

GRIEVANCE AND  
REDRESSAL COMMITTEE  
( STAFF & STUDENTS )



# Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NAAC, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)

Aziznagar Gate, C.B. Post, Hyderabad-500 075

Date: 03-10-2020

## OFFICE ORDER

With a view to resolve the Grievance for Staff and student issues in the college campus, the management is pleased to appoint the following staff members in the Grievance Redressal Committee for the Academic Year 2020-21


### Members of the Committee

S.No.	Name	Designation & Department	Role
1	Dr Sai Baba Reddy	Director	Chairman
2	Dr. A. Padmaja	Principal	Co-Chairman
3	Dr. G. Sreeram Reddy	HoD-ME Department	Convener
4	Dr. A.Srujana	HoD-EEE Department	Member
5	Prof. Rajendra Prasad	HoD-H&S Department	Member
6	Dr.Aruna Kumari	Professor - CSE Department	Member
7	Vishnu Vandith	Student, CSE	Member, Special Invitee

  
DIRECTOR

### Copy to:

Principal  
All the Head of the Departments  
All Members of the Committee  
Academic Coordinator  
Senior Administrative Officer

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75



2019-20



# Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NAAC, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)

Aziznagar Gate, C.B. Post, Hyderabad-500 075

Date: 09-07-2019

## OFFICE ORDER

With a view to resolve the Grievance for Staff and student issues in the college campus, the management is pleased to appoint the following staff members in the Grievance Redressal Committee for the Academic Year 2019-20

### Members of the Committee

S.No.	Name	Designation & Department	Role
1	Dr. P.Venu Gopal Reddy	Director	Chairman
2	Dr. A. Padmaja	Principal	Co-Chairman
3	Dr. G. Sreeram Reddy	HoD-ME Department	Convener
4	Dr. A.Srujana	HoD-EEE Department	Member
5	Prof. Rajendra Prasad	HoD-H&S Department	Member
6	Dr.Aruna Kumari	Professor - CSE Department	Member
7	Md.Ashwaq	Student, CSE	Member, Special Invitee

DIRECTOR

### Copy to:

Principal  
All the Head of the Departments  
All Members of the Committee  
Academic Coordinator  
Senior Administrative Officer

PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75



Hyderabad  
5 July, 20

To  
The Head of Department,  
ECE,  
VJIT,  
Moinabad.

Sir,

I am S. Sahithi Reddy holding HIT NO 16911A (ECE-  
Since few days, I'm facing a serious problem  
from the student named Amarendu from CIVIL  
(Ph. no - 9573615006). This is becoming severe  
day by day. He is teasing me very badly.

So, please I expect you to take serious  
action on him.

Thank you

A. Krishna

PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vij), CL  
Hyderabad

Sahithi Reddy  
Yours sincerely

Forwarded to  
Director

S. Krishna

PCN

[16911A04HJ]  
[ECE-C Sec]





# Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NAAC & NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTU(H)  
Arinagar Gate, C.B. Post, Hyderabad-500073

**Dr. P. Venugopal Reddy**

Ph. D., F.A.P.A.Sc., F.T.S.A.Sc.,

DIRECTOR

e-mail : director@vjit.ac.in

Ph. No: 9848212388

Hyderabad

Ref: VJIT/Dir.off/01/2019-20

Date: 08.07.2019

## OFFICE ORDER

A girl student from ECE department gave a complaint that Mr. M. Amarender Reddy B.Tech., IV year (Civil Engineering), with Roll No: 16911A01A0 has been teasing her for the few days. Last year also he was suspended for teasing then a B.Tech., I year girl student. Further, Mentor Ms. Sreeja on informing his parents about the shortage of attendance and his irregularity at the college, M. Amarender Reddy called Ms. Sreeja and spoke to her rashly using foul and filthy language. Thus his behavior is unacceptable and amounts of gross indiscipline. Moreover, inspite of cautioning and warning M. Amarender Reddy, by the mentors and teachers of his department, there is no change in his behavior.

In view of this, he is suspended for a period of four weeks (upto 3<sup>rd</sup> August 2019) with immediate effect. During the suspension period, as per the college rules, he will not be allowed to enter the college campus.

DIRECTOR

Copy to:

Principal

Aca. Co-ordinator

Sr. A.O

A. O. (Acad)

HOD's of :	H&S	ECE	EEE	CSE	IT	CE	ME	MBA
	CoE	TPO	Library		Exam. Section	Phy. Director		

**Vidya Jyothi Institute of Technology**  
Himayatnagar (Vill), Hyderabad





# Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NAAC & NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)  
Aziznagar Gate, C.B. Post, Hyderabad-500 075

**Dr. P. Venugopal Reddy**

Ph. D, F.A.P.A.Sc., F.T.S.A.Sc.,

DIRECTOR

e-mail : director@vjit.ac.in

Ph. No: 9848212388

Hyderabad

Ref: VJIT/Dir.off/03/2019-20


Date: 26.08.2019

## OFFICE ORDER


Mr. P. Laxman of B.Tech., III year (EEE - B) with Roll No: 17911A0292 and Mr. K.Madhu of B.Tech., IV year (ECE- C) with Roll No: 15915A0416 along with their friends fought among themselves on 23<sup>rd</sup> August 2019 around 5:00 P.M. and brought disrepute to the image of the college. In fact, both of them were in an inebriated condition. This act amounts to gross indiscipline and is to be curbed at any cost. Therefore, in order to resolve the entire issue, a committee with the following members is appointed. Three Physical Directors viz., Mr. Ravi, Mr. Raju and Mrs. Geetha were witness to the episode. Therefore, they may, be included in the witness list.

- |                           |            |          |
|---------------------------|------------|----------|
| 1. Dr. G. Sri Ram Reddy   | HoD (Mech) | Chairman |
| 2. Mr. B. Sreenivasulu    | HoD (IT)   | Member   |
| 3. Mr. M. Rajendra Prasad | HoD (H&S)  | Member   |

The committee is asked talk to all the students concerned and submit a report to this office by 27<sup>th</sup> August 2019 by 3:00 P.M.

  
DIRECTOR

Copy to the committee members

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayannagar (Vill), C B. Post  
Hyderabad-75





# Vidya Jyothi Institute of Technology

(An Autonomous Institution)

[Accredited by NAAC & NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTU(H)  
Aziznagar Gate, C.B. Post, Hyderabad-500 075

**Dr. P. Venugopal Reddy**

Ph. D, F.A.P.A.Sc., F.T.S.A.Sc.,  
DIRECTOR

e-mail : director@vjit.ac.i

Ph. No: 9848212388

Hyderabad

Ref: VJIT/Dir.off/05/2019-20

Date: 29.08.2019

## OFFICE ORDER

Mr. Ketavath Madhu of B.Tech., IV year (ECE- C, Roll No: 15915A0416) and his friend fought with Mr. Pathem Laxman of B.Tech., III year (EEE – B, Roll No:-17911A0292) on 21 August 2019 around 5:00 P.M. As both of them were in an inebriated condition and their answers were totally inappropriate, an enquiry committee with Dr. G. Sri Ram Reddy as a Chairman was appointed. The committee after talking to all the concerned students, recommended to take severe action. In view of this, it has been decided to suspend Mr. Ketavath Madhu for a period of two weeks with effect from 29<sup>th</sup> August 2019 to 11<sup>th</sup> September 2019. During the suspension period, as per college rules Mr. Ketavath Madhu will not be allowed to enter the college. This order will come in effect immediately.

DIRECTOR

Copy to:

Principal

Aca. Co-ordinator

Sr. A.O

A. O. (Acad)

HOD's of:

H&S

ECE

EEE

CSE

IT

CE

ME

MBA

CoE

TPO

Library

Exam. Section

Phy. Director

  
PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C. B. Post  
Hyderabad-75





# Vidya Jyothi Institute of Technology

(An Autonomous Institution)

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Aziznagar Gate, C B. Post, Hyderabad-500 075

**Dr. P. Venugopal Reddy**

Ph. D, F.A.P.A.Sc., F.T.S.A.Sc.,

DIRECTOR

e-mail : director@vjit.

Ph. No: 9848212388

Hyderabad

Ref: VJIT/Dir.off/04/2019-20

Date: 29.08.2019

## OFFICE ORDER

Mr. Pathem Laxman of B.Tech., III year (EEE – B, Roll No: 17911A0292) and his fought with Mr. Ketavath Madhu of B.Tech., IV year (ECE- C, Roll No: 15915A0416) August 2019 around 5:00 P.M. As both of them were in an inebriated condition and their a were totally inappropriate, an enquiry committee with Dr. G. Sri Ram Reddy as a Chairm appointed. The committee after talking to all the concerned students, recommended to take action. In view of this, it has been decided to suspend Mr. Pathem Laxman for a period of two with effect from 29<sup>th</sup> August 2019 to 11<sup>th</sup> September 2019. During the suspension period, the college rules Mr.Pathem Laxman will not be allowed to enter the college. This ord come into effect immediately.

DIRECTOR

Copy to:

Principal

Aca. Co-ordinator

Sr. A.O

A. O. (Acad) -

HOD's of :

H&S

ECE

EEE

CSE

IT

CE

ME

MBA

CoE

TPO

Library

Exam. Section

Phy. Director

PRINCIPAL

Vidya Jyothi Institute of Technology

Himayatnagar (Vill), C B. Post

Hyderabad-75



Date: 25-01-20

To

The Director,  
VJIT,  
Hyderabad.

Subject: disciplinary action required

Sir,

It is identified that Mr S. Pranay Reddy <sup>(2)</sup>  
(19911A0353), D. Naveen <sup>(3)</sup> (19911A0315) and Y. Saketh Srisa <sup>(1)</sup>  
(19911A0364) B.Tech I years MECH-A Students absconded  
from classes on 23/01/2020 in the A.M. When I  
called them they identified my contact number and  
kept my number in SMS Blast (App) which sends so  
continuously for 8 hours and a lot of inconvenience  
~~and~~

Hence I request you kindly take necessary  
action against them.

Thanking you sir,

Yours sincerely

J. Govardhan Reddy

J. Govardhan Reddy  
Mechanical Coordinator

Recommended  
for action  
R. J. S. / 25/1/2020

A. Kumar  
PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C. B. Post  
Hyderabad 73





# Vidya Jyothi Institute of Technology

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Aziznagar Gate, C.B. Post, Hyderabad-500 075

**Dr. P. Venugopal Reddy**

Ph. D, F.A.P.A.Sc., F.T.S.A.Sc.,

DIRECTOR

e-mail : director@vjit.ac.in

Ph. No: 9848212388

Hyderabad

Ref: VJIT/Dir.off/11/2019-20

Date: 27.01.2020

## OFFICE ORDER

Mr. J. Govardhan Reddy, Assistant Professor in the Mathematics gave a complaint that Mr. Y. Saketh Sriram B.Tech., 1 year Mechanical Engineering with Roll No: 19911A0364 while discharging his duties as a Mechanical Engineering coordinator, he was forced to talk to the student harshly for their irregular attendance. As Mr. Y. Saketh Sriram was also irregular to the college and his behavior is very rude, Mr. J. Govardhan Reddy spoke to Mr. Y. Saketh Sriram on 2 or 3 occasions harshly. Keeping this in mind, Mr. Y. Saketh Sriram created SMS Blast (App) and sent a series of messages to Mr. J. Govardhan Reddy's mobile continuously for 8 hours. This is a mental agony and created a lot of tension to Mr. J. Govardhan Reddy. The behavior of the student is callous, careless, arrogant, audacious and against the college discipline. In view of this, Mr. Y. Saketh Sriram is suspended from the college for a week from 27.01.2020 to 01.02.2020. During suspension period as per the college rules he will not be allowed to enter the college.

DIRECTOR

Copy to:

Principal

Aca. Co-ordinator

Sr. A.O

A. O. (Acad)

HOD's of : H&S ECE EEE CSE IT CE ME MBA  
CoE TPO Library Phy. Director

PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C. B. Post  
Hyderabad-75





# Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NAAC, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)

Amiznagar Gate, C.B. Post, Hyderabad-500 075

Date: 03-07-2018

## OFFICE ORDER

With a view to resolve the Grievance for Staff and student issues in the college campus, the management is pleased to appoint the following staff members in the Grievance Redressal Committee for the Academic Year 2018-19

### Members of the Committee

S.No.	Name	Designation & Department	Role
1	Dr. P.Venu Gopal Reddy	Director	Chairman
2	Dr. A. Padmaja	Principal	Co-Chairman
3	Dr. G. Sreeram Reddy	HoD-ME Department	Convener
4	Dr. A.Srujana	HoD-EEE Department	Member
5	Prof. Rajendra Prasad	HoD-H&S Department	Member
6	Dr.Aruna Kumari	Professor - CSE Department	Member
7	K.Chiranjivi	Student, ECE	Member, Special Invitee


DIRECTOR

### Copy to:

Principal  
All the Head of the Departments  
All Members of the Committee  
Academic Coordinator  
Senior Administrative Officer

PRINCIPAL  
Vidya Jyothi Institute of Technology  
Mimayatnagar (Vill), C B. Post  
Hyderabad-75





2018-19



# Vidya Jyothi Institute of Technology

(An Autonomous Institution)  
(Accredited by NAAC & NBA, Approved by AICTE New Delhi & Technically Affiliated to JECETD)  
Azamnagar (Vij), C. P. Him., Hyderabad-500073

**Dr. P. Venugopal Reddy**  
Ph. D., F.A.P.A.Sc., F.T.S.A.Sc.,  
DIRECTOR

e-mail : director@vjit.ac.in  
Ph. No: 9848312388  
Hyderabad

Ref: VJIT/Dir.ofc/05/2018-19

Date: 24.09.2018

## OFFICE ORDER

Mr. M. Amarender Reddy, III year Civil Engineering, with Roll no: 16911A01A0 is found to rag a B.Tech I year student during Fresher's Programme on 22.09.2018. As per the Government's policy, Mr. M. Amarender Reddy is suspended for a period of three weeks (upto 13<sup>th</sup> October 2018) and warned not to indulge in such type of ragging activities in future. During suspension period as per the college rules he will not be allowed to enter the college. This order comes into force with immediate effect.

**DIRECTOR**

Copy to:

Principal

Aca. Co-ordinator

Sr. A.O

A. O. (Acad)

**PRINCIPAL**  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vij), C. P. Him.

All HoDs : H&S    ECE    EEE    CSE    IT    CE    ME    MIA

CoE    TPO    Library    Exam. Section    Phy. Director





# Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NAAC & NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTU-H)  
Acting Nagar Gate, C.B. Post, Hyderabad-500075

**Dr. P. Venugopal Reddy**  
Ph. D., F.A.P.A.S., F.T.S.A.S.,  
DIRECTOR

e-mail : director@vjit.ac.in  
Ph. No. 9848212388  
Hyderabad

Ref: VJIT/Dir.ofc/06/2018-19

Date: 25.10.2018

Mr. K. Sandeep Yadav, B.Tech I year FCE-A with Roll No: 18911A0427 is found in an inebriated condition in the college campus by the CoE HoD, on 22.10.2018 during the Fresher's Day programme. This is objectionable and attracts serious disciplinary action. In view of this, Mr. K. Sandeep Yadav is suspended for one week up to 3<sup>rd</sup> October 2018. During the suspension period, as per the college rules he will not be allowed to enter the college. This order comes into force with immediate effect.

**DIRECTOR**

Copy to:

Principal

Aca. Co-ordinator

Sr. A.O

A. O. (Acad)

**PRINCIPAL**

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C.B. Post  
Hyderabad-75

All HoDs : H&S    ECE    EEE    CSE    IT    CE    ME    MBA

CoE    TPO    Library    Exam. Section    Phy. Director



Director

Vidya Jyothi Institute of Technology,  
Hyderabad.

B:- Raising Complaint against Shiva Nayak  
(17911A0491) due to beating me continuously.

Respected Sir,

I K. Vaishnav Kumar from ECE - 'B'  
am raising the complaint against him because  
I just went to convey him that, not to  
disturb my friends and then he suddenly raised  
his voice & started fighting with me and then  
my forehead was injured & started bleeding continously  
on 7 Feb 2016 at 11:00 am.

Yours faithfully

K. Vaishnav Kumar

17911A0485

ECE - 'B'

@vaishnav

A. Kumar

PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C. B. Post

Hyderabad-75





# VIDYA JYOTHI INSTITUTE OF TECHNOLOGY

(An Autonomous Institution)

(Accredited by NAAC & NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)  
Aziznagar Gate, C.B. Post, Hyderabad-500 075

Dr. P. Venugopal Reddy  
Ph. D, F.A.P.A.Sc., F.T.S.A.Sc.,  
Director

e-mail: director@vjit.ac.in  
Ph. No: 9848212388  
Hyderabad

Ref:VJIT/Dir.ofc/26/2018-19

Date: 07/02/2019

## OFFICE ORDER

A complaint was given by Mr. K. Vaishnav Kumar, a student of II ECE-B stating that on a petty issue and for no reason, he was beat by Mr. Meghawat Shiva Nayak of the same class, with Roll No. 17911A0491. This has lead to a serious injury on the forehead of K. Vaishnav Kumar with heavy bleeding. Manhandling his own classmate in view of the full class is highly objectionable and against the college discipline and rules & regulations. After looking into the entire issue, the HoD of ECE dept., asked Mr. Shiva Nayak to bring his father to discuss about his reckless attitude but he could not bring him. In view of this, Mr. Shiva Nayak was suspended w.e.f 07/02/2019 to 16/02/2019. During the suspension period, he will not be allowed to enter the college.

(P. Venugopal Reddy)

Copy to:

Principal

  
**PRINCIPAL**

**Vidya Jyothi Institute of Technology**  
Himayatnagar (Vill), C. B. Post  
Hyderabad

Academic Coordinator

Senior A.O

A.O (Acad.)

All HOD's:

ECE

EEE

CSE

IT

ME

CE

H&S

MBA





2017-18

# **Vidya Jyothi Institute of Technology**

**An Autonomous Institution**

(Accredited by NAAC, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)

## **MINUTES OF MEETING OF STAFF REDRESAL COMMITTEE**

*held on*

**20<sup>th</sup>. May 2017**



*Aziznagar Gate, C.B. Post, Hyderabad - 500 075*

**Minutes of the meeting held on 20<sup>th</sup>. May 2017**

**Members Present:**

Prof. G. Sreeram Reddy - HOD, MECH - Convener

Mrs. G. Srilatha - Academic Coordinator - Member

Mr. R. Venkatachalam - Member

Dr. B. Satyanarayana Reddy - Member


Mr. M. Rajendra Prasad - Member

1. The committee expressed its satisfaction that the members of the committee are interacting individually with the staff to understand if they have any major issues to be resolved.
2. One common issue raised by many staff members is about EPF and ESI for staff. The members of the committee have assured the staff that the issue will be discussed with the college administration.
3. The committee expressed its happiness that there were no complaints / suggestions receive in the BOX in the last one year.

**Members Signature:**

  
Prof. G. Sreeram Reddy

  
Mrs. G. Srilatha

  
Mr. R. Venkatachalam

  
Dr. B. Satyanarayana Reddy

  
Mr. M. Rajendra Prasad

  
PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75.



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

07 – 07 – 2017

## Office Order

Upon submission of the resolutions of the Grievance Redressal Committee (Students & Parents) meeting, the following decisions are taken;

1. Canteen incharge is hereby informed to maintain cleanliness and hygiene failing which action would be initiated.
2. Housekeeping incharges are directed to visit the floors frequently and ensure that cleanliness is maintained.
3. Physical Director may procure necessary indoor sports items.

Director

PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post.  
Hyderabad-75



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

03 – 07 – 2017

## Minutes of the Grievance Redressal Committee Meeting

Committee Members present for the meeting:

1. Dr. Zafarullah – HOD, EEE – Convener
2. Mrs. G. Sreelatha – Academic Coordinator – Member
3. Mr. M. Rajendra Prasad – HOD H&S – Member
4. Prof. G. Sreeram Reddy – HOD Mech – Member
5. Mr. B. Srinivasulu – HOD IT – Member
6. Dr. K. Harikrishna – HOD ECE – Member
7. Dr. B. Vijay Kumar – HOD CSE – Member

Agenda:

1. Discussion on the canteen issues raised by students.
2. Discussion on the cleanliness issues raised by students
3. Discussion on the creation of indoor sports facility
4. Any other grievances pertinent to the students

Resolutions:

Further to the grievances lodged by students both orally and in written format, it is hereby resolved to:

1. Communicate strongly about the cleanliness issues in the canteen to the canteen incharge.
2. Inform Institute Housekeeping incharge about the maintenance of cleanliness of wash rooms and corridors.
3. Explore the possibility to create indoor sports facility in the campus.

Above resolutions are submitted to the Director for ratification and further action.

Dr. Zafarullah      Mrs. G. Sreelatha      Mr. M. Rajendra Prasad      Prof. G. Sreeram Reddy  
Mr. B. Srinivasulu      Dr. K. Harikrishna      Dr. B. Vijay Kumar

PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C. B. Post  
Hyderabad-500 075



22/06/17

Aziz Nagar

To  
The Director,  
VJIT.

Sub: Cleanliness and floor neatness.

Respected Sir,

We, the students of ECE, IV year would like to bring your notice that the canteen is not maintained neatly. And papers thrown here and there in canteen.

Also floor in our block are dusty and no dust bin is available.

Please look into above two issues.

Thanking you Sir

Yours obediently.

B-Tech-ECE IV year  
Students

A. Lakshmi

PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75



Date:


27/06/2017

To,  
The Director,  
VJIT, Aziz Nagar,  
Hyderabad.

Respected Sir,

We are 3<sup>rd</sup> year IT stu-  
dents writing this letter to request  
you to create indoor games facility  
(IT, Carrom Board) in the college, this  
will be useful to all students of  
the college. kindly arrange the same  
at the earliest.

Thanking you Sir,

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C. B. Post  
Hyderabad-75

Yours obediently  
3<sup>rd</sup> year IT students





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Dr. P. Venugopal Reddy  
Ph. D, F.A.P.A.Sc., F.T.S.A.Sc.,  
DIRECTOR

e-mail : director@vjit.ac.in  
Ph. No: 9848212388  
Hyderabad

Ref: VJIT/Dir.ofc/15/2017-18

Date: 21.09.2017.

## OFFICE ORDER

Dr. K. Harikrishna, HoD of ECE department gave a complaint that Mr. T.Venugopal, Associate Professor of ECE department abused him with filthy language on 24.08.2017. In his letter, he has also mentioned that Mr. T.Venugopal is creating a series of problems in the department with a confrontation attitude and therefore requested the administration to take appropriate action against him.

Mr. T.Venugopal also given a complaint against Dr. K. Harikrishna, HoD of ECE department stating that he has scolded him on a number of times using a foul and filthy language and also with his cast. Mr. T.Venugopal also mentioned in his letter that the HoD is targeting him psychologically on a number of occasions and has requested the administration to take necessary action, so that justice is done to him.

In order to look into the entire issue, an enquiry committee headed by Prof. S.M. Zaffarulla, HOD of EEE was appointed. The committee after fifteen days of intense deliberations and discussions with several members of the faculty felt that Mr. T. Venugopal may be cautioned to avoid fighting with his superior officers and mind the work allotted to him. This is for your information and necessary action.

*A. Lakshmi*

*[Signature]*  
DIRECTOR





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(An Autonomous Institution)

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Aziznagar Gate, C.B. Post, Hyderabad-500 075

Dr. P. Venugopal Reddy  
Ph. D, F.A.P.A.Sc., F.T.S.A.Sc.,  
DIRECTOR

e-mail : director@vjit.ac.in  
Ph. No: 9848212388  
Hyderabad

Ref: VJIT/Dir.ofc/14/2017-18

Date: 21.09.2017.

## OFFICE ORDER

Dr. K. Harikrishna, HoD of ECE department gave a complaint that Mr. T.Venugopal, Associate Professor of ECE department abused him with filthy language on 24.08.2017. In his letter, he has also mentioned that Mr. T.Venugopal is creating a series of problems in the department with a confrontation attitude and therefore requested the administration to take appropriate action against him.

Mr. T.Venugopal also given a complaint against Dr. K. Harikrishna, HoD of ECE department stating that he has scolded him on a number of times using a foul and filthy language and also with his cast. Mr. T.Venugopal also mentioned in his letter that the HoD is targeting him psychologically on a number of occasions and has requested the administration to take necessary action, so that justice is done to him.

In order to look into the entire issue, an enquiry committee headed by Prof. S.M. Zaffarulla, HOD of EEE was appointed. The committee after fifteen days of intense deliberations and discussions with several members of the faculty felt that Dr. K. Hari Krishana should be cautioned in dealing with the faculty members and avoid caste discrimination, especially while dealing with the SC & ST teachers. The committee also felt that the HoD, as a leader of the team needs to act with utmost tact and tolerance envisaging more maturity of mind in dealing with the senior staff so as so achieve the optimal performance. This is for your information and necessary action.

PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75

DIRECTOR





# Vidya Jyothi Institute of Technology

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(Aziz Nagar, C.B.Post, Hyderabad -500075)

## Enquiry Committee report

**Sub:** Enquiry committee on the complaints of Dr.K.Hari Krishna HOD/ECE and Mr.T.Venu Gopal Assoc.Prof ECE Report submitted-Regd

**Ref:** VJIT/Dir.ofc/07/2017-18 Dt: 26.8.2017

The committee constituted under Ref with Prof.S.M.Zafarullah HOD/EEE as chairman, Dr.G.Sree Ram Reddy HOD Mech and Dr.D.Aruna kumari prof CSE as members has thoroughly gone through the correspondence, investigated the matter with the related staff of ECE Dept from 28.8.2017 to 6.9.2017 on various aspects and the report furnished as follows.

Staff members enquired:

1. Dr.K.Hari Krishna	HOD/ECE
2. Mr.T.Venugopal	Assoc.Prof.
3. Dr.K.Vasanth	Prof.ECE
4. Mr.M.Rajendra Prasad	Assoc.Prof. ECE & HOD/H&S
5. Smt.M.Nirmala	Assoc.Prof.
6. Mr.G.Nagendra	Assoc.Prof.
7. Smt.A.Prasanna Lakshmi	Assoc.Prof.
8. Mr.Majnu Shaik	Assoc.Prof.
9. Smt.K.Pavani	Assoc.Prof.
10. Smt.M.Lalitha Sowmya	Asst.Prof.
11. Mr.L.Suneel Kumar	Asst.Prof.
12. Mr.H.Pramod kumar	Asst.Prof.
13. Mr.V.Sreedhar	Asst.Prof.
14. Ms.S.Shanti Priya	Asst.Prof.
15. Mrs.R.Veena	Lab. Asst
16. Mr.V.Praveen kumar	DTP operator

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## Complaint of Dr.K.Hari Krishna:

1. On enquiry with Dr.K.Hari Krishna he has asserted that, Mr.T.Venu gopal Assoc.Prof ECE shouted at him calling him "useless fellow" and blamed him saying that he has caste feelings. There upon he asked Mr.T.Venugopal to get out of his cabin unable to control his temper. There was no other person available in the cabin at that time except those two people. When enquired with other staff members particularly with the staff sitting in the vicinity, they said that they heard both of them shouting at each other but the contents could not be heard or deciphered. Majority of the staff appear to be busy with the birthday ceremony of Pavani on the other floor and they never knew what has happened with the two people.Mrs.M.Nirmala when asked said that Dr.Vasanth and herself are the NBA coordinators and in the course of the review they found that the criteria 7 which was hitherto being handled by Mr.T.Venugopal was not progressing satisfactorily.Hence the same was transferred to Mrs.Prasanna Lakshmi Assoc.prof and in its place course file monitoring was allotted to Mr.T.Venugopal.In this connection Mr.T.Venugopal felt annoyed and unhappy. He started confrontation in this respect and commented that she has no sense of mind in doing so. She felt unhappy and reported the same to the HOD. She said that she did not go to HOD crying nor he consoled her as stated in the complaint of Dr.K.Hari Krishna to the Director.

She said that Mr.Venugopal raises objection when ever some work is allotted to him.Dr.Vasanth when enquired said that Dr.Hari Krishna is his friend and that he does not know much about Mr.Venugopal .Since the NBA work was not moving fast he has to change criteria 7 from Mr.Venugopal to Mrs.Prasanna Lakshmi allotting the work of monitoring of course files to Mr.Venugopal as he wanted higher responsibilities.

Prasanna Lakshmi says that she does not know about the issue as she was at the birth-day party of Pavani and majority of the staff members were at the party on 23<sup>rd</sup> August 2017.The letter of Mrs.Nirmala attached with the complaint of HOD /ECE is not of much relevance and it does not hold any water. Mr. Mr.V.Sreedhar Asst.Prof, Ms.S.Shanti Priya Asst.Prof, Mrs.R.Veena Lab. Asst and Mr.V.Praveen kumar DTP operator did not through much light on the incidence but said that they do not know much about the matter. Mr.V.Praveen, the DTP operator though sits in the vicinity of the HOD chamber said that both HOD and Mr.Venugopal were shouting inside the cabin and they could not make out as to what was being spoken of.

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2. The allegation leveled under item 2 of the complaint of Dr.K.Hari Krishna in respect of the final year student is a petty and frivolous matter and the statement given by the girl Ms.Triveni is very vague and not understandable. The HOD need not have signed in place of the internal guide but should only have authenticated in the place of HOD allotted there in.

3. It is reported by Dr.k.Hari Krishna that Mr.T.Venugopal is said to have sent the students of two batches to a person of his contact duly commercializing the projects and getting financial benefit. This aspect is a very serious allegation. But this could not be proved by the HOD.

4. Dr.Hari Krishna reported that he received reports that a huge birthday party has been given to Mr.T.Venugopal by the students somewhere outside the college as a gratification for the marks unduly given by Mr.T.Venugopal.

In case of grave allegations such as those mentioned under item 3 and 4, the HOD should have called for the explanation based on the evidence. He has to build up a record and send it to the Director for initiating disciplinary action on the concerned .On enquiry from Mr.M.Rajendra Prasad and other sources it is found that Mr.T.Venugopal himself gave the party during his birthday and paid the bill for that. This allegation is proved false.However Mr.T.Venugopal is not expected to entertain the students in as much as it may give room for some others to suspect the credentials of the person and so must be avoided.

When enquired Mrs.K.Pavani while supporting the HOD said that,the problem arose because of the non coordination between exam branch and the ECE Dept.It is understood through her that the HOD marked invigilation duties to all the staff teaching IV year and asked them to attend the invigilation duties whenever they do not have classes. But some of the staff did not attend the invigilation duties even though they do not have classes. As a routine course of action the Exam branch issued memos to all the teachers who did not turn up for invigilation duties. The teachers were upset and approached HOD and the Director. That is how the actual problem started.

  
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## Complaint of Mr.T.Venugopal:


In the representation of Mr.T.Venugopal (**Telugu Version**) he said that Dr.K.Hari Krishna called him to his cabinet and scolded him by caste using unparliamentary language. Since the face to face arguments resulting in shouting between him and Mr.K.Hari Krishna took place in a closed chamber unheard by anybody and since there is no evidence, it could not be established.

Mr.T.Venugopal reported in his letter Dt.24.8.2017 (**English Version**) vide item 2 and 3 that Dr.Hari Krishna is most egoistic person and exhibits caste feelings. He says that he used to call senior faculty members by name. The allegations raised under items 1 and 4 to 11 such as those that he was terminated in the previous colleges, his poor pass percentage in VJIT, commenting on the authenticity of MS from USA etc are in no way connected with this incidence. They only indicate the extent of grouse he developed against the HOD/ECE. No attempt is made to enquire about them by the committee as they are beyond the purview of this committee.

However to establish the contents under 2 and 3 of his representation the general opinion of the following members was sought for further to the opinion of the previous staff.

1. Mr.M.Rajendra Prasad
2. Mr.G.Nagendra
3. Mr.Majnu Shaik
4. Mr.L.Suneel Kumar

Mr.M.Rajendra Prasad opined that Dr.K.Harikrishna is a bit egoistic as he was calling the senior staff such as Dr.Usha Sree by name. The party was actually given by Mr.T.Venugopal but not by students as mentioned in the statement of Dr.K.Hari Krishna. Mr.Nagendra said that Dr.K.Harikrishna is egoistic, creates fear among the staff and is in a habit of expressing caste feeling in respect of some students. He also said that Mr.T.Venugopal talked abruptly with Mrs.Nirmala but not rudely. Mr.Sunil Kumar said that Mr.T.Venugopal will not mix up with the staff and generally will be aloof. When enquired with Mr.Majnu, he said that the names of senior staff are not included in the workshop recently conducted. He commented that the HOD talks with high temperament and at times calls the students as SC/ST in their absence. When asked about the coordination and functioning of the department he said that they are working just like frogs in a tub. If hot water is poured instantaneously they jump and get outside. But if the water is heated slowly they develop mind set to get used to it slowly and steadily. If this is continued for a prolonged time they run the risk of losing their life

  
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## Conclusion:

In conclusion it is to say that the allegations leveled by both Mr.T.Venugopal and HOD Dr.K.Hari Krishna couldn't be proved for want of evidence. But on scrutiny and analysis of the information the following could be concluded.

1. The department is divided into two groups and immediate action needs to be taken to avoid further ramification.

2. The committee feels that there is an immediate need to foster unity, fraternity and create congenial atmosphere in the ECE department. The leader need to act with utmost tact, temper and tolerance envisaging more maturity of mind in dealing with his senior staff in particular to achieve optimal performance from them. Some of the faculty feel that there is caste discrimination (SC/ST) in the Department. If it is not curbed in the initial stages, it may be highly detrimental to the unity and integrity of the Department and the Department will be at sixes and sevens.

3. It is very unfortunate to get a letter of allegation citing caste consideration from a senior staff member which may lead to very high complications if let to percolate outside. It must be nipped in the bud itself lest it may speak on the college reputation. Mr.T.Venugopal should be advised to avoid in-fight against the superior officers and maintain low profile minding his own work.

The committee feels that both the pitioners need to be imbibed with thorough counseling by higher ups to save the budding department from devastation. The performance of the two may be watched after counseling for a couple of months and if no betterment is forthcoming change in incumbency is recommended for smooth functioning of the department.

**Suggested action by the Administration forthwith:** The HOD Dr.K.Hari Krishna may be warned to be careful in dealing with the subordinates and avoid caste discrimination. Mr.T.Venu Gopal may also be warned to avoid in fight with his superior officers and mind the work allotted to him.

Member

Dr.G.Sree Ram Reddy  
HOD/MECH

Member

Dr.D.Aruna Kumari  
Prof CSE

Chairman of the committee

Prof.S.M.Zafarullah  
HOD/EEE

A. Prasad

PRINCIPAL

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Himayatnagar (Vill), C. B. Post  
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DIRECTOR

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Ph. No: 9848212388  
Hyderabad

Ref: VJIT/Dir.ofc/07/2017-18

Date: 26.08.2017.

## OFFICE ORDER

Dr. K. Harikrishna, HoD of ECE department gave a complaint that Mr. T.Venugopal, Associate Professor of ECE department abused him with filthy language on 24.08.2017. In his letter, he has also mentioned that Mr. T.Venugopal is creating a series of problems in the department with a confrontation attitude and therefore requested the administration to take appropriate action against him.

Mr. T.Venugopal also given a complaint against Dr. K. Harikrishna, HoD of ECE department stating that he has scolded him on a number of times using a foul and filthy language and also with his cast. Mr. T.Venugopal also mentioned in his letter that the HoD is targeting him psychologically on a number of occasions and has requested the administration to take necessary action, so that justice is done to him.


In order to find out the truth and to curb indiscipline, if any, in the department, an enquiry committee with the following members has been constituted,

- |                           |               |            |
|---------------------------|---------------|------------|
| 1. Prof. S.M. Zaffarullah | - HOD, EEE;   | - Chairman |
| 2. Dr. G. Sreeram Reddy   | - HOD, MECH;  | - Member   |
| 3. Dr. D. Aruna Kumari,   | - Prof., CSE; | - Member   |

The committee is requested to talk to all the people concerned and suggest ways and means to control such type incidents in the department or in other departments in future. The committee is also requested to submit the report to this office by 30.08.2017.

  
DIRECTOR

Copy to the enquiry committee members.

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75



24 August 2017

**Submitted to the Director:**

This is to bring to your kind notice the in-disciplinary and highly objectionable attitude of Mr.T.Venugopal, Associate Professor, Department of ECE. He had an ugly confrontation with me 3pm on 23<sup>rd</sup> August 2017 regarding the Memos served by you for not doing invigilation duties. He started shouting at me and even after warning him not to do so, he started calling me "useless fellow", and "panikimaniloda (telugu)". He blamed that I am showing caste feeling and threatened me that he would file a court case on me. This is highly objectionable and cannot be accepted by me. This happened when some of the faculty members were present in the department and all heard it. Unable to control him, I told him to get out of my cabin.

Apart from this, there were couple of other issues that happened with him, which I would like to bring to your notice.


1. Few days back, he had an ugly confrontation with Mrs.M.Nirmala, Associate Professor, Department of ECE, regarding allotment of NBA work. She came to me crying and explaining what happened. I had to console her and seriously warn him regarding the same. Her report regarding the same is attached.
2. On 21 August 2017, one girl final year ECE student by name Ms. Triveni, was severely scolded by him for a petty reason of not printing his designation properly as guide in her miniproject book. She was crying severely in the corridor, which I identified while going on rounds. I had to console her, approve the miniproject book, sign it and send her to project review.
3. Also, out of the recently passed out students, he was allotted two project batches who faced lot of difficulty because of him commercializing it and sending to some contact of him for money. They complained to me about this after their final viva voce was over.
4. I received reports that the recently passed out students had to give a huge birthday party to him somewhere outside, in order to compromise on marks awarded in a subject he was dealing with.

Likewise there are numerous untold in-disciplinary cases around him. He also made senseless arguments with me numerous times, with the latest one being very very intense.

Considering all these, I request you to take appropriate action against him.

Thanking you,



  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayasnagar (Vill), C B. Post  
Hyderabad-75

Yours sincerely,

  
HOD, ECE 24/8/17



13/7/17

TO  
The HOD  
ECE Dept  
VJIT

Sir,

I Mr. Nirmala, Asst prof, Dept of ECE bring  
to your notice ~~that~~ regarding the side  
talk of Mr. P. Venugopal, Assoc prof, ECE  
over the works of NBA. So, I request  
you to look into the matter & give  
us a suitable solution to deal in future.

Thanking you.

Yours,  
Mr. Nirmala

Kindly look into the  
issue  
and solve it

*[Signature]*  
13/7/17

*[Signature]*

PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (VIII), C.B. Pos  
Hyderabad-75



Hyderabad,

21/2/17.

TO

The HOD

VJIT, ECE.

Sir I am v. Thiriveni from ECE-A of Roll NO: 14911A0457.

~~This~~ This is to inform to the head of the department regarding the issue which was happened on 21/2/17 on our project. Mr. T. Venugopal sir is our internal guide for our mini project. Sir has scolded us because of one of my batch member has told that time is up. So sir started scolding us for (because of that improper format that has given by the department in the certificate of documentation).

Thanking you

Yours obediently,

v. Thiriveni

A. Prasanna

PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C. B. Post  
Hyderabad-75



Date. 24.08.2017,  
Hyderabad.

To,  
The Director,  
VJIT,  
AzizNagar,  
Hyderabad.

Sub:- complaint on HOD - ECE MR. K. Hari Krishna

Respected sir,

I MR. T. Venugopal working as an Associate professor want to investigate few issues on ECE-HOD

The qualities / characteristics of HOD-ECE

1. MR. K. Hari Krishna is the person who terminated in vardhaman, Nishitha and KMIT Engineering colleges for his rude behaviour with the faculty and Management.  
(Cross verify with the faculty who worked in vardhaman and Nishitha)
2. MR. K. Hari Krishna is the Most Egoistic person in the Department and he calls senior lady faculty members by Name. (Dr. Usha Sree as "usha", prasanna Laxmi as "prasanna")  
(Cross verify with any one in the Department)
3. MR. K. Hari Krishna is the caste feeling person for every Muslim candidate faculty / student treats them as a Terrorist.
4. In this tenure, First Autonomous Batch got very least in all Departments pass percentage is 35%.  
(Cross verify with Examination Board)

A. K. PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (VIII), C. B. Post  
Hyderabad-75



తేది. 24-08-2017.

హైదరాబాద్.

శ్రీమతుల శారవణియవలైన డైరెక్టర్ విద్యాభ్యుతి ఇంజనీరింగ్  
కాలేజీ గారి దివ్య సవలభియవలగు,

విషయము :- ఇ.సి.ఇ డిప్లొమెంట్ HOD కే. హరికృష్ణ  
కులము పేరున ననుమతి దాఖలు, అనుమతి పనులు  
మానసికంగా హానించుట గురించి.

ఆమె!

నామనది విషయము ఆ.వేణునాథుల అనుమతి ఆస్పై హెడ్  
జాబ్ కి ఇ.సి.ఇ డిప్లొమెంట్ లో గత రెండు సంవత్సరము  
లుగా మాయొక్క కళాశాలలో పని చేయచున్నాను.  
గత 6 నెలలనుండి ఇ.సి.ఇ డిప్లొమెంట్ HOD ననుమతి కులము  
పేరున నన్ను S.C. వారిని, ననుమతి తెలియలేదు, ననుమతి చేయ  
రాదు నన్ను కేసు అని బాతు మాటలు అట్లుచూ, ననుమతి  
మానసికంగా హానించుచున్నాడు. డిప్లొమెంట్ లో ననుమతి  
చులకగా చూస్తున్నాడు. ననుమతి పనులు కేసుగా చేసినా  
కూడ నన్ను చేసినది అన్ని అంటున్నాడు. ఎక్కడ విషయ-  
ములలో తప్పు చేసాను అని అడిగితే, ననుమతి ప్రతిపక్షముగా  
అని తెలియించుచున్నాడు.

23.08.2017 నాడు ప్రజెక్ట్ D.T.P. అపరతులలో అతనినెట్  
షోర్ వారా నాకు అనుమతి ఇవ్వమని ననుమతి HOD హరికృష్ణ  
కృష్ణులకు అనుమతి ఇచ్చాడు రంజి అని నాకు కంటల 4 నిమిషాల  
సమయమున కలుగు చేయమని ననుమతి లాపలకి పిలుచాడు.  
పిలుచి, ననుమతి ఎన్నోసార్లు తాళిదాను. నన్ను ననుమతి విషయమున  
నాకు తెలియించి. నలాంటి వాళ్ళను ఇంతమందిని చూసాను  
అని అతని తలపెట్టుకల చూపిస్తూ నన్ను విషయ విశుద్ధిగా  
చేయమని అని, బాధాపూర్వకముగా నానా బాతులు అట్లుచూ  
నీకు దిక్కుపెట్టాడు చెప్పుకోవరా ఎవడేమి చేస్తాడో నీ అంటు  
చూస్తాను అని ననుమతి అనే అన్నాడు, బహుశా బాధా ఇచ్చి ఉంటుంది  
కెళ్ళితే అని వ్యంగ్యంగా మాట్లాడుచూ, మానసికంగా వేరొస్తూ  
చులకగా చూస్తూ నానా బాతులు అట్లుచూ అతనిని PRINCIPAL గా  
బి.కె.ఎ. గా ప్రవర్తించుచున్నాడు.





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Aziznagar Gate, C.B. Post, Hyderabad-500 075

20 – 09 – 2017

## Minutes of the Grievance Redressal Committee Meeting

Committee Members present for the meeting:

1. Dr. Zafarullah – HOD, EEE – Convener
2. Mrs. G. Sreelatha – Academic Coordinator – Member
3. Mr. M. Rajendra Prasad – HOD H&S – Member
4. Dr. G. Sreeram Reddy – HOD Mech – Member
5. Mr. B. Srinivasulu – HOD IT – Member
6. Dr. K. Harikrishna – HOD ECE – Member
7. Dr. B. Vijay Kumar – HOD CSE – Member
8. Dr. P. Chakradhar – HOD MBA – Member

Members called for the meeting:

1. Mr. J. Ramesh Babu – Physical Director
2. Mr. John Alexander – Librarian

Agenda:

1. Discussion on the cricket kit issue
2. Discussion on Robotics textbooks scarcity issue

Resolutions:

1. Physical director has given word that appropriate action will be taken upon the cricket kit issue.
2. Librarian promised to order new Robotics text books prescribed in the syllabus.

Above resolutions are submitted to the Director for ratification and further action.

Dr. Zafarullah

Mrs.G.Sreelatha

Mr.M.Rajendra Prasad


Dr.G.Sreeram Reddy

Mr. B. Srinivasulu

Dr. K. Harikrishna

Dr. B. Vijay Kumar

Dr. P. Chakradhar

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75



# Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NAAC & NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)  
Aziznagar Gate, C.B. Post, Hyderabad-500 075

22-09-2017

## Office Order

Further to the report received from the Grievance Redressal Committee (students & parents) following decisions are taken by the college management.

1. Physical Director is directed to initiate the replacement of the damaged cricket kit items.
2. Librarian is ordered to take up the Robotics textbooks issue with priority and arrange for new books at the earliest.

Director

Copy to:

1. Principal
2. Grievance Redressal Committee (Students & Parents)
3. Physical director
4. Librarian

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Himayatnagar (Vill), C B. Post  
Hyderabad-75.





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14-09-2017

## Notice

All the members of the Grievance Redressal Committee (Students & Parents) are informed that there is a committee meeting scheduled on 20 – 09 – 2017. Members are requested to be present without fail to discuss about the various issues.

Time: 2:00 PM to 3:00 PM

Venue: Board room, C-Block

  
Dr. Zafarullah,  
Convener,

Grievance Redressal Committee (Students & Parents)

Copy to:

1. Mrs. G. Sreelatha – Academic Coordinator – Member
2. Mr. M. Rajendra Prasad – HOD H&S – Member
3. Dr. G. Sreeram Reddy – HOD Mech – Member
4. Mr. B. Srinivasulu – HOD IT – Member
5. Dr. K. Harikrishna – HOD ECE – Member
6. Dr. B. Vijay Kumar – HOD – CSE – Member
7. Dr. P. Chakradhar – HOD MBA – Member

  
PRINCIPAL

Vidya Jyothi Institute of Technology  
Himaynagar (Vill), C B. Post.  
Hyderabad-75.



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

11-09-2017

## Office Order

Further to the complaints received from the students of III-Year Civil Engineering and IV-Year Mechanical Engineering, the Grievance Redrassal Committee (students & parents) is directed to discuss the issues in a committee meeting and suggest corrective actions to be taken. The complaint letters are enclosed for reference.

  
Director

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75



7/9/17  
Hyderabad.

To

The Director,  
VJIT - Azilnagar.

Subj- Regarding "Cricket ~~Team~~ Kit" - request

Sir  
We the students of B.Tech III<sup>rd</sup> year  
Civil Engineering, would like to bring to your  
notice that our college "Cricket kit" is damaged  
and is not in proper to use further. So in this  
regard we request you to issue new "Cricket kit"  
as soon as possible.

Thanking you

Yours Sincerely  
B.Tech III<sup>rd</sup> year Civil Engg  
Students

A. Prasad  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75

To

Dt: 17/08/17

The Director

VJIT, Hyderabad.

Respected sir,

I, Ayush Agawat, studying IV year  
Mechanical Engg. we don't have sufficient  
books on "Robotics" in the library. so  
I kindly solve the issue.

Thank you.

yours truly,

Ayush Agawat

A. Prasad

PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C. B. Post  
Hyderabad-75





2016-17

# **Vidya Jyothi Institute of Technology**

**An Autonomous Institution**

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MINUTES OF MEETING  
OF  
GRIEVANCE REDRESAL COMMITTEE  
for  
STUDENTS & PARENTS

*held on*

**16<sup>th</sup>. April 2016**



*Aziznagar Gate, C.B. Post, Hyderabad - 500 075*



## Minutes of the meeting held on 16<sup>th</sup>. April 2016

### Members Present:

Prof. S. M. Zafarullah - HOD, EEE - Convener

Mrs. G. Srilatha - Academic Coordinator - Member

Mr. M. Rajendra Prasad - Faculty - ECE - Member

Prof. G. Sriram Reddy - HOD, MECH - Member

Mr. B. Srinivasulu - HOD, IT - Member


1. The members of the committee have expressed satisfaction at the early resolution of the issues by the college administration of the issues raised by the students and parents.
  - Readjustment of students travelling by the college buses has been done to provide adequate seating facility in every bus.
  - Estate manager has been asked to employ adequate number of staff for regular cleaning of all wash rooms.
  - Water coolers have been provided in every floor in all the blocks.
  - Separate rest rooms have been provided for girl students in every block.
  - Students will be given a 10 minutes grace period in the morning to attend to the classes.

### Members Signature:

  
Prof. S. M. Zafarullah

  
Mrs. G. Srilatha

  
Mr. M. Rajendra Prasad

  
Prof. G. Sriram Reddy

  
Mr. B. Srinivasulu



PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himaynagar (VII),  
H. No. 20/20/75



# Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NAAC & NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)  
Aziznagar Gate, C.B. Post, Hyderabad-500 075

23 – 06 – 2016

## Minutes of the Grievance Redressal Committee Meeting

Committee Members present for the meeting:

1. Dr. Zafarullah – HOD, EEE – Convener
2. Mrs. G. Sreelatha – Academic Coordinator – Member
3. Mr. M. Rajendra Prasad – HOD H&S – Member
4. Prof. G. Sreeram Reddy – HOD Mech – Member
5. Mr. B. Srinivasulu – HOD IT – Member

Agenda:

1. Discussion on the transportation issues raised by students.
2. Discussion on the washrooms cleanliness.
3. Discussion on the creation of drinking water facility in every floor.
4. Discussion on rest rooms for girls in every block.

Resolutions:

Further to the grievances lodged by students both orally and in written format, it is hereby resolved to:

1. Direct transport incharge to readjust the students in buses so that seating problem does not continue.
2. Inform Estate Manager about the maintenance of cleanliness of wash rooms. Wash rooms need to be cleaned thrice in a day.
3. Inform housekeeping incharge to provide water coolers in every floor for the convenience of students and staff.
4. Sufficient space for rest rooms may be earmarked for girl students.

Above resolutions are submitted to the Director for ratification and further action.

Dr. Zafarullah

Mrs. G. Sreelatha

Mr. M. Rajendra Prasad

Prof. G. Sreeram Reddy

Mr. B. Srinivasulu

A. Prasad  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75





# Vidya Jyothi Institute of Technology

(An Autonomous Institution)

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Aziznagar Gate, C.B. Post, Hyderabad-500 075

30 – 06 – 2016

## Office Order

Further to the resolutions of the Grievance Redressal Committee (Students & Parents) meeting;

1. Transport incharge to readjust the students in buses so that seating problem does not continue. The readjusted seating plan may be submitted to the undersigned within 15 days.
2. Estate Manager should visit the floors and inspect the cleanliness of wash rooms. Wash rooms need to be cleaned thrice in a day and the scavenger log book need to be maintained for verification.
3. Housekeeping incharge may initiate the process of procurement/ repair of water coolers in every floor for the convenience of students and staff.
4. Estate Manager and Women Grievance Redressal Committee may explore the possibility to create space for rest rooms in every block.

Director

PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75

Date: - 17-06-2016  
Hyderabad.

To  
The Director  
VJIT (Autonomous)  
Hyderabad.

Sub:- seating problems in Bus -  
Restrooms for ladies Reg:-

Respected Sir,  
We are the students of III EEE, would like to bring to your notice that there is lot of seating problem in bus. Also there are no separate rest rooms for ladies in the college. Hence I request you to ~~take~~ solve the above problem as soon as possible.

Thanks & Regards

Yours Truly  
III yr  
EEE Students.

A. Pramod

PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75



13/6/16

Hyd.

To

The Director,  
VJIT - Azimnagar.

We are students of B.Tech 2nd year Mechanical South Block. Our floors having bad smell and no water in floors. please arrange separate water cooler per floor and make sure that bathrooms are cleaned and maintained regularly. please do the needful as soon as possible

Thanking you

Yours sincerely  
B.Tech 2nd yr. Mech  
Students

A. Kumar

PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C. B. Post  
Hyderabad-75



# Vidya Jyothi Institute of Technology

(An Autonomous Institution)

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Aziznagar Gate, C.B. Post, Hyderabad-500 075

29-05-2017

## Office Order

Further to the enquiry report (dated 25-05-2017) submitted by the Grievance Redressal Committee (staff), it is hereby informed to Dr. Pratibha and Mrs. Sujatha, faculty members in H&S department that they should follow the regulations and norms as mentioned in the service rules of VJIT and ensure that the dignity of the teaching fraternity should be maintained. It would be viewed seriously if the incidents like this recur.

Director

PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75





# Vidya Jyothi Institute of Technology

(An Autonomous Institution)

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Aziznagar Gate, C.B. Post, Hyderabad-500 075

25 – 05 – 2017

## Enquiry Report

(Issue raised by Dr. Pratibha and Mrs. Sujatha of H&S)

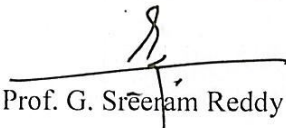
Committee Members present for enquiry


1. Prof. G. Sreeram Reddy – HOD Mech – Member
2. Mrs. G. Sreelatha – Academic Coordinator – Member
3. Mr. R. Venkatachalam – Senior Administrative Officer – Member
4. Dr. B. Satyanarayana Reddy – Administrative Officer – Member
5. Mr. M. Rajendra Prasad – HOD H&S – Member

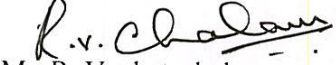
Faculty members called during the enquiry;

1. Dr. Pratibha
2. Mrs. Sujatha
3. Dr. G. Krishna Kumari
4. Dr. D. Raju

Further to the letters submitted by the complainant and the respondent, an enquiry was conducted with all parties and witnesses. It is found that both parties are equally responsible for the friction built up and the issue is found to be very trivial. Hence it is recommended by the committee that the director may personally counsel both the parties and warn accordingly.


  
Prof. G. Sreeram Reddy

  
Mrs. G. Sreelatha

  
Mr. R. Venkatachalam

  
Dr. B. Satyanarayana Reddy

  
Mr. M. Rajendra Prasad

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Aziznagar (Vill), C.B. Post  
Hyderabad-75



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

20-05-2017

## Office Order

Further to the complaints received from Dr. Pratibha and Mr. Sujatha of H&S department, the Grievance Redrassal Committee (staff) is directed to conduct an enquiry and submit the report on or before 26-05-2017. The complaint letters dated 19-05-2017, 16-05-2017 & 01-05-2017 are enclosed for reference.

Director

PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75



19.05.17

To  
The Director  
VJIT  
Aziz Nagar X Road  
Hyderabad

Respected Sir,

Sub: Protection from the harassment of H&S-HOD  
for the past 2 academic years &  
request for immediate disciplinary action  
against H&S-HOD & Ms. M. Sujatha.

I would like to bring to your notice <sup>in the written form</sup> ~~that~~ about  
the harassment of H&S-HOD (Dr. G. Krishna  
Kumari) both physically & mentally through  
different ways from the past 2 academic years.

Some of the examples of her harassment  
are provided in the following lines:

- Recently around 1½ months back H&S-HOD  
instigated most of the gents faculty against me  
in a provocative manner. She used humiliating

language in front of a majority of H&S  
gents faculty. One of them was into action  
after a few days.

- From the past 2 yrs. she has instigated  
some of the English faculty against me,  
I have to face their humiliating remarks.
- Most recently, all of my books, stationery  
& several important papers of students were  
thrown in out by instigating Ms. M. Sujatha,  
who often takes Mr. V. Chalam's name to do  
such undisciplinarily activities. When I sent  
EEE-IB students to bring question bank papers,  
as usual she used derogatory language  
towards them.

<sup>in the past,</sup>  
• H&S - HOD also instigated me to give written  
complaints against English faculty and the programmer.  
I did not listen to her, even though it is more work for me!

• Hence, I would request you please take action against  
H&S-HOD & for harassing me for the past 2 yrs - and  
also Ms M. Sujatha for involving several undisciplinarily  
activities

Thanking You

PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), G. B. Pochewi, H. Pralibhe  
With Regards,  
H. Pralibhe



16.05.2017

To  
The Director  
VJIT  
Aziz Nagar  
Hyderabad

Respected Sir,

Sub: certain issues for your consideration

A list of things I have done immediately after my joining on 08.07.15 at VJIT:

1. Subject expert:

Apart from allocating the work to all English faculty, I have to do a majority of the allocated work + my part of work + the regular classwork like any other English faculty

2. Simultaneously I have to be a:

- Subject expert
- BOS-chairman to attend (90-100% work)
- counsellor
- Literary club
- Student chapter - 100%
- Question papers (MID-I in Sem-I 2015, MID II - Sem II 2016)
- Any other work, whenever HOD happens to see me
- Adjusting Mrs. Padma Venkat's classes for a month

A. Krishna  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Hireyastnagar (Vijitha) Post  
Hyderabad-75

③ Work load:

Sem-I - 2015-16 - 18 periods/week - 2 sections of B.Tech-I  
Sem-II 2015-16 - " - 2 - B.Tech-I, B.Tech-III - 1 section  
Sem-I 2016-17 - " - 1 - B.Tech-I, B.Tech-III - 2 sections  
Sem-II 2016-17 - 21 " - 1 section of B.Tech-I

④ BOS - I - English

HOD has complained that I am not distributing the work. But, informed the English faculty "it's a one man's work"

whenever I distributed work some English faculty  
<sup>some of them</sup> used to argue with me, I never got support from HOD. <sup>instead,</sup> she has stopped giving work to them.

⑤ when I expressed my "over work" problems to the Director after 3 months of joining, I have been given more work.

⑥ During 2016, I was forced to take summer vacation whenever HOD wanted (only for 2 weeks), but I was eligible for 3 weeks.

⑦ During 2016-17 Sem-I, one English faculty was allocated only 15 periods/week but and misled the faculty.

A. Krishna

MUNICIPAL  
Vidya Jyothi Institute of Technology  
H. Jayaraman, G.B. Das  
Hyderabad-75



⑧ I used to face problems for allocating budget for different programs <sup>such as</sup> FDP, student chapter activities. For example, in a budget estimate when I wrote Rs. 250/- HOD corrected it as Rs. 100/- (in front of Mr. Ashok. - banner amount reduced to Rs. 360/-).

⑨ Around 1½ months back, HOD has instigated a group of gents faculty against me showing my salary. A majority of gents faculty were present early in the morning in her office.

⑩ HOD did not respond positively to recruit my English faculty, who was familiar to me.

⑪ During the academic year 2016-17 my workload & section allotment was without my concern.

⑫ Many times during the working days my health used to be deteriorating. So, some of the well-wishers advised me "if you are calm like this, you will be given more work - - - - You need to raise your voice".  
Many times I ran to health centre to check my BP.

A. Lakshmi  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Humayunbagh (VIII), U. B. Post  
Hyderabad-75

⑬ During the preparations of FDP, HOD instigated English faculty saying "All of you are working so much but Pratibha Maini says it reversely, I don't know why?".

⑫ For the smooth running of my work at VJIT, I would like to take 2 sections of B.Tech-III and MBA - 2 sections. I would like to use my time at VJIT for the academic work. I would also expect, please, inform me & involve me in <sup>academic</sup> forthcoming meetings. I would request you please consider the above mentioned issues.

Thanking you

With regards,  
M. Pratibha

A. Prasanna

PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75



16.05.17

To  
The Director  
VJIT  
Hyderabad

Respected Sir,

Sub: Issues for consideration - Reg - Ms. M. Sujatha

I would like to request your concern regarding the following issues:

1. During the academic year 2015-16, I did not notice any academic work of M. Sujatha
2. Ms. M. Sujatha takes Mr. V. Chalam's name to do:
  - manage <sup>weak</sup> a group of lady staff around her with fear
  - rude behaviour with senior faculty
  - neglecting & behaving arrogantly with the other staff who are not in her group.
  - never attended English-meetings in 2016-17, when all of the other English faculty were present in discussions.
  - she spoke rudely, when she was invited to go as external examiner (2016-sem-II), taking Mrs. Riyadarsini's & my name.
  - She is the only English faculty who has contributed 0% to our FDP program. She also instigated the other English faculty not to work for the FDP. She has challenged that she would come for giving "vote of thanks" on the first day of FDP.

3. Usually during <sup>the</sup> summer all of <sup>lady</sup> staff members sit only in one room. Ms. Sujatha with her team ~~used~~ sits in the ground floor only during summer <sup>time</sup> neglecting & behaving arrogantly with the senior staff members.

4. At present, when I sent EEE-IB students for some question bank <sup>papers</sup> from my former ~~shelves~~ shelves, they did not find the same and as usual Ms. Sujatha's behaviour was rude.

Thus, the next day I went for my books and the other important papers. As I got no reply from Ms. Sujatha and I did find my important papers along with the other thrown-away papers in the staff room, I was angry. I have to collect ~~all~~ my material by searching <sup>in</sup> my previous place and the other places in 2 bags.

5. Until now, in 2 years <sup>with</sup> of my stay at VJIT, ~~I~~ never my behaviour/attenders, students, staff (teaching & non-teaching) was praiseworthy.

I request you please consider the above mentioned issues.

Thanking you  
with regards  
M. Prabhakar

PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayyasaagar (V.H. C.B. Post)  
Hyderabad-75



1<sup>st</sup> May 2017.

To  
The Director  
VIIT,  
Aziznagar

Sir

Sub: Action against Dr. Prathiba.

I, M. SUJATHA. HSS, would like to bring to your notice that Dr. Prathiba. used most demeaning and Unparliamentary words this morning, threw on the floor, all my Registers, textbooks and other material, which any layman wouldn't behave in their senses.

Kindly take some action immediately

Note: We are not employed here to listen to her hysterical words.

Thanking You

Yours sincerely.

M. SUJATHA

*A. Prasanna*  
PRINCIPAL  
Vidya Jyothi Institute of Technology,  
Himayatnagar (VIII), C.B. Post  
Hyderabad

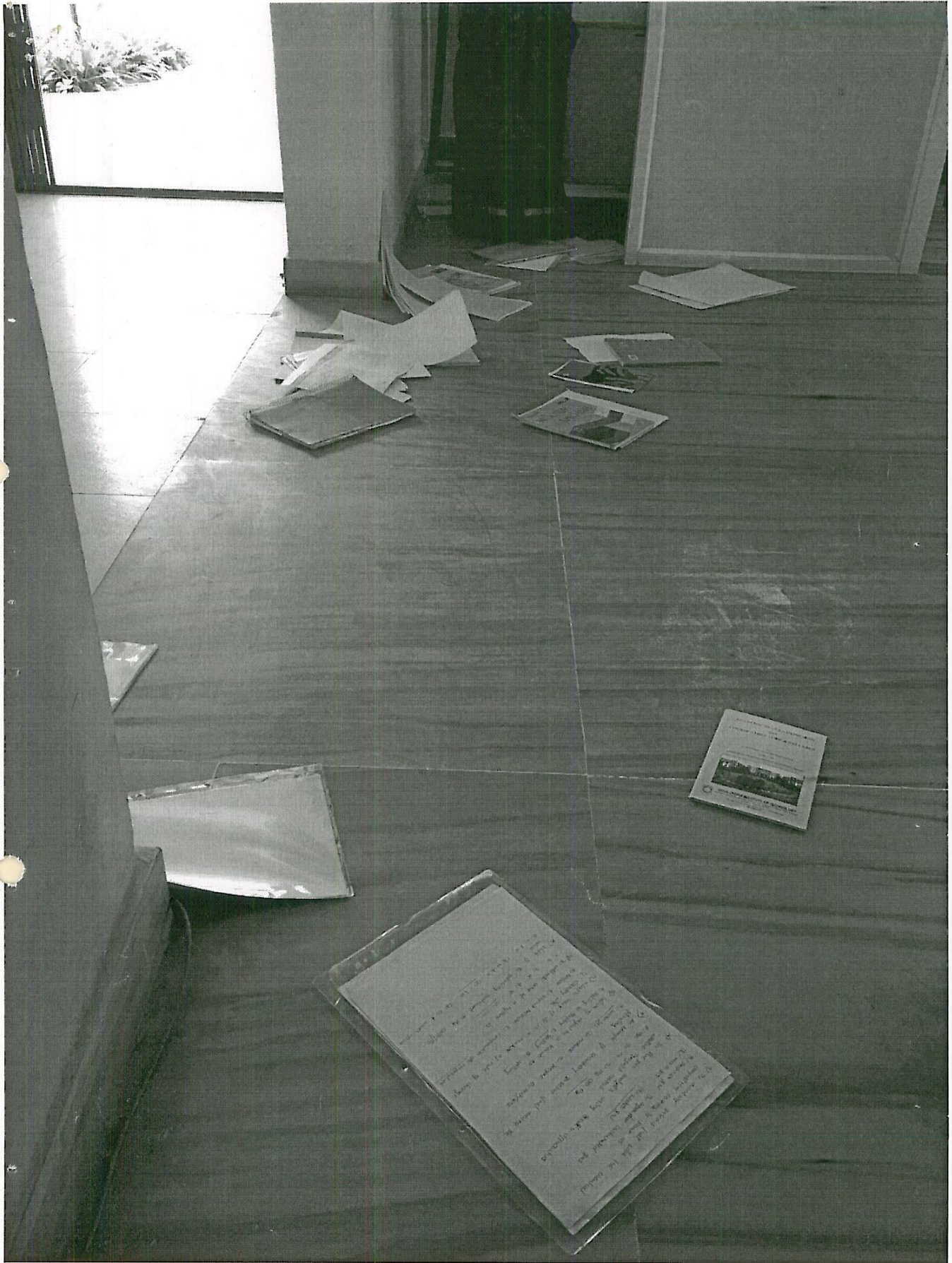
Frequent unacceptable behaviour towards colleagues, a serious issue. kindly resolve this

Forwarded

11/5/17.

P.T.O.





*A. Krishna*  
**PRINCIPAL**  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad 50





2015-16

# **Vidya Jyothi Institute of Technology**

**An Autonomous Institution**

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## **MINUTES OF MEETING STAFF REDRESAL COMMITTEE**

*held on*

**16<sup>th</sup>. May 2015**



*Aziznagar Gate, C.B. Post, Hyderabad - 500 075*



**Minutes of the meeting held on 16<sup>th</sup>. May 2015**

**Members Present:**

Prof. G. Sreeram Reddy – HOD, MECH - Convener

Mrs. G. Srilatha – Academic Coordinator – Member

Mr. R. Venkatachalam – Member

Dr. B. Satyanarayana Reddy – Member

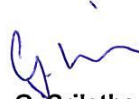
Mr. M. Rajendra Prasad - Member

1. Few grievances received in the complaint / suggestion box have been examined by the committee.
2. The committee decided to take up the following two issues with the college administration for early redresal.
  - a) Some staff complained that there are not getting seats in the college bus, and are forced to travel standing
  - b) Few faculty have complained of rude behavior by the drivers.

Signature of members:




Prof. G. Sreeram Reddy



Mrs. G. Srilatha



Mr. R. Venkatachalam



Dr. B. Satyanarayana Reddy



Mr. M. Rajendra Prasad



PRINCIPAL



# Vidya Jyothi Institute of Technology

(Accredited by NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)  
Aziznagar Gate, C.B. Post, Hyderabad-500 075

18-08-2015

## Office Order

Further to the oral request received from the faculty of EEE and Mechanical Engineering Department regarding the outdated personal computers in the staff room, the Grievance Redrassal Committee (staff) is directed to discuss the issue in the committee meeting and suggest appropriate actions to be taken. The committee is also directed to enquire about the availability of latest computers and printers in all department staff rooms.

Director

PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75





# Vidya Jyothi Institute of Technology

(Accredited by NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)  
Aziznagar Gate, C.B. Post, Hyderabad-500 075

23 – 08 – 2015

## Minutes of the Grievance Redressal Committee (Staff) Meeting

Committee Members present for the meeting:

1. Prof. G. Sreeram Reddy – HOD Mech - Convener
2. Mrs. G. Sreelatha – Academic Coordinator – Member
3. Mr. R.V. Chalam – Sr. Admin Officer – Member
4. Dr. B. Satyanarayana Reddy – Admin. Officer - Member
5. Mr. M. Rajendra Prasad – Faculty ECE – Member

Agenda:

1. Discussion on upgrading the computers in staffrooms.

Resolutions:

Further to the grievance lodged by faculty of EEE and Mechanical Engineering orally and the office order dated 18-08-2015, the Grievance Redressal Committee (Staff) met on the above said date and it is hereby resolved to:

1. Procure latest computers and printers so that staff members of all departments can work.
2. It is also suggested to explore the opportunity of purchasing new computers for laboratories and replace staffroom computers with the ones in the laboratories.

Above resolutions are submitted to the Director for ratification and further action.

Prof. G. Sreeram Reddy

Mrs. G. Sreelatha

Mr. R.V. Chalam

Dr. B. Satyanarayana Reddy

Mr. M. Rajendra Prasad

PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C. B. Post  
Hyderabad-500 075



# Vidya Jyothi Institute of Technology


(Accredited by NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)  
Aziznagar Gate, C.B. Post, Hyderabad-500 075

02/03/2016

## Office Order

Further to the enquiry report (dated 01-03-2016) submitted by the staff committee, it is hereby informed to Mr. Padma Rao and Mr. Sridhar that they should follow the regulations and norms as mentioned in the service rules of VJIT and ensure that the dignity of the employee fraternity should be maintained. It would be viewed seriously and a punitive action would be initiated if incidents like this recur.

  
Director

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post.  
Hyderabad-75.





# Vidya Jyothi Institute of Technology

(Accredited by NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)  
Aziznagar Gate, C.B. Post, Hyderabad-500 075

01 - 03 - 2016

## Enquiry Report

(Issue raised by Mr. Sridhar and Mr. Padma Rao)

Committee Members present for enquiry;

1. Prof. G. Sreeram Reddy – HOD Mech – Chairman
2. Prof. B. Srinivasulu – HOD IT – Member
3. Mr. M. Rajendra Prasad – Assoc. Professor, ECE – Member

Staff members called during the enquiry;

1. Mr. Sridhar
2. Mr. Padma Rao
3. Mr. Rajeshwar Reddy
4. Mr. Parameshwar

Further to the letters submitted by the above said staff members, an enquiry was conducted with all parties and witnesses. The rude attitude portrayed by both parties, that too in the presence of students is highly objectionable and the parties may be personally counseled by the Director. Punitive action may be initiated if the issue recurs.

Prof. G. Sreeram Reddy

Prof. B. Srinivasulu

Mr. M. Rajendra Prasad

*A. Krishna*

PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C. B. Post  
Hyderabad-75



# Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)  
Aziznagar Gate, C.B. Post, Hyderabad-500 075

Ref: VJIT/Dir.ofc/35/2015-16

Hyderabad-500075

Date: 25.02.2016

## OFFICE ORDER

Mr. Sreedhar, Store Keeper gave a complaint that Mr. Padma Rao, Lab Assistant of EEE department abused him on 16.02.2016 with foul and filthy language for no reason. Mr. Padma Rao abused him again on 24.02.2016 in the college bus and threatened about serious consequence. In view of this, Mr.Sreedhar felt that people are targeting because of his sincere and honest work in purchases. Mr. Shreedhar is of the opinion that it is difficult to work in this type of tense and surcharged atmosphere. Therefore, an enquiry committee with the following members has been constituted,

- |   |            |
|---|------------|
| 1. Prof. G. Sree Ram Reddy- HOD, Mech;      | - Chairman |
| 2. Prof. B. Srinivasulu - HOD, IT;          | - Member   |
| 3. Mr. Rajendra Prasad - Assoc. Prof., ECE; | - Member   |

The committee is asked to talk to all the people concerned and suggest ways and means to control such type incidents in future. The committee is requested to submit the report by 01.03.2016.

**DIRECTOR**

Copy to the enquiry committee members.

**PRINCIPAL**  
Vidya Jyothi Institute of Technology  
Himaynagar (VIII), C B. Post  
Hyderabad-75



Date 25/02/2016

శ్రీ యువ సంవత్సరాలైన విద్యార్థుల కార్యాల Director  
నాటి నమనా-రిం-టి (వాయిదా)

తమలో మానవి-చాయిదాది ఏమనగా FEE Dept- ఏద్రాత్తు  
Lab Asst నా దగ్గరకు D. 16.02.16 నాడు వచ్చి Labకు  
Register కాల తీరి తిరిగిస్తాడు మీకు ఏ register  
కాల తీరి తిరిగిస్తాను నీకు ఏ register తెలుసుకుంటే  
ఎలా పని చేస్తావు తిస్తాడు Stock registerలో  
Consumable, non consumable register ఉంటాయి  
తీరి చెప్పాలి. నీకు తీరి తెలిసినట్లు నాకు చెప్పాలి తప్ప  
మా Dept లో registerలు తీరి ఉండకు print-చేసు-  
- తీరి తిరిగిస్తారు. తీరి register నుండి తెలుసుకుంటే  
ఉంటుంది. వాడు ఎవరో register తెచ్చుకో తీరి-చెప్పాడు  
తీరి, నా నుండి A-నాడు దగ్గరకు వెళ్లి register  
కాల తీరి తిరిగిస్తాడు నాకు. Indent పెట్టావు-  
- తీరి తీరి చెప్పాలి.


"మళ్ళీ నా దగ్గరకు వచ్చి నానుండి తీరి తెలుసుకుంటే 10 మంది  
లోకి నీకు (పరిశోధన ఇచ్చింది పెట్టాను." తీరి చెప్పి  
Office నుండి వెళ్ళిపోయాడు.


D. 24.02.16 నాడు మధ్య మౌ. 12:40 ని.లో FEE Dept  
Prameshwar Sir మరియు Padma Rao Lab Inchange నాకు  
కాల తీరి. నాకు Padma Rao నా దగ్గరకు వచ్చి register  
కాల తీరి తిరిగిస్తారు. ఏ register కాల తీరి Indent- ఇచ్చి  
తీరి తీరి నాకు. తీరి చెప్పాలి.

PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himaynagar (Vill) T. B. Post  
Hyderabad-75

(PTO)

Date. 24-02-2016 నాడు సాయం (60 బస్సులో వెళ్ళి) -  
 ఊరికి గ్రీన్ రిపోర్టింగ్ కెల్లె (Electrician) వీ ముఖ్య  
 యేద బాధ కలిగిందాడు - తన బస్సులో కలిగింది అని  
 నోటి కలిగిందాడు Bus లో మాట్లాడుతుంటే Bus లో  
 Student చుప్పాడు, తన మాట్లాడుతుంటే నాలు  
 చాల బాధనా అనిపించింది  
 దిని చేసి ఇలాంటి విషయాల ప్రకటన కాలేంద  
 తన చర్చ ల అనుకోండి  
 ఇలాంటి సంఘటనలు జరుగుతుంటే పనిచేయ-  
 - డి. చాల ఇబ్బంది వస్తుంది, కాలేంద తన చర్చ  
అనుకోండి మరీ కలిగిందాడు

ఇట్లు  
 D, SRIDHAR  


  
24/2/16

PRINCIPAL  
 Vidya Jyothi Institute of Technology  
 Himayatnagar (Vill), C B. Post  
 Hyderabad-75



GRIEVANCE AND  
REDRESSAL COMMITTEE  
( STAFF & STUDENTS )  
(JNTUH Regulations & AICTE Regulations)

Grams: "TECHNOLOGY"  
E Mail: pa2registrar@jntuh.ac.in



Phone: Off: +91-40-32422253  
Res: +91-40-23051703  
Fax: +91-40-23158665

**PROCEEDINGS OF THE  
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

(Established by Andhra Pradesh Act No. 30 of 2008)  
Kukatpally, Hyderabad – 500 085, Andhra Pradesh (India)

Procds. No. UAAC/Omb.-GRC/2013

Date: 08/01/2013

Sub: JNTUH- UAAC- Appointment of an Ombudsman and constitution of  
Grievance Redressal Committee for JNT University Hyderabad – Orders –  
Issued.

Ref: Note orders of the Hon'ble Vice Chancellor, dt: 08/01/2013.

\* \* \* \* \*

**ORDER:**

As per the AICTE notification, dated 25-05-2012, regarding establishment of mechanism for Grievance Redressal Regulations 2012. This notification is meant to ensure transparency in admissions by Technical Institutions imparting Technical Education. The paramount objective of the AICTE Regulations 2012 is to prevent unfair practices and to provide a mechanism to innocent students to get their grievances redressed.

As per the AICTE Regulations 2012, every Technical University has to appoint an Ombudsman for redressal of grievances of innocent students. The Ombudsman has to be appointed by the University on a part time basis.

The Ombudsman has specific powers and functions to redress a variety of grievances of the students against the University or Institution, such as, admission to a course and any discrimination in evaluation. The Ombudsman has powers to take the assistance of any person belonging to SC, ST and BC, minority, or disabled categories for hearing complaints.

In view of the above, the Vice Chancellor is pleased to appoint Prof. B. C. Jinaga, Former Rector, JNTUH as Ombudsman of JNT University Hyderabad including all Professional / Technical Institutions affiliated to JNTUH as an interim arrangement, subject to ratification by EC and procedure as per AICTE guidelines, until further orders.

Further, the Vice Chancellor is pleased to nominate the following members to Grievance Redressal Committee for JNTU Hyderabad including all Professional / Technical Institutions affiliated to JNTUH, until further orders.

- |   |            |
|---|------------|
| 1. Rector, JNTUH  | -Chairman  |
| 2. Director, Academic & Planning, JNTUH                               | -Member    |
| 3. Dr. B. Anjaneya Prasad, Prof. of Mechanical Engineering, JNTUH CEH | -Member    |
| 4. Dr. M. Madhavi Latha, Prof. of ECE, JNTUH CEH                      | -Member    |
| 5. Director, University Academic Audit Cell, JNTUH                    | -Secretary |

N.V. 8/1/13  
REGISTRAR

To  
Prof. B. C. Jinaga, Former Rector, JNT University Hyderabad  
All the members, Grievance Redressal Committee, JNT University Hyderabad

**Copy to:**

All the Principals of Constituent Colleges of JNT University Hyderabad  
All the Directors of various Units of JNT University Hyderabad  
The Officer on Special Duty, JNT University Hyderabad  
The Finance Officer I/c, JNT University Hyderabad  
All the Managements / Directors / Principals of Professional / Technical Institutions  
affiliated to JNT University Hyderabad  
PA to Vice Chancellor / Rector / Registrar, JNT University Hyderabad  
PA to the Chairman, APSICHE, Hyderabad  
The Secretary, APSICHE, Hyderabad

**PRINCIPAL**  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75



Grams: "TECHNOLOGY"  
E Mail: pa2registrar@jntuh.ac.in



Phone: Off: +91-40-32422253  
Res: +91-40-23051703  
Fax: +91-40-23158665

**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**  
(Established by Andhra Pradesh Act No. 30 of 2008)  
Kukatpally, Hyderabad – 500 085, Andhra Pradesh (India)

Lr. No: UAAC/JNTUH/2013

Date: 10-01-2013

To  
The Managements / Directors / Principals of all Professional / Technical Institutions affiliated to JNTUH

Sir,

Sub: JNTUH– UAAC– Appointment of an Ombudsman and constitution of Grievance Redressal Committee for JNT University Hyderabad including all Professional / Technical Institutions affiliated to JNTUH – Reg.

\*\*\*\*\*

As per the AICTE notification, dated 25-05-2012 and as per the AICTE Regulations 2012, JNT University Hyderabad has appointed an Ombudsman and constituted Grievance Redressal Committee for JNTU Hyderabad including all Professional / Technical Institutions affiliated to JNTUH vide University proceedings (displayed in the JNTUH website and in the UAAC portal). This is for your kind information.

Yours faithfully,

Sd/-  
REGISTRAR

**PRINCIPAL**  
**Vidya Jyothi Institute of Technology**  
**Himayatnagar (Vill), C B. Post**  
**Hyderabad-75.**



# Vidya Jyothi Institute of Technology

Approved by AICTE, New Delhi &  
Affiliated to Jawaharlal Nehru Technological University, Hyderabad.

Phone :Off. : 08413-235300 & 235399  
Fax : 08413-235509  
e-mail : vjithyd@gmail.com  
website : vjit.ac.in

**Dr. P. VENUGOPAL REDDY**  
PRINCIPAL

Date:28.12.2012

To  
Registrar,  
JNTUH, Kukatpally  
Hyderabad.

AICTE Letter No: 1-101/DPG/AICTE/Ombudsman/2012

Subject: Approval of the appointment of Grievance Redressal Committee-Reg

The college is pleased to appoint the Grievance Redressal Committee with the following members,

- |   |          |
|---|----------|
| 1. Dr.A.Padmaja,<br>Mech., Engg.            | Chairman |
| 2. Dr.P.Lakshminarayana,<br>HoD, Mech Dept. | Member   |
| 3. S.M.Zafarullah<br>HoD, EEE Dept.         | Member   |
| 4. P.V.Narsimha Reddy,<br>HoD, ECE Dept.    | Member   |
| 5. Rajamahendhar Reddy,<br>HoD, H&S Dept.   | Member   |

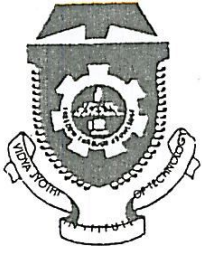
I request to approve committee and issue orders immediately.

**PRINCIPAL**

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill.) C.B.Post,  
Hyderabad - 500 075.

**PRINCIPAL**  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75





# Vidya Jyothi Institute of Technology

Approved by AICTE, New Delhi &  
Affiliated to Jawaharlal Nehru Technological University, Hyderabad.

**Dr. P. VENUGOPAL REDDY**  
PRINCIPAL

Phone :Off. : 08413-235300 & 235399  
Fax : 08413-235509  
e-mail : vjithyd@gmail.com  
website : vjit.ac.in

Date:28.12.2012

To  
Registrar,  
JNTUH, Kukatpally  
Hyderabad.

AICTE Letter No: 1-101/DPG/AICTE/Ombudsman/2012

Subject: Approval of the appointment of Grievance Redressal Committee-Reg

The college is pleased to appoint the Grievance Redressal Committee with the following members,

- |   |          |
|---|----------|
| 1. Dr.A.Padmaja,<br>Mech., Engg.            | Chairman |
| 2. Dr.P.Lakshminarayana,<br>HoD, Mech Dept. | Member   |
| 3. S.M.Zafarullah<br>HoD, EEE Dept.         | Member   |
| 4. P.V.Narsimha Reddy,<br>HoD, ECE Dept.    | Member   |
| 5. Rajamahendhar Reddy,<br>HoD, H&S Dept.   | Member   |

I request to approve committee and issue orders immediately.



*A. Padmaja*  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C. B. Post  
Hyderabad-75

*[Signature]*  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill.) C.B.Post,  
Hyderabad - 500 075.

Date: 03-08-2012

OFFICE ORDER.

As per the guidelines of AICTE, the administration of the college is pleased to appoint the Grievance Redressal Committee with the following members,

- |   |          |
|---|----------|
| 1. Dr.A.Padmaja,<br>Principal.          | Chairman |
| 2. Dr.P.Lakshminarayana,<br>HoD, Mech., | Member   |
| 3. S.M.Zafarullah,<br>HoD, EEE.         | Member   |
| 4. P.V.Narsimha Reddy,<br>HoD, ECE.     | Member   |
| 5. Rajamahendhar Reddy,<br>HoD, H&S.    | Member   |

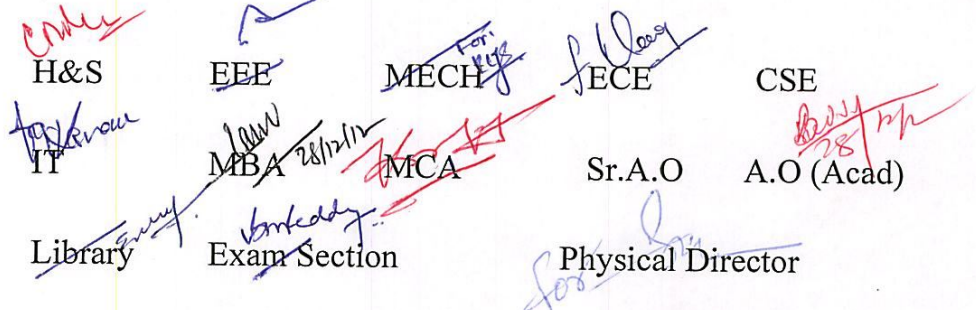
The Chairman of the committee is requested to make necessary arrangements for receiving the Grievances both from the students as well as the staff. The Grievances, if any may be brought to the notice of the administration for their immediate Redressal.

  
Director

Copy to:

Principal

HoD's :

  
H&S      EEE      MECH      ECE      CSE  
IT      MBA      MCA      Sr.A.O      A.O (Acad)  
Library      Exam Section      Physical Director




Date: 03-08-2012

OFFICE ORDER.

As per the guidelines of AICTE, the administration of the college is pleased to appoint the Grievance Redressal Committee with the following members,

- |   |          |
|---|----------|
| 1. Dr.A.Padmaja,<br>Principal.          | Chairman |
| 2. Dr.P.Lakshminarayana,<br>HoD, Mech., | Member   |
| 3. S.M.Zafarullah,<br>HoD, EEE.         | Member   |
| 4. P.V.Narsimha Reddy,<br>HoD, ECE.     | Member   |
| 5. Rajamahendhar Reddy,<br>HoD, H&S.    | Member   |


The Chairman of the committee is requested to make necessary arrangements for receiving the Grievances both from the students as well as the staff. The Grievances, if any may be brought to the notice of the administration for their immediate Redressal.

  
Director

Copy to:

Principal

HoD's :	H&S	EEE	MECH	ECE	CSE
	IT	MBA	MCA	Sr.A.O	A.O (Acad)
	Library	Exam Section		Physical Director	

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (VIII), C.B. Post  
Hyderabad-75



Office of the Director,  
Academic & Planning,  
JNTUH University  
Kukatpally,  
Hyderabad-85.

Endt. No. D3/Grievances/DAP/2012-13

Date:26.7.2012.


Copy of the Lr. No.1-101/DGP/AICTE/Ombudsman/2012 dated 9<sup>th</sup> July 2012 received from the Member Secretary, All India Council for Technical Education 7<sup>th</sup> Floor, Chander Lok Building, Janpath, New Delhi- 110001- Regarding- AICTE Regulations for Establishment of Grievance Redressal Committee in each technical institution approved by the AICTE and (20 Appointment of Ombudsman, by the Technological Universities is herewith communicated to the Principals of Constitent/Affiliated colleges and the Directors of University Units for information and necessary action.

Encl: As above

  
DIRECTOR

To  
The Principals of Constituent Colleges for information.  
Copy to the Directors of University Units for information.  
Copy to the All Principals of Affiliated colleges for information.

AO Acad for  
17/8/12

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (VIII), C B. Post  
Hyderabad-75





अखिल भारतीय तकनीकी शिक्षा परिषद्  
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(भारत सरकार का एक सांविधिक निकाय) (A STATUTORY BODY OF THE GOVT. OF INDIA)

No. 1-101/DPG/AICTE/Ombudsman/2012

July 9, 2012

To

5679

DAF

All Registrars of Technological /Affiliating Universities  
All Directors/Principals of Technical Institutions

Subject: AICTE Regulation for Establishment of a Grievance Redressal Committee in each technical institution approved by the AICTE; and (2) Appointment of Ombudsman, by the Technological Universities.

Sir,

In exercise of the powers conferred upon it under clause 1 of section 23 of the AICTE Act, 1987 (52 of 1987), All India Council for Technical Education (AICTE) has framed the AICTE (Establishment of Mechanism for Grievance Redressal) Regulations, 2012 and has notified those Regulations vide notification F.No. 37-3/Legal/2012 dated 25.05.2012. A copy of the Regulations is enclosed for necessary action at your end and which is also available on the AICTE web portal [www.aicte-india.org](http://www.aicte-india.org)>Bureau>Administration>Rules and Regulations.

These Regulations provide for (1) Establishment of a Grievance Redressal Committee in each technical institution approved by the AICTE; and (2) Appointment of Ombudsman, (as per clause 3 of the above said Regulation) by all the affiliating Technological Universities for the purpose of redressal of grievances of the students, parents and others in respect of all AICTE approved Institutions from the current academic year.

As per Clause 5 of the above Regulation, each technical Institution shall establish a registry, headed by an employee of the concerned Institution to receive the grievance, where an aggrieved student or person shall send their representation for redressal of their grievance.

The procedure as defined in these regulation vide Clause 5 shall be followed strictly by each technical Institutions. They shall publish detailed information, including name, addresses etc. regarding constitution of the Grievance Redressal Committee, the OMBUDSMAN and its registry etc., in their website (public domain), prospectus and Notice Boards for wide publicity.

All aggrieved students, their parents & others may thenceforth approach to the Grievance Redressal Committee of the Institution in the first instance; and if they are not satisfied with the decision of the committee, they may send their appeals to the "OMBUDSMAN" directly. The 'OMBUDSMAN' shall exercise its powers to hear those grievances and ensure its disposal within one month of the receipt for speedy redress of grievances. On conclusion of the proceeding, the Ombudsman shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the effected party. All technical Institutions shall comply with the order of the Ombudsman.

7वाँ तल, चन्द्रलोक भवन, जनपथ नई दिल्ली-110001

7th Floor, Chander Lok Building, Janpath, New Delhi-110001

Phone : 011-23724151-57 Website : [www.aicte.ernet.in](http://www.aicte.ernet.in)

1133  
18/7/2012

**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION****NOTIFICATION**

New Delhi, the 25th May, 2012

**All India Council for Technical Education (Establishment of Mechanism for  
Grievance Redressal) Regulations, 2012**

**F.No. 37-3/Legal/2012.**— In order to ensure transparency by Technical institutions imparting technical education, in admissions and with Paramount Objective of preventing unfair practices and to provide a mechanism to innocent students for redressal of their grievances, In exercise of the power conferred under Clause 1 of Section 23 of the All India Council for Technical Education, Act, 1987 (52 of 1987), the All India Council for Technical Education makes the following Regulations, namely :

**1. SHORT TITLE, APPLICATION AND COMMENCEMENT :**

- (1) These regulations may be called the All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012.
- (2) They shall apply to every Technical Institution recognized or approved by the All India Council for Technical Education under the All India Council for Technical Education Act, 1987.
- (3) They shall come into force from the date of its publication in the Official Gazette.

**2. DEFINITION :**

- (1) In these regulations unless the context otherwise requires –
  - a) "Act" means the All India Council for Technical Education Act, 1987;
  - b) 'Aggrieved student' means a student who has any complaint in the matters concerned with the grievances as defined under these regulations;
  - c) "College" means any institution, whether known as such or by any other name, which provides for a course of study for obtaining any qualification from a university and which, in accordance with the rules and regulations of such university, is recognized as competent to provide for such course of study and present students undergoing such course of study for the examination for the award of such qualification;
  - d) "Council" means the All India Council for Technical Education;
  - e) "Declared Admission Policy" means such policy for admission to a course or programme of study as may be approved or recognized by

*A. K. ...*  
**PRINCIPAL**  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C. B. Post  
Hyderabad-75



- j) "Technical education" means programs of education as defined under section 2[g] of the All India Council for Technical Education, Act, 1987;
- k) "Technical Institution" means an Institution as defined under section 2[h] of the All India Council for Technical Education, Act, 1987;
- l) "University" means a university established or incorporated by or under a Central Act or State Act and includes an institution deemed to be university declared as such under section 3 of the UGC Act 1956.

### 3. APPOINTMENT, TENURE, REMOVAL AND CONDITIONS OF SERVICES UNDER REDRESSAL MECHANISM

- i) Each Technical University shall appoint an Ombudsman for redressal of grievances of students under these regulations.
- ii) The Ombudsman shall be a person who has been a judge not below the rank of a District Judge or a Retired Professor who has at least 10 years experience.
- iii) The Ombudsman shall not, at the time of appointment, during one year before appointment, or in the course of his tenure as ombudsman, be in a conflict of interest with the university where his personal relationship, professional affiliation or financial interest may compromise or reasonably appear to compromise, the independence of judgement toward the university.
- iv) The Ombudsman, or any member of his immediate family shall not :
  - a) hold or have held at any point in the past, any post, employment in office of profit in the University,
  - b) have any significant relationship including personal, family, professional or financial, with the university,
  - c) hold any university position, called by whatever name, under the administration or governance structure of the university.
- v) The Ombudsman in a State Technical University shall be appointed by the University on a part time basis from a panel of three names suggested by the search committee consisting of the following members :
  - a) Nominee of the Governor of concerned State - Chairman
  - b) Two Vice Chancellors by rotation from Public Universities of the State concerned
  - c) One Vice Chancellor by rotation from Private Universities of the State concerned
  - d) Secretary (Higher Technical Education) of the State concerned- Convenor
- vi) The Ombudsman in a Central Technical University shall be appointed by the Central Technical University concerned on a part time basis

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (MUMBAI) Dist. Pr.

6. The University and the Technical Institution concerned shall provide detailed information regarding provisions of grievance redressal mechanism, ombudsman and the duties and rights of students in their prospectus prominently.

#### 7. CONSEQUENCES OF NON-COMPLIANCE :

The Council shall in respect of any Technical Institution that willfully contravenes or repeatedly fails to comply with orders of the Ombudsman, may proceed to take one or more of the following actions, namely;

- (a) Withdraw the approval granted to the Technical Institution or any other action or penalty as provided under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulation, 2010 as modified or amended by the Council from time to time;
- (b) withdrawal of declaration of fitness or entitlement to receive grants or financial assistance from the Council;
- (c) withholding any grant allocated to the Technical institution;
- (d) declaring the Technical institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Council;
- (e) informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website/web portal of the Council, declaring that the Technical Institution does not possess the minimum standards for redressal of grievances;
- (f) recommend to the affiliating university for withdrawal of affiliation;
- (g) recommend to the appropriate State Government for withdrawal of status as university in case of a Technical university established or incorporated under a State Act;
- (h) taking such other action within its powers as the Council may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the Technical institution complies with the provisions of these Regulations :

Provided that no action shall be taken by AICTE under this clause unless the technical institution has been asked to explain its position and opportunity of being heard has been provided to it.

8. These regulations shall stand impliedly repealed on coming into force of the Prohibition of Unfair Practices in Technical, Medical Educational Institutions and Universities Act.

Dr. K. P. ISAAC, Member Secy.

[ADVT. III/4/131/12/Exty.]





Office of the Director,  
Academic & Planning,  
JNTUH University  
Kukatpally,  
Hyderabad-85.

Endt. No. D3/Grievances/DAP/2012-13

Date:26.7.2012.

Copy of the Lr. No.1-101/DGP/AICTE/Ombudsman/2012 dated 9<sup>th</sup> July 2012 received from the Member Secretary, All India Council for Technical Education 7<sup>th</sup> Floor, Chander Lok Building, Janpath, New Delhi- 110001- Regarding- AICTE Regulations for Establishment of Grievance Redressal Committee in each technical institution approved by the AICTE and (20 Appointment of Ombudsman, by the Technological Universities is herewith communicated to the Principals of Constitent/Affiliated colleges and the Directors of University Units for information and necessary action.

- Encl: As above

*[Handwritten signature]*  
DIRECTOR

To  
The Principals of Constituent Colleges for information.  
Copy to the Directors of University Units for information.  
Copy to the All Principals of Affiliated colleges for information.

*AO Acad for*  
*for*  
*17/8/12*

*A. Prasad*

**PRINCIPAL**  
Vidya Jyothi Institute of Technology  
Himayatnagar (VJI), C. B. Post





अखिल भारतीय तकनीकी शिक्षा परिषद्  
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(भारत सरकार का एक सांविधिक निकाए) (A STATUTORY BODY OF THE GOVT. OF INDIA)

July 9, 2012

No. 1-101/DPG/AICTE/Ombudsman/2012

To

5679

DAE  
18/7/2012

All Registrars of Technological/Affiliating Universities  
All Directors/Principals of Technical Institutions

Subject: AICTE Regulation for Establishment of a Grievance Redressal Committee in each technical institution approved by the AICTE; and (2) Appointment of Ombudsman, by the Technological Universities.

Sir,

In exercise of the powers conferred upon it under clause 1 of section 23 of the AICTE Act, 1987 (52 of 1987), All India Council for Technical Education (AICTE) has framed the AICTE (Establishment of Mechanism for Grievance Redressal) Regulations, 2012 and has notified those Regulations vide notification F.No. 37-3/Legal/2012 dated 25.05.2012. A copy of the Regulations is enclosed for necessary action at your end and which is also available on the AICTE web portal [www.aicte-india.org>Bureau>Administration>Rules and Regulations](http://www.aicte-india.org/Bureau/Administration/Rules-and-Regulations).

These Regulations provide for (1) Establishment of a Grievance Redressal Committee in each technical institution approved by the AICTE; and (2) Appointment of Ombudsman, (as per clause 3 of the above said Regulation) by all the affiliating Technological Universities for the purpose of redressal of grievances of the students, parents and others in respect of all AICTE approved Institutions from the current academic year.

As per Clause 5 of the above Regulation, each technical Institution shall establish a registry, headed by an employee of the concerned Institution to received the grievance, where an aggrieved student or person shall send their representation for redressal of their grievance.

The procedure as defined in these regulation vide Clause 5 shall be followed strictly by each technical Institutions. They shall publish detailed information, including name, addresses etc. regarding constitution of the Grievance Redressal Committee, the OMBUDSMAN and its registry etc., in their website (public domain), prospectus and Notice Boards for wide publicity.

All aggrieved students, their parents & others may thenceforth approach to the Grievance Redressal Committee of the Institution in the first instance; and if they are not satisfied with the decision of the committee, they may send their appeals to the "OMBUDSMAN" directly. The 'OMBUDSMAN' shall exercise its powers to hear those grievances and ensure its disposal within one month of the receipt for speedy redress of grievances. On conclusion of the proceeding, the Ombudsman shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the effected party. All technical Institutions shall comply with the order of the Ombudsman.

7वाँ तल, चन्द्रलोक भवन, जनपथ नई दिल्ली-110004

7th Floor, Chander Lok Building, Janpath, New Delhi-110004  
Phone : 011-23724151-57 Website : www.aicte.ernet.in

PRINCIPAL

Pradya Jyothi Institute of Technology  
Himmatnagar (Vill), C B. Post  
Hyderabad-75

1/33  
18/7/2012



**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**  
**NOTIFICATION**

New Delhi, the 25th May, 2012

**All India Council for Technical Education (Establishment of Mechanism for  
Grievance Redressal) Regulations, 2012**

**F. No. 37-3/Legal/2012.**— In order to ensure transparency by Technical institutions imparting technical education, in admissions and with Paramount Objective of preventing unfair practices and to provide a mechanism to innocent students for redressal of their grievances, In exercise of the power conferred under Clause 1 of Section 23 of the All India Council for Technical Education, Act, 1987 (52 of 1987), the All India Council for Technical Education makes the following Regulations, namely :

**1. SHORT TITLE, APPLICATION AND COMMENCEMENT :**

- (1) These regulations may be called the All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012.
- (2) They shall apply to every Technical Institution recognized or approved by the All India Council for Technical Education under the All India Council for Technical Education Act, 1987.
- (3) They shall come into force from the date of its publication in the Official Gazette.

**2. DEFINITION :**

- (1) In these regulations unless the context otherwise requires –
  - a) "Act" means the All India Council for Technical Education Act, 1987;
  - b) 'Aggrieved student' means a student who has any complaint in the matters concerned with the grievances as defined under these regulations;
  - c) "College" means any institution, whether known as such or by any other name, which provides for a course of study for obtaining any qualification from a university and which, in accordance with the rules and regulations of such university, is recognized as competent to provide for such course of study and present students undergoing such course of study for the examination for the award of such qualification;
  - d) "Council" means the All India Council for Technical Education;
  - e) "Declared Admission Policy" means such policy for admission to a course or programme of study as may be approved or recognized by

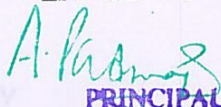
*Alkand*  
**PRINCIPAL**  
Vidya Jyothi Institute of Technology  
Himayatnagar (VIII), E. B. Post  
Hyderabad-75



- j) "Technical education" means programs of education as defined under section 2[g] of the All India Council for Technical Education, Act, 1987;
- k) "Technical Institution" means an Institution as defined under section 2[h] of the All India Council for Technical Education, Act, 1987;
- l) "University" means a university established or incorporated by or under a Central Act or State Act and includes an institution deemed to be university declared as such under section 3 of the UGC Act 1956.

### 3. APPOINTMENT, TENURE, REMOVAL AND CONDITIONS OF SERVICES UNDER REDRESSAL MECHANISM

- 1. i) Each Technical University shall appoint an Ombudsman for redressal of grievances of students under these regulations.
- ii) The Ombudsman shall be a person who has been a judge not below the rank of a District Judge or a Retired Professor who has at least 10 years experience.
- iii) The Ombudsman shall not, at the time of appointment, during one year before appointment, or in the course of his tenure as ombudsman, be in a conflict of interest with the university where his personal relationship, professional affiliation or financial interest may compromise or reasonably appear to compromise, the independence of judgement toward the university.
- iv) The Ombudsman, or any member of his immediate family shall not :
  - a) hold or have held at any point in the past, any post, employment in office of profit in the University,
  - b) have any significant relationship including personal, family, professional or financial, with the university,
  - c) hold any university position, called by whatever name, under the administration or governance structure of the university.
- v) The Ombudsman in a State Technical University shall be appointed by the University on a part time basis from a panel of three names suggested by the search committee consisting of the following members :
  - a) Nominee of the Governor of concerned State - Chairman
  - b) Two Vice Chancellors by rotation from Public Universities of the State concerned
  - c) One Vice Chancellor by rotation from Private Universities of the State concerned
  - d) Secretary (Higher Technical Education) of the State concerned- Convenor
- vi) The Ombudsman in a Central Technical University shall be appointed by the Central Technical University concerned on a part time basis

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (VIII), C. P. Post  
Hyd-



The University and the Technical Institution concerned shall provide detailed information regarding provisions of grievance redressal mechanism, ombudsman and the duties and rights of students in their prospectus prominently.

#### 7. CONSEQUENCES OF NON-COMPLIANCE :

The Council shall in respect of any Technical Institution that willfully contravenes or repeatedly fails to comply with orders of the Ombudsman, may proceed to take one or more of the following actions, namely;

- (a) Withdraw the approval granted to the Technical Institution or any other action or penalty as provided under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulation, 2010 as modified or amended by the Council from time to time;
- (b) withdrawal of declaration of fitness or entitlement to receive grants or financial assistance from the Council;
- (c) withholding any grant allocated to the Technical institution;
- (d) declaring the Technical institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Council;
- (e) informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website/web portal of the Council, declaring that the Technical Institution does not possess the minimum standards for redressal of grievances;
- (f) recommend to the affiliating university for withdrawal of affiliation;
- (g) recommend to the appropriate State Government for withdrawal of status as university in case of a Technical university established or incorporated under a State Act;
- (h) taking such other action within its powers as the Council may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the Technical institution complies with the provisions of these Regulations :

Provided that no action shall be taken by AICTE under this clause unless the technical institution has been asked to explain its position and opportunity of being heard has been provided to it.

B. These regulations shall stand impliedly repealed on coming into force of the Prohibition of Unfair Practices in Technical, Medical Educational Institutions and Universities Act.

Dr. K. P. ISAAC, Member Secy.

[ADVT. III/4/131/12/Exty]

PRINCIPAL

Vidya Jyothi Institute of Technology

Printed by the Manager, Government of India Press, Ring Road, Mayapuri, New Delhi-110061  
and Published by the Controller, S. Publications, Delhi-110054

Hyderabad-75



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Fax: +91-40-23158665

**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

(Established by Andhra Pradesh Legislative Act. No. 30 of 2008)  
Kukatpally, Hyderabad – 500 085, Andhra Pradesh (India)

Lr. No.D1/National Mission/29/2009

Date: 10.07.2012

**DR. N.V. RAMANA RAO**

B.E., M. Tech., PGDCS., Ph.D.(UK) Post Doc. (UK)

**Professor of Civil Engineering &  
REGISTRAR**



To

The Director, UGC Academic Staff College,  
The Principals of all Constituent Colleges & Directors of University Units.  
The Principals of all Affiliated Colleges,

Sir,

Sub: JNTU, Hyderabad -- Academic & Planning -- UGC National Mission on  
Teachers and training -- Reg.

Ref: UGC Lr F.No.90-42/2012 (SU-II) dated 04.06.2012.

\*\*\*

I am herewith enclosing the letter received from the UGC vide reference cited  
regarding National Mission on Teachers and Training

This is for information and necessary action.

Encl As above

Yours faithfully,

*K. Sai Lax*  
REGISTRAR

*A. Ramana*

**PRINCIPAL**  
**Vidya Jyothi Institute of Technology**  
**Himayatnagar (Vill), C B. Post**  
**Hyderabad-75.**





UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI-110002

F.No.90-42/2012 (SU-II)

May, 2012

14 JUN 2012

The Vice-Chancellor,  
Jawaharlal Nehru Technological University  
Hyderabad - 500 072  
(Andhra Pradesh).

**Sub: National Mission on Teachers and Training.**

Sir/Madam,

I am to inform you that the Ministry of Human Resource Development, Department of Higher Education has identified the actions to be taken up for operationalizing the scheme of National Mission on Teachers and Training to address the entire grant of issues relating to teachers, teacher education and quality of teaching to be implemented through the UGC. You are requested to take necessary steps for ensuring compulsory training and orientation to teachers.

Yours faithfully

(Dr. (Mrs.) Archana Thakur)  
Deputy Secretary

A. Prasad



21082210

DESPATCHER  
ACADEMIC & PLANNING  
J. N. T. UNIVERSITY  
MIRAPALLY. HYD-500 078.

The Principal,  
Vidya Jyothi Inst. of Technology,  
Himayathnagar (V), CB Post,  
Hyderabad -500 075.

A. K. S.





# Vidya Jyothi Institute of Technology

(Accredited by NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)  
Aziznagar Gate, C.B. Post, Hyderabad-500 075

27-03-2015

## OFFICE ORDER

The college is pleased to appoint the following staff members in the Grievance Redressal Committee for students and parents for the academic year 2015-16;

1. Dr. Zafarullah – HOD, EEE – Convener
2. Mrs. G. Sreelatha – Academic Coordinator – Member
3. Mr. M. Rajendra Prasad – Faculty ECE – Member
4. Prof. G. Sreeram Reddy – HOD Mech – Member
5. Mr. B. Srinivasulu – HOD IT – Member

They are expected to meet at least once per semester and also on need base. The proceedings may be reported to the undersigned.

Director

**PRINCIPAL**  
Vidya Jyothi Institute of Technology  
Himayatnagar (VIII), C. B. Post



# Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NAAC & NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)  
Aziznagar Gate, C.B. Post, Hyderabad-500 075

01-04-2015

## Notice

All the members of the Grievance Redressal Committee (Students & Parents) are hereby informed that there is a committee meeting scheduled on 04 - 04 - 2015. Members are requested to be present without fail to discuss about the various issues.

**Time:** 2:30 PM to 3:30 PM

**Venue:** Board room, C-Block

  
Prof. Zafarullah,  
Convener,  
Grievance Redressal Committee (Students & Parents)

Copy to:

1. Mrs. G. Sreelatha – Academic Coordinator – Member
2. Mr. M. Rajendra Prasad – Faculty ECE – Member
3. Prof. G. Sreeram Reddy – HOD Mech – Member
4. Mr. B. Srinivasulu – HOD IT – Member



PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-500 075



# Vidya Jyothi Institute of Technology

An Autonomous Institution

(Accredited by NAAC, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)

## MINUTES OF MEETING OF GRIEVANCE REDRESAL COMMITTEE for STUDENTS & PARENTS

*held on*

**4<sup>th</sup>. April 2015**



Aziznagar Gate, C.B. Post, Hyderabad - 500 075

*A. K. S.*  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Aziznagar (Vill), C B. Post  
Hyderabad-75



# Vidya Jyothi Institute of Technology

(Accredited by NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)  
Aziznagar Gate, C.B. Post, Hyderabad-500 075


29 – 06 – 2015

## Office Order

Further to the resolutions of the Grievance Redressal Committee (Students & Parents) meeting;

1. Transport incharge is instructed to submit report on the possibility to increase the number of buses to the undersigned.
2. Class incharges are hereby instructed to create WhatsApp group for their respective class along with faculty dealing and HOD.
3. HODs are supposed to monitor the process of sending SMS to parents about daily attendance of their wards.

  
Director

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himaynagar (Vill), C B. Post  
Hyderabad-75.





# Vidya Jyothi Institute of Technology

(Accredited by NBA, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)  
Aziznagar Gate, C.B. Post, Hyderabad-500 075

25 – 06 – 2015

## Minutes of the Grievance Redressal Committee Meeting

Committee Members present for the meeting:

1. Dr. Zafarullah – HOD, EEE – Convener
2. Mrs. G. Sreelatha – Academic Coordinator – Member
3. Mr. M. Rajendra Prasad – HOD H&S – Member
4. Prof. G. Sreeram Reddy – HOD Mech – Member
5. Mr. B. Srinivasulu – HOD IT – Member

Agenda:

1. Discussion on increasing the number of buses and covering new routes in the city.
2. Discussion on creation of a robust messaging platform for students and parents.

Resolutions:

Further to the grievances lodged by students and parents both orally and in written format, it is hereby resolved to:

1. Inform transport incharge to explore the possibility to increase the number of buses.
2. Inform class incharges to create WhatsApp groups per section along with faculty dealing that section. HOD may be added to groups of all sections. HODs to monitor the process of sending SMS to parents about daily attendance of their wards.

Above resolutions are submitted to the Director for ratification and further action.


Dr. Zafarullah

Mr. M. Rajendra Prasad

Mr. B. Srinivasulu

Mrs. G. Sreelatha

Prof. G. Sreeram Reddy

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75

16-04-2015

Hyd.

TO

The Director

VJIT

Hyderabad.

We, the students of III<sup>rd</sup> CSE not getting seats in the bus. We are always coming standing. Also there is lot jerry in the bus. please look in issue and provide us more bus.

Thanking you

yours faithfully,

III<sup>rd</sup> year CSE student

A. Kumar

PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (VIII), C B. Post.  
Hyderabad-73.



27-3-2015

వీ నా బాగు

గౌరవనీయులైన  
రెవెన్యూ గారితో

వీరబ్రహ్మేశ్వర ఇంజనీరింగ్ కాలేజీలో  
వీర బాగు.

తయారై;

కేంద్రానికి నే నే నకు వీ న్నవింబి ప్రాయ వీ న్నములు.  
నా ప్రభుత్వం, ప్రాంత వాసులకు వీ న్నములు నాకుం త్తరంగా వీ న్నములు.  
నాకు వీ న్నములు నాకుం త్తరంగా వీ న్నములు నాకుం త్తరంగా వీ న్నములు.  
నాకు వీ న్నములు నాకుం త్తరంగా వీ న్నములు నాకుం త్తరంగా వీ న్నములు.  
నాకు వీ న్నములు నాకుం త్తరంగా వీ న్నములు నాకుం త్తరంగా వీ న్నములు.  
నాకు వీ న్నములు నాకుం త్తరంగా వీ న్నములు నాకుం త్తరంగా వీ న్నములు.

వీ న్నములు  
నాకుం త్తరంగా  
వీ న్నములు

PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himeyatnagar (Vill), C B. Post  
Hyderabad-75.

# VIDYA JYOTHI INSTITUTE OF TECHNOLOGY

Aziz Nagar Gate, C.B. Post, Hyderabad.

## GRIEVANCES COMMITTEE

Date: 01-03-2011.

All the students are informed that a Grievances Committee has been constituted in the college. Any grievance that students might have, can be registered with the following members of the committee.

Girls students and Women faculty members also can register any specific complaints that they might have to the members of the committee.

The names of the committee members are


1. Ms. Lubna Ismail, Assoc.Prof.-H&S, Coordinator
2. Mr. G.Nagendra, Asst.Prof.-ECE, Member
3. Mr. K.Rajesh, Asst.Prof.-Mech, Member
4. Mr.T.Parameshwar, Asst.Prof.-EEE, Member
5. Mr. D.Raju, Asst.Prof. -H&S, Member
6. Ms.B. Jyothsna, Asst.Prof.-EEE, Member
7. Ms. G.Archana, Asst.prof.-CSE, Member
8. Ms.K.L.Vasundhara, Asst.Prof-H&S, Member
9. Ms. Lavanya, Asst.Prof.-MBA, Member

COORDINATOR

  
PRINCIPAL

Copy to :

1. Principal's Office
2. HOD's all Departments
3. Members
4. Notice Boards
  - A Block
  - South Block
  - North Block
  - Central Block

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C. B. Post  
Hyderabad 71



# VIDYA JYOTHI INSTITUTE OF TECHNOLOGY

Office of the Principal  
Vidya Jyothi Institute of Technology  
Hyderabad – 500 075

Ref: VJIT/Staff Grievances Cell/2009-10

Date : 01.06.2010

## CIRCULAR

As per the advice given by the University, a committee has been constituted to look into Grievances of Staff with the following members :

1. Secretary, VJES
2. Principal
3. Shri.M.Arya Bhanu, Professor & HOD-IT
4. Administrative Officer (Academics)

  
PRINCIPAL

To

Shri.M.Arya Bhanu, Professor & HOD-IT

Administrative Officer (Academics)

P.A., to Secretary



3/6/2010



# VIDYA JYOTHI INSTITUTE OF TECHNOLOGY

Office of the Principal  
Vidya Jyothi Institute of Technology  
Hyderabad – 500 075

Ref: VJIT/Student Grievances Cell/2009-10

Date : 01.06.2010

## CIRCULAR

As per the advice given by the University, a committee has been constituted to look into Grievances of Students with the following members:

1. Principal
2. All Heads of the Departments
3. Shri. G.Sreeram Reddy, Professor, Mech., Dept., & Student Advisor
4. One Student from each branch.

  
PRINCIPAL

To

All HOD's -

*Handwritten notes above the list:*  
JIC, Kms, ABR, AS, mas, SA, JG  
*Handwritten list:*  
EEE / MECH / ECE / CSE / IT / H 2S / MBA (3) / MCA

Shri. G.Sreeram Reddy, Professor, Mech., Dept., & Student Advisor

A.O.

P.A.. to Secretary

*Handwritten signature*

*Handwritten signature*  
(MBA)

*Handwritten notes:*  
Raj...  
3/6/2010

*Handwritten signature*

PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (VII), C. B. Post



# VIDYA JYOTHI INSTITUTE OF TECHNOLOGY

Aziz Nagar Gate, C.B. Post, Hyderabad.

## GRIEVANCES COMMITTEE

Date: 01-02-2010.

All the students are informed that a Grievances Committee has been constituted in the college. Any grievance that students might have, can be registered with the following members of the committee.

Girls students and Women faculty members also can register any specific complaints that they might have to the members of the committee.

The names of the committee members are

1. Ms. Lubna Ismail, Assoc.Prof.-H&S, Coordinator
2. Mr. G.Nagendra, Asst.Prof.-ECE, Member
3. Mr. K.Rajesh, Asst.Prof.-Mech, Member
4. Mr.T.Parameshwar, Asst.Prof.-EEE, Member
5. Mr. D.Raju, Asst.Prof. -H&S, Member
6. Ms.B. Jyothsna, Asst.Prof.-EEE, Member
7. Ms. G.Archana, Asst.prof.-CSE, Member
8. Ms.K.L.Vasundhara, Asst.Prof-H&S, Member
9. Ms. Lavanya, Asst.Prof.-MBA, Member



COORDINATOR



PRINCIPAL

Copy to :

1. Principal's Office
2. HOD's all Departments
3. Members
4. Notice Boards
  - A Block
  - South Block
  - North Block
  - Central Block



PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75

# VIDYA JYOTHI INSTITUTE OF TECHNOLOGY

Aziz Nagar Gate, C.B. Post, Hyderabad.

## GRIEVANCES COMMITTEE

Date: 19-09-2009.

A Grievances Committee has been constituted on orders from the Principal's Office dated 18-09-2009.

The following are the members of the Committee:

1. Ms. Lubna Ismail, Assoc.Prof.-H&S, Coordinator
2. Mr. G.Nagendra, Asst.Prof.-ECE, Member
3. Mr. K.Rajesh, Asst.Prof.-Mech, Member
4. Mr.T.Parameshwar, Asst.Prof.-EEE, Member
5. Mr. D.Raju, Asst.Prof. -H&S, Member
6. Ms.B. Jyothsna, Asst.Prof.-EEE, Member
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**COORDINATOR**

  
**PRINCIPAL**

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**PRINCIPAL**  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75



# VIDYA JYOTHI INSTITUTE OF TECHNOLOGY

Aziz Nagar Gate, C.B. Post, Hyderabad.

## GRIEVANCES COMMITTEE

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COORDINATOR



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PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (VIII), C B. Post  
Hyderabad-75

VIDYA JYOTHI INSTITUTE OF TECHNOLOGY

Office of the Principal  
Vidya Jyothi Institute of Technology  
Hyderabad - 500 075

VJIT/Student Grievances Cell/2006-07

Date: 23-07-2006

**STUDENTS GRIEVANCES CELL FORMATION ORDER**

With reference to the order no VJIT/Student Grievances Cell/2006-07/1 dated 21-07-2006 the following students are nominated for the academic year 2006-07: -

Student Name	Branch	Year
Mr P Chandra Sekhar	EEE	IV-I
Mr P Phani Kumar	MECH	IV-I
Ms K Pragathi Mani	ECE	IV-I
Mr Ch Sandeep	CSE	IV-I
Mr Arun Avinash Chouhan	IT	IV-I



PRINCIPAL

To:

The above students

Copy to:

All HOD's

Shri G Sreeram Reddy, Associate Professor, Mech Dept

AO

P A to Secretary



PRINCIPAL

Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post.  
Hyderabad-75.



VIDYA JYOTHI INSTITUTE OF TECHNOLOGY

Office of the Principal  
Vidya Jyothi Institute of Technology  
Hyderabad - 500 075

VJIT/Student Grievances Cell/2006-07/1

Date: 21-07-2006

**ORDER**

As per the advice given by the University a committee is being formed to look into Grievances of Students. The committee consists of the following members: -

1. Principal
2. All Heads of the Departments
3. Shri G Sreeram Reddy, Associate Professor, Mech Dept & Student Advisor
4. One Student from each branch

  
PRINCIPAL

To  
All HOD's  
Shri G Sreeram Reddy, Associate Professor, Mech Dept  
AO  
P A to Secretary



PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post  
Hyderabad-75

VIDYA JYOTHI INSTITUTE OF TECHNOLOGY

Office of the Principal  
Vidya Jyothi Institute of Technology  
Hyderabad - 500 075

VJIT/Staff Grievances Cell/2006-07

Date: 21-07-2006

**ORDER**

As per the advice given by the University a committee is being formed to look into Grievances of Staff. The committee consists of the following members: -

1. Secretary
2. Principal
3. Dr V Janardhana Chetty, HOD, Mech Engg Department
4. Administrative Officer

  
PRINCIPAL

To  
Dr V Janardhana Chetty, HOD, Mech Engg Department  
Administrative Officer  
P A to Secretary



PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post.  
Hyderabad-75.



AND STUDENTS.

Grievance Cell is available consisting of the following members.

**Faculty and Staff Grievance Cell**

Secretary, Principal, Dr V.Janardhana Chetty, Head of the Department of Mechanical Engineering and Administrative Officer of the Institution.

**Students Grievance Cell**

Principal, All Heads of the Department Mr. G. Sreeram Reddy Associate Professor in Mechanical Engineering - Student advisor and One student from each Branch:

BRANCH	STUDENT NAME	YEAR
1.Electrical & Electronics Engg.,	Mr.P.Chandra Shekar	IV-I
2.Mechanical Engineering	Mr. P.Phani Kumar	IV-I
3.Electronics & Comm.,Engg.,	Ms.K.Pragathimani	IV-I
4.Computer Science & Engineering	Mr.Ch.Sandeep	IV-I
5.Information Technology	Mr. Arun Avinash Chouhan	IV-I

**V.PROGRAMMES**

i)Name of the Programmes approved by the AICTE

1. Bachelor of TECHNOLOGY - (B.Tech.)
2. Master of Business Administration - (MBA)
3. Master of Computer Applications - (MCA)


ii) Name of the Programmes accredited by the AICTE

NIL

iii) For each Programme the following details are to be given

**FOR THE YEAR 2003-04**

Name	No. Of Seats	Duration	Cut off mark/rank for admission during the last 3 years	Fee
EEE	77	4 Years	10367	Rs. 22,000/-
MECH	51	4 Years	11959	Rs. 22,000/-
ECE	76	4 Years	6808	Rs. 22,000/-
CSE	51	4 Years	20206	Rs. 22,000/-
IT	50	4 Years	65787	Rs. 22,000/-

  
PRINCIPAL  
Vidya Jyothi Institute of Technology  
Himayatnagar (Vill), C B. Post.  
Hyderabad-75