the minutes of the previous meeting of the Women Grievance Redressal committee held on 3rd October 2017.
2. Regarding matters relating to complaints, it was found that there is not a single case of sexual harassment brought to the notice of the Cell so far, the Redressal matter is nil.
3. Regarding measures to be taken, it was decided to promote measures aimed at achieving gender equality, removal of gender bias or discrimination, sexual harassment and other acts of gender based violence in the college, since the college is a co-educational, hence safety and security to the girl students should be given priority
4. Date of next meeting was decided to be held in the first week of September 2019

As there was no other matter for discussion, the meeting ended with vote of thanks to all the members present.

Chairperson

Date: 31-09-2018

PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C. B. Post,
Hyderabad-75


All the members of the Women's Grievance Redressal committee are requested to make a convenient to attend the meeting to be held on 2nd September 2019 in the principal's chamber to discuss the items mentioned in the agenda.

Agenda

1. To discuss about measures to be taken for further improvising and strengthening of the Cell
2. Regarding matters relating to complaints, if any.
3. Awareness program to the students.


DIRECTOR


PRINCIPAL


PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75

2017-18



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

03-06-2017

Office Order

With a view to resolve the women grievances in the college campus, the management is pleased to appoint the following staff members in the Women Grievance Redressal Committee for the AY 2017-18.

1. Mrs. G. Srilatha – Academic Coordinator - Convener
2. Mrs. D. Aruna Kumari – Faculty, CSE – Member
3. Mrs. ARM Vani – Faculty, EEE – Member
4. Mrs. T. Devi – Faculty, IT – Member
5. Mrs. J. Emeema – Faculty, Mech – Member
6. Ms. M. Sujatha – Faculty, H & S – Member
7. Ms. Nirmala – Faculty, ECE – Member

Director

PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75



Vidya Jyothi Institute of Technology

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5-8-2017

CIRCULAR

All the girl students and the members of the committee are hereby informed that there will be a meeting by the Women's Grievance Committee on 18-8-2017.

Agenda

General grievances of the girl students and women staff.


CONVENER



PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post.
Hyderabad-75



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18-8-2017.

REDRESSAL OF GRIEVANCES

A seminar was organized on 10th March 2018 to benefit the girl students and women faculty in coping with low confidence and low self esteem. Mrs. Alka Gupta, a reputed Graphologist delivered a valuable speech on personality grooming

Grievances reported	Resolution
Students have complained that they are not able to cope with the eve-teasing off campus.	The concerned department of the institution was appraised of the situation and was urged to take necessary action with immediate effect.
Students complained of stinking washrooms and irregular water supply	<ul style="list-style-type: none">• Ensured continuous water supply• Exhaust fans were provided


CONVENER


PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75.



Vidya Jyothi Institute of Technology

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18-8-2017.

MINUTES OF MEETING

1. Students have complained that they are not able to cope with the eve-teasing off campus.
 - The students were thoroughly counseled and encouraged to open up with their issues.
 - They were afforded with confidentiality.
2. Students complained of stinking washrooms and irregular water supply.
3. It was suggested to conduct a meeting on the issue of self defence and personality grooming.

Members Signatures :


Mrs. G. Srilatha


Dr. Mrs. D. Aruna Kumari


Mrs. ARM Vani


Mrs. T. Devi


Mrs. J. Emeema


Ms. M. Sujatha


Ms. Nirmala


A. Prasad

Principal
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75



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Dr. P. Venugopal Reddy
Ph.D, F.A.P.A.Sc., F.T.S.A.Sc.
DIRECTOR

19 – 09 – 2017

Ref: VJIT/Dir.Ofc/12/2017-18

Office Order

Further to the enquiry report submitted by the Women Grievance Redressal Committee on the eve teasing and physical attack issue in the college, it is observed that Mr. Faisal Mehraj, bearing roll number 15911A0369 indulged in eve teasing and physical attack of a girl student from III year CSE. This type of act is highly objectionable and cannot be tolerated. In view of this, Mr. Faisal Mehraj is suspended for four weeks (up to 17th Oct 2017) with immediate effect and during the suspension he cannot enter the college campus.

Director

Copy to:

Principal

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post
Hyderabad-75



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

18 - 09 - 2017

Enquiry Report

Submitted by Women Grievance Redressal Committee

(Issue raised by Ms. M. Akshita, CSE III - Year)

Committee Members present for enquiry;

1. Mrs. G. Srilatha - Academic
Coordinator - Convener
2. Dr. D. Aruna Kumari - Faculty, CSE -
Member
3. Mrs. ARM Vani - Faculty, EEE -
Member
4. Mrs. T. Devi - Faculty, IT - Member
5. Mrs. J. Emeema - Faculty, Mech -
Member
6. Ms. M. Sujatha - Faculty, H & S -
Member
7. Ms. Nirmala - Faculty, ECE - Member


Members called during the enquiry:

1. Ms. M. Akshita CSE III - Year
2. Mr. Faisal Mehraj, Mech - III - Year

Further to the complaint letter submitted by M. Akshita CSE III - Year, a detailed enquiry was conducted by the committee and the below are the findings of the committee;

1. Mr. Faisal Mehraj, Mech - III - Year has been eve teasing Ms. Akshita since one month.
2. Mr. Faisal Mehraj attacked Ms. Akshita with his mobile by throwing it on her head from the first floor.

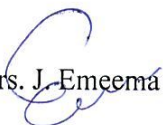
Based on the above findings, the Women Grievance Redressal Committee recommends the management to suspend Mr. Faisal Mehraj, Mech - III - Year at least for three weeks and give him a stringent warning so that he does not repeat the same.


Mrs. G. Srilatha


Dr. D. Aruna Kumari

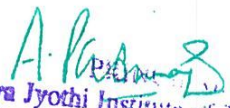

Mrs. ARM Vani


Mrs. T. Devi


Mrs. J. Emeema


Ms. M. Sujatha


Ms. Nirmala


A. K. Srinivas
Vidya Jyothi Institute of Technology
Himayatnagar (VIII), C B. Post,
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15 – 09 – 2017

Office Order

Further to the complaint received from Ms. M. Akshita CSE III – Year, regarding physical attack and eve teasing, the “Women Grievance Redressal Committee” is directed to conduct a detailed enquiry and submit the report on or before 18 – 09 – 2017.


Director

Copy to: Principal


Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75.

TO

The Director,

VJIT.

Sub! - Women Grievances'-reg

Respected Sir,

I am Ms. M. Akshita studying B.Tech
CSE 3rd year, I would like to bring to your
kind notice that Mr. Faisal Mehraj, ^{III} yr Mech
~~hit~~ hit me with mobile phone. Please take
this into consider and give protection.

Thanking you Sir,

Your sincerely,

M. Akshita

CSE - 3rd year



Vidya Jyoti
Himayatnagar (Vill), C B. Post.
Hyderabad-75.



Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NAAC & NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)

Aziznagar Gate, C.B. Post, Hyderabad-500 075

17 – 01 – 2018

Ref: VJIT/Dir.Ofc/21/2017-18

Office Order

Further to the enquiry report submitted by the Women Grievance Redressal Committee on the eve teasing issue in the college, it is observed that Mr. S. Sri Harsha, CSE II-Year student bearing roll number 16911A0553 indulged in eve teasing of a girl student from second year CSE. This type of act is highly objectionable and cannot be tolerated. In view of this, Mr. S. Sri Harsha is suspended for three weeks with immediate effect and during the suspension he cannot enter the college campus.

Director

Copy to:

Principal

PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75.



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

16 - 01 - 2018

Enquiry Report

Submitted by Women Grievance Redressal Committee

(Issue raised by Ms. J. Hannah Navotna, CSE II - Year)

Committee Members present for enquiry;

1. Mrs. G. Srilatha - Academic Coordinator - Convener
2. Dr. D. Aruna Kumari - Faculty, CSE - Member
3. Mrs. ARM Vani - Faculty, EEE - Member
4. Mrs. T. Devi - Faculty, IT - Member
5. Mrs. J. Emeema - Faculty, Mech - Member
6. Ms. M. Sujatha - Faculty, H & S - Member
7. Ms. Nirmala - Faculty, ECE - Member

Members called during the enquiry:

1. Ms. J. Hannah Navotna
2. Mr. J. Bhaskar F/O. J. Hannah Navotna
3. Mr. S. Sri Harsha, CSE II-Year
4. Ms. K. Tejasree (16911A0529)

Further to the complaint letter submitted by Mr. J. Bhaskar F/O. J. Hannah Navotna, a detailed enquiry was conducted by the committee and the below are the findings of the committee;

1. Mr. S. Sri Harsha is teasing Ms. J.H. Navotna by using vulgar language.
2. He also hurt her physically and threatened her using knife.


Based on the above findings, the Women Grievance Redressal Committee recommends the management to suspend Mr. S. Sri Harsha, CSE II-Year at least for two weeks and give him a stringent warning so that he does not repeat the same.


Mrs. G. Srilatha


Dr. D. Aruna Kumari



Mrs. ARM Vani


Mrs. T. Devi


Mrs. J. Emeema


Ms. M. Sujatha


Ms. Nirmala


PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75

5/1/2018,
Moinabad.

To
The Principal
VJIT
Moinabad, Hyd.

Sub: Complaint again eve Teasing My Daughter
Harass by Sritardha cse, 2nd year

Respected sir,

I, J. Bhaskar P/o. J. Hanuman Narasimha CSE II^{yr}
A-section. My Daughter is suffering with the Teasing
by Mr. Sritardha cse II^{yr} and threats with
knife and with vulgar language by following her
after college hrs and also beating her.

Kindly request you to do the Justice and
by taking action against him.

Thanking you sir

Yours faith fully
J. Bhaskar
(J. BHASKAR)
9849468162

A. K. Srinivas
PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (VIII), C B. Post
Hyderabad-75

2016-17

Vidya Jyothi Institute of Technology

An Autonomous Institution

(Accredited by NAAC, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)

MINUTES OF MEETING OF WOMEN GRIEVANCE COMMITTEE

held on

17th. June 2017



A. Prasad
PRINCIPAL

Aziznagar Gate, C.B. Post, Hyderabad - 500 075
Vidya Jyothi Institute of Technology
Himaynagar (Vill), C B. Post.
Hyderabad-75



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Aziznagar Gate, C.B. Post, Hyderabad-500 075


07-06-2016

Office Order

With a view to resolve the women grievances in the college campus, the management is pleased to appoint the following staff members in the Women Grievance Redressal Committee for the AY 2016-17.

1. Mrs. G. Srilatha – Academic Coordinator - Convener
2. Mrs. ARM Vani – Faculty, EEE – Member
3. Mrs. T. Devi – Faculty, IT – Member
4. Mrs. J. Emeema – Faculty, Mech – Member
5. Ms. M. Sujatha – Faculty, H & S – Member
6. Ms. Nirmala – Faculty, ECE – Member


Director


PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post



Vidya Jyothi Institute of Technology

(Accredited by NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTU(H))

10-9-2016

CIRCULAR

All the girl students and the members of the committee are hereby informed that there will be a meeting by the Women's Grievance Committee on 12-9-2016.

Agenda

General grievances of the girl students and women staff.


CONVENER



PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post.
Hyderabad-75



Vidya Jyothi Institute of Technology

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Aziznagar Gate, C.B. Post, Hyderabad-500 075

19 – 08 – 2016

Office Order

Further to the complaint received from Mr. Ambedkar F/O. S. Anusha Sree, ECE II-Year, regarding harassment, the “Women Grievance Redressal Committee” is directed to conduct a detailed enquiry and submit the report on or before 25 – 08 – 2016.

Director

Copy to: Principal

PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post
Hyderabad-75



Vidya Jyothi Institute of Technology

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Aziznagar Gate, C.B. Post, Hyderabad-500 075

25 – 08 – 2016

Enquiry Report

Women Grievance Redressal Committee

(Issue raised by Mr. Ambedkar F/O. S. Anusha Sree, ECE II-Year)

Committee Members present for enquiry;

1. Mrs. G. Srilatha – Academic Coordinator - Convener
2. Mrs. ARM Vani – Faculty, EEE – Member
3. Mrs. T. Devi – Faculty, IT – Member
4. Mrs. J. Emeema – Faculty, Mech – Member
5. Ms. M. Sujatha – Faculty, H & S – Member
6. Ms. Nirmala – Faculty, ECE – Member

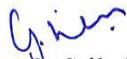
Members called during the enquiry:

1. Mr. Ambedkar F/O. S. Anusha Sree
2. Ms. S. Anusha Sree, ECE II-Year
3. Ms. S. Revathi, ECE II-Year
4. Anasuya, ECE II-Year
5. Sowmya, ECE II-Year
6. Vyshali, ECE II-Year
7. Sirisha, ECE II-Year

Further to the complaint letter submitted Mr. Ambedkar F/O. S. Anusha Sree, ECE II-Year, a detailed enquiry was conducted by the committee and the below are the findings of the committee;

1. Mr. S. Revathi is skeptical that Ms. S. anusha Sree took her money during the first semester. There is no proof to say that Ms. S. Anusha Sree had taken her money.
2. Ms. S. Anusha Sree and her father felt bad when the allegation of money theft was made on Ms. Anusha Sree by Ms. S. Revathi.
3. The complainants also mentioned that four other girls (Anasuya, Sowmya, Vyshali, Sirisha) of ECE II – Year also pestered Ms. S. Anusha.

Based on the above findings, the Women Grievance Redressal Committee recommends the management to counsel all parties and solve the issue in an amicable way as this issue seems to be trivial.


Mrs. G. Srilatha


Mrs. ARM Vani


Mrs. T. Devi


Mrs. J. Emeema


Ms. M. Sujatha


Ms. Nirmala


PRINCIPAL
Vidya Jyothi Institute of Technology
Himavatnagar (VII), C. B. Post

DT: 16/8/16;
AZIZ NAGAR.

To,

The Director
VJIT
AZIZ NAGAR

Sir,

I am S. Ambekar from S. Ambekar B.Tech Branch ECE in
VJIT. I am writing to you regarding the issue of
the phone bill of the hostel. I have been
paying the bill for the last few months but
I have not received the bill yet. I have
checked the bill and it is correct. I have
paid the bill and I have the receipt. I
am writing to you to please check the
bill and let me know if I need to pay
anything more.

- ① Anubha
- ② Sowmya
- ③ Vaishali
- ④ Bhishta
- ⑤

Yours
Sincerely,

S. Ambekar

(S. AMBEDKAR)

Ph: 8179840999

18th August 2016,
Hyderabad.

To,
The Director
VJIT
Moimabad.

I S. Revathi student of VJIT pursuing my Bachelors degree of ECE IInd year. Miss. Anusha sree my fellowmate kept a harassment case on me. I had a doubt on her about my money loss. I too lost my money at the time of Ist year semester examination fee. As she only know my money and license. After 2 days she herself came and gave my handed over my license. By this assumption I Miss Revathi had a doubt and asked her father. I Apologise to Mr. Ambedkar father of Anusha sree that please take the case of harassment compliment ~~from~~ on me.

Thanking you,

File the letter
S. Revathi

Yours Sincerely,

S. Revathi
(S. Revathi)

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Himayatnagar (Vill), C B. Post.
Hyderabad-75

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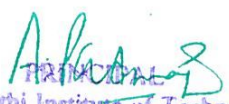
MINUTES OF MEETING WOMEN GRIEVANCE COMMITTEE

held on

18th. June 2016



Aziznagar Gate, C.B. Post, Hyderabad - 500 075


Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post.
Hyderabad-75

MINUTES OF THE MEETING HELD ON 18TH.JUNE 2016

Members Present:

Mrs. G. Srilatha – Academic Coordinator – Convener

Mrs. A. R. M Vani – Faculty – EEE Dept – Member

Mrs. T. Devi – Faculty – IT Dept. – Member

Mrs. J. Emeema – Faculty – MECH Dept. – Member

1. Further to the discussion in the last meeting of the committee, the two issues raised by the women staff have been taken up with the college administration.
2. The committee expresses its heartfelt thanks to the college administration for its positive response to the two issues discussed.
3. The positive response of the college administration has been conveyed to the members of the female staff.
4. In view of the growing number of women staff in the college the committee, in consultation with the college administration, decided to coopt one more female faculty in to its team


Members Signature:

Mrs. G. Srilatha

Mrs. A. R. M Vani

Mrs. T. Devi

Mrs. J. Emeema


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Himayatnagar (Vill), C B. Post
Hyderabad-75



Vidya Jyothi Institute of Technology
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20-8-2015

CIRCULAR

All the girl students and the members of the committee are hereby informed that there will be a meeting by the Women's Grievance Committee on 22-8-2015.

Agenda

General grievances of the girl students and women staff.

CONVENER

[Handwritten signature]

[Handwritten signature]

PRINCIPAL

Vidya Jyothi Institute of Technology
Himaynagar (VIII), C. B. Post,
Hyderabad-75

WOMEN'S GRIEVANCE
AND REDRESSAL
COMMITTEE
(Objectives, Structure, Functions & Procedures)



Vidya Jyothi Institute of Technology

(Accredited by NBA. Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)

20-8-2015

CIRCULAR

All the girl students and the members of the committee are hereby informed that there will be a meeting by the Women's Grievance Committee on 22-8-2015.

Agenda

General grievances of the girl students and women staff.

CONVENER

PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75



Vidya Jyothi Institute of Technology

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22-8-2015.

MINUTES OF MEETING

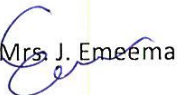
- 1 It was observed by women staff that some of the girl students were not dressed properly in the campus.
2. It was also observed that some of the students are not maintaining discipline in the classrooms and in the campus.
3. The staff and students requested for a waiting hall.

Members Signatures :


Mrs. G. Silatha



Mrs. ARM Vani


Mrs. T Devi


Mrs. J. Emeema


Ms. M. Sujatha


Ms. Nirmala


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Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post
Hyderabad-75



Vidya Jyothi Institute of Technology

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22-8-2015

REDRESSAL OF GRIEVANCES

1. It was decided by the committee that a decent dress code should be incorporated to the students. They were instructed to wear Punjabi dress with dupatta and no tight clothing (tee shirts) was to be allowed to the labs.
2. The students were identified and were counseled to maintain good behavior.
3. It was also decided to maintain a waiting hall for the students and staff.


CONVENER



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Himayatnagar (Vill), C B. Post
Hyderabad 75

2015-16

Vidya Jyothi Institute of Technology

An Autonomous Institution

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MINUTES OF MEETING OF WOMEN GRIEVANCE COMMITTEE

held on

20th. June 2015



Aziznagar Gate, C.B. Post, Hyderabad - 500 075


PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post
Hyderabad-75

Minutes of the meeting held on 20th. June 2015

Members Present:

Mrs. G. Srilatha – Academic Coordinator – Convener

Mrs. A. R. M Vani – Faculty – EEE Dept – Member

Mrs. T. Devi – Faculty – IT Dept. – Member

Mrs. J. Emeema – Faculty – MECH Dept. – Member

1. As decided in the earlier meeting, a meeting of all the women staff of the institute was held on 23rd. August 2014.
2. The staff raised the following issues:
 - a) Separate wash rooms for women staff
 - b) 3 months pregnancy leave for women staff.
3. The committee assured the women staff that their concerns will be discussed with the college administration and a positive resolution of the issues at the earliest.

Members Signature:


Mrs. G. Srilatha


Mrs. A. R. M Vani


Mrs. T. Devi


Mrs. J. Emeema


PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post,
Hyderabad-75

WOMEN'S GRIEVANCE
AND REDRESSAL
COMMITTEE

(Objectives, Structure, Functions & Procedures)

Prevention of Sexual Harassment of Women at Workplace

1. Preamble

The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 from the date of Gazette Notification i.e., w.e.f. 23.04.2013 and same has been published in the Gazette of India, Extraordinary, Part-II, Section-1, dated the 23rd April 2013 as Act No. 14 of 2013. The Act provides for protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto. It is highly required that women are protected against sexual harassment at all the work places, be it in public or private. This essentially will contribute to the understanding of their right to gender equality, liberty and moreover, equality in their working conditions. The sense of security at the workplace/study place will improve women's participation in overall progress, resulting in their economic empowerment and inclusive growth as whole.


2. Women's Grievances Redressal Committee (WGRC)

India has recently passed the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 ("Sexual Harassment Act") and has made the law effective w.e.f. April 23, 2013. The law convincingly ardently states that "No women shall be subjected to sexual harassment at any workplace. The new sexual harassment act 2013 is exactly on the same terms as the Vishaka Judgment punishable up to five years rigorous imprisonment with/without fine or both. Annasaheb Dange College of Engineering and Technology (ADCET) has adopted the guidelines in Compliance with the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 ("Sexual Harassment Act") and guidelines laid down by the Supreme Court of India in its 13 August 1997 judgment on the Writ Petition (Criminal) Vishaka vs. State of Rajasthan for prevention and deterrence of sexual harassment in the workplace.

3. Key Provisions

The Act defines 'sexual harassment' to include such unwelcome sexually determined behavior (whether directly or by implication) such as:

- i. Physical contact and advances;
- ii. Demand or request for sexual favors;
- iii. Sexually colored remarks;
- iv. Showing pornography; and
- v. Any other unwelcome physical, verbal or non-verbal conduct of sexual nature


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Hyderabad-75

If the following circumstances exist in relation to any behavior, that is, if any act is done under the following circumstances that would also count as sexual harassment:

- Implied or explicit promise of preferential treatment in employment / awarding marks
- Implied or explicit threat of detrimental treatment in employment / awarding marks
- Implied or explicit threat about her present or future employment status
- Interferes with work studies or creates an intimidating/hostile/offensive work/studies environment
- Humiliating treatment likely to affect her health and safety •
Creating a hostile work environment

Basically it is any unwelcome words or actions of sexual nature.

The critical factor in sexual harassment is the 'un-welcomeness' of the behavior, thereby making the impact of such actions on the recipient more relevant for consideration rather than the intent of the perpetrator. Unwelcome sexual advances, requests for sexual favors, and other visual, verbal or physical conduct of a sexual nature constitute sexual harassment when:

It is implicitly or explicitly suggested that submission to or rejection of the conduct will be a factor in academic or employment decisions or evaluations, or permission to participate in a University activity.

Examples:

- Denial of payment or official approval in the absence of sexual favors •
- Pornographic pictures/messages displayed on desks or sent by email •
- Remarks made about personal appearance and dress
- Colored jokes shared in the office that make others present feel uncomfortable.

7. Functioning of the Committee:

1. The Complaint Mechanism Procedure to File/report a complaint:

- An aggrieved woman can file a complaint within one month of the incident (or later if allowed by the committee).
- At first instance, the committee shall recommend appropriate psychological and emotional support/assistance.
- The complainant will have to submit a written and signed complaint addressed to the Convener or any member of the Committee.
- The identity of the aggrieved woman, respondent, witnesses as well as other details of the complaint will be kept confidential, cannot be published or disclosed to the public/media.

2. Follow up of the complaint:

- The convener will call the complainant for a personal meeting, usually within a week from the submission of the written complaint.
- The members of the committee will discuss the complaint.
- The committee shall look into the truth of the allegations contained in the complaint.
- If the case falls outside the purview of the committee, the complainant will be informed about the same by the appropriate authority.

WOMEN'S GRIEVANCE REDRESSAL AND COUNSELLING CELL

I. Objective of the Women's Grievance Redressal and Councelling Cell


1. The Cell will deal with the cases / complaints of sexual harassment and any other type of harassment of the female students, teaching and non-teaching women staff of the college.
2. The Cell shall process all the individual complaints and take suitable action there on in the manner and mode as per the University Act.
3. The Cell will provide assistance to the Faculty/Colleges for taking preventive steps in the matter of gender discrimination and sexual harassment.
4. The Director/Principal will be the President of the Cell and may appoint members of the cell.
5. The Cell may form / review the guidelines / policy for redressal of the grievance as required from time to time, which may be in accordance with those issued by Supreme Court and Government Agencies.

II. Grievance Procedure

1. Any women employee or female student will have the right to lodge a complaint concerning sexual harassment against a male student or the employee of the institute by writing a letter or putting the complaint in the complaint box which is placed in the institute office.
2. The complaint box will be opened daily by the coordinator of the cell and the complaint is to be informed to the chairman and vice chairman of the cell.
3. The complaint will be afforded full confidentiality at this stage.
4. After receiving the complaint, the chairman shall convene the meeting of the cell.
5. The chairman will appoint investigation committee, Coordinator will convene the meetings.
6. The investigation committee shall then decide the course of action to proceed.
7. The complaint will stand dropped if in accordance to the committee the complaint has not been able to disclose prima-facie an offence of sexual harassment by complainer /her representative.
8. In case the investigation committee decides to proceed with the complaint, the wishes of the complainer shall be ascertained and if the complainer wishes that a warning will suffice then alleged offender shall be called to the meeting of the committee, heard and if satisfied that a warning is just and proper, he will be warned about his behavior and non-occurrence of it
9. In case the complainer requests that the complaint should be proceeded with beyond mere a warning, the same may be proceeded with in the manner prescribed hereafter.

III. Procedure for investigation

1. If the complainer wishes to proceed beyond a mere warning to the accused, the accused shall be given in writing by the investigation committee an opportunity to explain within one week why he should not be, for good and sufficient reasons, be punished for the act of sexual harassment on his


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Himayatnagar (Villa) G. P. O.
Hyderabad-500 076



अखिल भारतीय तकनीकी शिक्षा परिषद्
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
(भारत सरकार का एक सांविधिक निकाय) (A STATUTORY BODY OF THE GOVT. OF INDIA)

No. 1-101/DPG/AICTE/Ombudsman/2012

July 9, 2012

To

The Regional Officer
AICTE-WRO
Industrial Assurance Building,
2nd Floor, Nariman Road, Mumbai - 400 020.



Subject: AICTE Regulation for Establishment of a Grievance Redressal Committee; and appointment of Ombudsman, by the Technological and Affiliating Universities/AICTE approved Institutions.

Sir,

Please find enclosed herewith a copy of the communication addressed to all Registrars of Technological/Affiliating Universities & All Directors/Principals of Technical Institutions on the above subject alongwith the copy of regulation. It is requested that a copy of the same may please be sent to all the Registrars of Technological/Affiliating Universities & Directors/Principals of all AICTE approved institutions for compliance of the same. Please make ensure that all Institutions may comply with the above regulation. A compliance report in respect of the above regulation may please be obtained by your office for necessary record please.

Thanking you,

Yours faithfully,

Mrs. [Signature]
[Signature]
[Signature]

[Signature]
(Dr. S.K. Goel)
DD (Vig.)
Addl. Charge (PG)

23811

12-07-2012

PRINCIPAL
Vidya Jyothi Institute of Technology
[Signature]

pg 2012/letter/39

Any order of the Ombudsman not complied with by the Institution and any willfull or repeatedly fails to comply with orders of the Ombudsman; AICTE may proceed to take action against such Institutions as per Clause 7 of the above said Regulations.

Accordingly, all AICTE Approved Institutions/Technological Universities shall comply with the above Regulations.

Yours faithfully,



(Dr. K.P. Isaac)
Member Secretary



PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C B. Post
Hyderabad-75

(3) ये राजपत्र में इनके प्रकाशन की तारीख से प्रवृत्त होंगे।

2. परिभाषा :

(1) इन विनियमों में जब तक कि संदर्भ से अन्यथा अपेक्षित न हो, —

- क) "अधिनियम" से अखिल भारतीय तकनीकी शिक्षा परिषद् अधिनियम, 1987 अभिप्रेत है ;
- ख) "पीडित विद्यार्थी" से अभिप्रेत ऐसे विद्यार्थी से है, जिसे इन विनियमों के अंतर्गत शिकायत के रूप में परिभाषित मामलों में कोई शिकायत है ;
- ग) "महाविद्यालय" से अभिप्रेत कोई ऐसी संस्था, चाहे वह उस नाम से या किसी अन्य नाम से ज्ञात अभिप्रेत है, जो किसी विश्वविद्यालय से कोई अर्हता प्राप्त करने के लिए किसी पाठ्यक्रम की व्यवस्था करती है और जिसे ऐसे पाठ्यक्रम की व्यवस्था करने के लिए, ऐसे विश्वविद्यालय के नियमों और विनियमों के अनुसार, सक्षम माना गया है और जो ऐसे पाठ्यक्रम का अध्ययन करने वाले छात्रों को ऐसी अर्हता प्रदान किए जाने के लिए परीक्षा आयोजित करती है ;
- घ) "परिषद्" से अखिल भारतीय तकनीकी शिक्षा परिषद् अभिप्रेत है ;
- ङ) "घोषित प्रवेश नीति" से अभिप्रेत शिक्षा के किसी भी पाठ्यक्रम अथवा कार्यक्रम में प्रवेश देने हेतु बनाई गई ऐसी नीति से है, जिसे परिषद् द्वारा अनुमोदित अथवा मान्यता प्रदान की गई हो एवं संस्था द्वारा प्रस्तुत किया गया हो तथा परिषद् द्वारा विनिर्दिष्ट किए गए अनुसार प्रकाशित किया गया हो।
- च) "शिकायतों" में पीडित विद्यार्थी द्वारा की गई निम्नलिखित शिकायतें शामिल होंगी, यथा :—
- (i) मेरिट के आधार पर प्रवेश हेतु संस्थान की घोषित प्रवेश नीति के विपरीत प्रवेश देना ;
- (ii) संस्थान द्वारा अपनाई गई प्रवेश प्रक्रिया में अनियमितता ;
- (iii) संस्थान की घोषित प्रवेश नीति के अनुसार प्रवेश देने से इंकार करना ;
- (iv) किसी भी व्यक्ति द्वारा उस संस्थान में प्रवेश लेने के उद्देश्य से जमा किए गए उसके दस्तावेज जैसे डिग्री, डिप्लोमा अथवा अन्य कोई और प्रमाण-पत्र अथवा अन्य दस्तावेजों को, उसकी इच्छा के विरुद्ध किसी भी अन्य पाठ्यक्रम अथवा कार्यक्रम में अध्ययन जारी रखने हेतु उत्प्रेरित अथवा विवश करने के उद्देश्य से रोककर रखना अथवा देने से इन्कार करना, किसी भी प्रकार के शुल्क अथवा शुल्कों को अदा करने के लिए विवश करना ;
- (v) संस्था की घोषित प्रवेश नीति में निर्दिष्ट शुल्क अथवा सक्षम प्राधिकारी द्वारा अनुमोदित शुल्क से अधिक धनराशि की संस्था द्वारा मांग करना ;
- (vi) प्रवेश में यथा-समय आरक्षण नीति का उल्लंघन ;


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- (iii) विश्वविद्यालय के प्रति लिए जाने वाले निर्णय की स्वतंत्रता के लिए लोकपाल की नियुक्ति के समय नियुक्ति से एक वर्ष पूर्व अथवा लोकपाल के रूप में उसके कार्यकाल के दौरान विश्वविद्यालय के साथ उसका कोई निजी संबंध, व्यावसायिक मान्यता अथवा वित्तीय हितलाभ में कोई समझौता अथवा समझौता करने के लिए यथोचित कारण संबंधी कोई विवाद नहीं होना चाहिए।
- (iv) लोकपाल अथवा उनके वर्तमान परिवार का कोई सदस्य निम्नलिखित नहीं होना चाहिए—
- (क) वर्तमान तथा अतीत में विश्वविद्यालय में किसी पद पर नौकरी तथा कोई लाभ वाला पद धारण,
- (ख) विश्वविद्यालय के साथ व्यक्तिगत संबंध सहित, किसी भी प्रकार का महत्वपूर्ण पारिवारिक, व्यावसायिक अथवा वित्तीय संबंध,
- (ग) विश्वविद्यालय की प्रशासनिक अथवा शासनिक संरचना में किसी भी पदनाम वाला पद धारण।
- (v) राज्य तकनीकी विश्वविद्यालय में लोकपाल की नियुक्ति विश्वविद्यालय द्वारा अंशकालीन आधार पर, निम्नलिखित सदस्यों से बनी खोजबीन समिति द्वारा सुझाए गये तीन नामों के पैनल में से की जाएगी :-
- (क) संबंधित राज्य के राज्यपाल का नामिती-अध्यक्ष
- (ख) संबंधित राज्य के सरकारी विश्वविद्यालयों से दो कुलपति बारी-बारी से
- (ग) संबंधित राज्य के निजी विश्वविद्यालयों से एक कुलपति बारी-बारी से
- (घ) संबंधित राज्य का सचिव (उच्चतर तकनीकी शिक्षा)-संयोजक
- (vi) केन्द्रीय तकनीकी विश्वविद्यालय में लोकपाल की नियुक्ति केन्द्रीय तकनीकी विश्वविद्यालय द्वारा अंशकालीन आधार पर, निम्नलिखित सदस्यों से बनी खोजबीन समिति द्वारा सुझाए गये तीन नामों के पैनल में से की जाएगी :-
- (क) अध्यक्ष, अभातशिप- अध्यक्ष
- (ख) केन्द्रीय तकनीकी विश्वविद्यालयों से एक कुलपति बारी-बारी से
- (ग) संयुक्त सचिव, उच्चतर तकनीकी शिक्षा, मानव ससाधन विकास मंत्रालय, भारत सरकार
- (घ) सदस्य सचिव, अभातशिप-संयोजक
- (vii) लोकपाल एक अंशकालिक अधिकारी होगा, जिसे कार्यभार ग्रहण की तिथि से तीन वर्ष अथवा 70 वर्ष की आयु तक, जो भी पहले हो, के लिए नियुक्त किया जाएगा तथा वह उसी विश्वविद्यालय में एक और समयावधि के लिए नियुक्त किया जा सकता है।
- (viii) लोकपाल को प्रत्येक सुनवाई के लिए वाहन व्यय के अतिरिक्त समेकित रूप से ₹0 3000 से 5000 का शुल्क दिया जाएगा।
- (ix) लोकपाल को कदाचार अथवा दुर्यवहार के आरोपों के प्रमाणित होने पर संबंधित नियुक्ति प्राधिकरण द्वारा हटाया जा सकता है :

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- (3) रजिस्ट्री में आवेदन प्राप्त होने पर, इसका प्रभारी-कर्मचारी इसके बारे में लोकपाल को सूचित करेगा तथा सात दिन के अंदर इसका उत्तर देने हेतु इसकी प्रति तुरंत संस्था को उपलब्ध करवायेगा।
- (4) लोकपाल शिकायत की सुनवाई के लिए तारीख निश्चित करेगा, जिसकी सूचना पीडित व्यक्ति को तथा संस्थान को लिखित अथवा इलेक्ट्रॉनिक माध्यम से (जैसा भी संभव हो) दी जाएगी।
- (5) पीडित व्यक्ति अपना पक्ष रखने के लिए स्वयं उपस्थित हो सकता है अथवा अधिकृत किये गये प्रतिनिधि के माध्यम से अपना पक्ष रख सकता है।
- (6) लोकपाल नैसर्गिक न्याय के सिद्धान्तों के निदेशन अनुसार शिकायत की सुनवाई करेगा।
- (7) शिकायतों के शीघ्र निवारण हेतु लोकपाल प्रत्येक आवेदन की प्राप्ति के एक माह के अंदर इसका निपटारा करना सुनिश्चित करेगा।
- (8) तकनीकी संस्था से यह अपेक्षा की जाती है कि वह शिकायतों के निवारण हेतु लोकपाल के साथ सहयोग करेगी। यदि वे ऐसा नहीं करती है, तो इस बारे में लोकपाल द्वारा अभातशिप को सूचित किया जाएगा।
- (9) शिकायत के निवारण तथा प्रभावित पक्ष को आवश्यक राहत देने के लिए, लोकपाल अपनी कार्यवाही के निष्कर्ष के तौर पर, कारणों सहित उचित समझे जाने वाले आदेश पारित कर सकेगा।
- (10) खण्ड (9) के अन्तर्गत प्रत्येक आदेश, लोकपाल के हस्ताक्षर से पीडित व्यक्ति तथा संस्था को दिया जाएगा तथा ऐसे आदेश तकनीकी संस्था की वेबसाइट पर भी डाले जाएंगे।
- (11) तकनीकी संस्था के लिए यह अपेक्षित होगा कि वह लोकपाल के आदेशों का अनुपालन करे।
- (12) लोकपाल के ऐसे किसी आदेश का संस्था द्वारा अनुपालन न किये जाने पर, परिषद् द्वारा उपयुक्त समझी जाने वाली कार्रवाई हेतु अभातशिप को सूचित किया जाएगा।
- (13) शिकायत पीडित विद्यार्थी, उसके माता-पिता अथवा लोकपाल की विशेष अनुमति प्राप्त करके किसी अन्य व्यक्ति द्वारा की जा सकती है।
- (14) झूठी/निराधार शिकायत के मामले में लोकपाल शिकायतकर्ता के विरुद्ध उपयुक्त कार्रवाई हेतु आदेश दे सकता है।
- (15) सिद्धान्तों एवं प्रक्रिया की उपरोक्त रूप रेखा, निम्नलिखित को छोड़कर, तकनीकी संस्थान में शिकायत निवारण समिति की कार्य प्रणाली पर लागू होगी :-
 - (क) एकमतता के अभाव में, शिकायत समिति बहुमत के आधार पर निर्णय ले सकती है;
 - (ख) शिकायत समिति शिकायत प्राप्त होने के दस दिन के भीतर अपना निर्णय सूचित करेगी।

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**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
NOTIFICATION**

New Delhi, the 25th May, 2012

**All India Council for Technical Education (Establishment of Mechanism for
Grievance Redressal) Regulations, 2012**

F. No. 37-3/Legal/2012.— In order to ensure transparency by Technical institutions imparting technical education, in admissions and with Paramount Objective of preventing unfair practices and to provide a mechanism to innocent students for redressal of their grievances, In exercise of the power conferred under Clause 1 of Section 23 of the All India Council for Technical Education, Act, 1987 (52 of 1987), the All India Council for Technical Education makes the following Regulations, namely :

1. SHORT TITLE, APPLICATION AND COMMENCEMENT :

- (1) These regulations may be called the All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012.
- (2) They shall apply to every Technical Institution recognized or approved by the All India Council for Technical Education under the All India Council for Technical Education Act, 1987.
- (3) They shall come into force from the date of its publication in the Official Gazette.

2. DEFINITION :

- (1) In these regulations unless the context otherwise requires -
 - a) "Act" means the All India Council for Technical Education Act, 1987;
 - b) 'Aggrieved student' means a student who has any complaint in the matters concerned with the grievances as defined under these regulations;
 - c) "College" means any institution, whether known as such or by any other name, which provides for a course of study for obtaining any qualification from a university and which, in accordance with the rules and regulations of such university, is recognized as competent to provide for such course of study and present students undergoing such course of study for the examination for the award of such qualification;
 - d) "Council" means the All India Council for Technical Education;
 - e) "Declared Admission Policy" means such policy for admission to a course or programme of study as may be approved or recognized by


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- j) "Technical education" means programs of education as defined under section 2[g] of the All India Council for Technical Education, Act, 1987;
- k) "Technical Institution" means an Institution as defined under section 2[h] of the All India Council for Technical Education, Act, 1987;
- l) "University" means a university established or incorporated by or under a Central Act or State Act and includes an institution deemed to be university declared as such under section 3 of the UGC Act 1956.

3. APPOINTMENT, TENURE, REMOVAL AND CONDITIONS OF SERVICES UNDER REDRESSAL MECHANISM

- 1. i) Each Technical University shall appoint an Ombudsman for redressal of grievances of students under these regulations.
- ii) The Ombudsman shall be a person who has been a judge not below the rank of a District Judge or a Retired Professor who has at least 10 years experience.
- iii) The Ombudsman shall not, at the time of appointment, during one year before appointment, or in the course of his tenure as ombudsman, be in a conflict of interest with the university where his personal relationship, professional affiliation or financial interest may compromise or reasonably appear to compromise, the independence of judgement toward the university.
- iv) The Ombudsman, or any member of his immediate family shall not :
 - a) hold or have held at any point in the past, any post, employment in office of profit in the University,
 - b) have any significant relationship including personal, family, professional or financial, with the university,
 - c) hold any university position, called by whatever name, under the administration or governance structure of the university.
- v) The Ombudsman in a State Technical University shall be appointed by the University on a part time basis from a panel of three names suggested by the search committee consisting of the following members :
 - a) Nominee of the Governor of concerned State - Chairman
 - b) Two Vice Chancellors by rotation from Public Universities of the State concerned
 - c) One Vice Chancellor by rotation from Private Universities of the State concerned
 - d) Secretary (Higher Technical Education) of the State concerned- Convenor
- vi) The Ombudsman in a Central Technical University shall be appointed by the Central Technical University concerned on a part time basis



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5. PROCEDURE IN REDRESSAL OF GRIEVANCES :

- (1) Each Technical institution shall establish a registry, headed by an employee of the institute of appropriate rank as the Ombudsman may decide, where an aggrieved student or person may make an applicant seeking redressal of grievance.
- (2) The address of the registry so established shall be published widely including on the notice board and prospectus and placed on the website of the institution.
- (3) On receipt of an application by the registry, the employee-in-charge shall inform the Ombudsman and shall immediately provide a copy to the institution for furnishing its reply within seven days.
- (4) The Ombudsman shall fix a date for hearing the complaint which shall be communicated to the institute and the aggrieved person either in writing or electronically, as may be feasible.
- (5) An aggrieved person may appear either in person or represented by such person as may be authorized to present his case.
- (6) The Ombudsman shall be guided by principles of natural justice while hearing the grievance.
- (7) The Ombudsman shall ensure disposal of every application within one month of receipt for speedy redress of grievance.
- (8) The Technical institution shall be expected to co-operate with the Ombudsman in redress of grievances and failure to do so may be reported by the Ombudsman to AICTE.
- (9) On the conclusion of proceedings, the Ombudsman shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue.
- (10) Every order under clause (9), under the signature of the Ombudsman, shall be provided to the aggrieved person and the institution and shall be placed on the website of the Technical institution.
- (11) The Technical institution shall comply with the order of the Ombudsman.
- (12) Any order of the Ombudsman not complied with by the institution shall be reported to the AICTE for appropriate action as deemed fit by the Council.
- (13) A complaint shall be filed by the aggrieved student, his / her parent or with a special permission from the ombudsman, by any other person.
- (14) In case of any false/frivolous complaint, the ombudsman may order appropriate action against the complainant.
- (15) The principles and procedures outlined above shall apply to the working of the Grievance Redressal Committee in the Technical Institute except
 - (a) in case of lack of unanimity, the Grievance Committee shall take decisions by majority;
 - (b) the Grievance Committee shall communicate its decisions within ten days of receipt of complaint.


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रजिस्ट्रॉ सं. डीएल (एन)-04/0007/2003--05

REGISTERED No. DL(N)—04/0007/2003—05



भारत का राजपत्र The Gazette of India

साप्ताहिक/WEEKLY

प्राधिकार से प्रकाशित
PUBLISHED BY AUTHORITY

सं. 12] नई दिल्ली, शनिवार, मार्च 23—मार्च 29, 2013 (चैत्र 2, 1935)
No. 12] NEW DELHI, SATURDAY, MARCH 23—MARCH 29, 2013 (CHAITRA 2, 1935)

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके
(Separate paging is given to this Part in order that it may be filed as a separate compilation)

भाग III—खण्ड 4

[PART III—SECTION 4]

[सांविधिक निकायों द्वारा जारी की गई विविध अधिसूचनाएं जिसमें कि आदेश, विज्ञापन और सूचनाएं सम्मिलित हैं]
[Miscellaneous Notifications including Notifications, Orders, Advertisements and Notices issued by
Statutory Bodies]

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(f) "grievances" include the following complaints of the aggrieved students, namely: -

(i) making admission contrary to merit determined in accordance with the declared admission policy of the institute;

(ii) irregularity in the admission process adopted by the institute;

(iii) refusing admission in accordance with the declared admission policy of the institute;

(iv) non publication of prospectus, as specified;

(v) publishing any information in the prospectus, which is false or misleading, and not based on facts;

(vi) withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue;

(vii) demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such institution;

(viii) breach of the policy for reservation in admission as may be applicable;

(ix) complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories;


(x) non payment or delay in payment of scholarships to any student that such institution is committed, under the conditions imposed by University Grants Commission, or by any other authority;

(xi) delay in conduct of examinations or declaration of results beyond that specified in the academic calendar;

(xii) on provision of student amenities as may have been promised or required to be provided by the institution;

(xiii) denial of quality education as promised at the time of admission or required to be provided;

(xiv) non transparent or unfair evaluation practices;



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- (e) the educational qualifications specified by the relevant appropriate statutory authority, or by the institution, where no such qualifying standards have been specified by any statutory authority;
- (f) the process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or programme of study and the amount of fee to be paid for the admission test;
- (g) details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such members are on regular basis or as visiting member;
- (h) information in regard to physical and academic infrastructure and other facilities including hostel accommodation, library and hospital or industry wherein the practical training to be imparted to the students and in particular the facilities accessible by students on being admitted to the institution;
- (i) broad outlines of the syllabus specified by the appropriate statutory authority or by the institution, as the case may be, for every course or programme of study, including the teaching hours, practical sessions and other assignments;
- (j) all relevant instructions in regard to maintaining the discipline by students within or outside the campus of the institution, and, in particular such discipline relating to the prohibition of ragging of any student or students and the consequences thereof and for violating the provisions of any regulation in this behalf made by the relevant statutory regulatory authority; and
- (k) any such other information as may be specified by the Commission:

Provided that an institution shall publish information referred to in items (a) to (j) of this sub regulation, on its website, and the attention of prospective students and the general public shall be drawn to such publication on the website through advertisements displayed prominently in the different newspapers and through other media:

Provided further that an institution may publish prospectus in accordance with this sub regulation at any time before the period of sixty days.

(2) Every institution shall fix the price of each printed copy of the prospectus, being not more than the reasonable cost of its publication and distribution and no profit be made out of the publication, distribution or sale of prospectus.


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from a panel of three names recommended by the search committee consisting of the following members, namely:-

- a) Chairman of the University Grants Commission or his nominee - Chairman;
- b) one Vice Chancellor from central university, by rotation, to be nominated by the Central Government - Member;
- c) one Vice Chancellor from institution deemed to be university, by rotation, to be nominated by the Central Government - Member;
- d) Joint Secretary to the Government of India in the Ministry of Human Resource Development dealing or in charge of the higher education - Member;
- e) Joint Secretary in the office of the University Grants Commission - Member - Convener

(7) The Ombudsman shall be a part time officer appointed for a period of three years or until he attains the age of seventy year, whichever is earlier, from the date he resumes the office and may be reappointed for another one term in the same university.

(8) The Ombudsman shall be paid a fees of Rs. 3000 per day for hearing the cases, in addition to reimbursement of the conveyance.

(9) The Ombudsman may be removed on charges of proven misconduct or misbehavior or as defined under sub regulation (3) and (4) of this regulation, by the concerned appointing authority.

(10) No order of removal of Ombudsman shall be made except after an inquiry made in this regard by a person not below the rank of Judge of the High Court in which such Ombudsman has been informed of the charges against him and given a reasonable opportunity of being heard in respect of those charges.

5. **Grievance Redressal Committee -**

(1) In case of a college, the Vice Chancellor of the affiliating university shall constitute a Grievance Redressal Committee consisting of five members for an individual college or a group of colleges keeping in view the location of the college(s).

(2) The Grievance Redressal Committee shall be constituted by the Vice-Chancellor of the affiliating university consisting of -

- a) a senior Professor of the University - Chairman;
- b) three senior teachers drawn from the affiliating colleges, on rotation basis, to be nominated by the Vice-Chancellor - Members;

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- (3) On receipt of an application by the registry, the employee-in-charge shall inform the Ombudsman or the Grievance Redressal Committee, as the case may be, shall immediately provide a copy to the institution for furnishing its reply within seven days.
- (4) The Ombudsman or the Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institute and the aggrieved person either in writing or electronically, as may be feasible.
- (5) An aggrieved person may appear either in person or represented by such person as may be authorised to present his case.
- (6) The Ombudsman or the Grievance Redressal Committee, as the case may be, shall be guided by the principles of natural justice while hearing the grievance.
- (7) The Ombudsman or the Grievance Redressal Committee, as the case may be, shall ensure disposal of every application as speedily as possible and not later than a month of receipt of the grievance.
- (8) The institution shall co-operate with the Ombudsman or the Grievance Redressal Committee, as the case may be, in redressal of grievances and failure to do so may be reported by the Ombudsman to the Commission.
- (9) On the conclusion of proceedings, the Ombudsman or the Grievance Redressal Committee, as the case may be, shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue.
- (10) Every order under sub-regulation (9), under the signature of the Ombudsman or the Grievance Redressal Committee, as the case may be, shall be provided to the aggrieved person and the institution and shall be placed on the website of the institution.
- (11) The institution shall comply with the order of the Ombudsman or the Grievance Redressal Committee, as the case may be,
- (12) Any order of the Ombudsman or the Grievance Redressal Committee, as the case may be, not complied with by the institution shall be reported to the Commission.
- (13) A complaint shall be filed by the aggrieved student or his parent or with a special permission from the Ombudsman or the Grievance Redressal Committee, as the case may be, by any other person.
- (14) In case of any false or frivolous complaint, the ombudsman may order appropriate action against the complainant.

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