

RTI APPLICATION FORM

To,
The Public information Officer,
Vidya Jyothi Institute of Technology, Autonomous,
Aziz Nagar Gate, C.B. Post,
Hyderabad - 500075

Sir,

Subject:

I, Sri/ Smt /Ms. _____

Son/Daughter/wife of Shri/Smt/Ms. _____

Resident of _____

Telephone number (with STD Code) _____ and/or mobile number: _____

to seek information as under

I hereby inform that following formalities have been completed by me:

1. That I have deposited the requisite fee of Rs. _____ /- by way of Cash /
banker cheque / Draft / Posta Order/ others _____) favoring
_____ Dated _____

2. I need the photocopy of the documents and I had deposited the cost of the photocopy of
Rs. _____ /- for _____ (Number of Pages)

OR

3. I had deposited sum of Rs. _____ /- for the charges of CD. (strikeout whichever is not
applicable)

4. That I am 'Citizen' of India and I am asking the information as 'Citizen'.

5. I assure that I shall not allow/ cause to use/ pass/share/display/or circulate the
information received in any case and under any circumstances, with any person or in any
manner which would be detrimental to the Unity and Sovereignty or against the Interest of
India.

Dated:

A. Khanna
Principal
PRINCIPAL
Vidya Jyothi Institute of Technology
Himeyatnagar (Vill), C.B. Post,
Hyderabad-75.

Signature of the Applicant



Vidya Jyothi Institute of Technology

(An Autonomous Institution)

(Accredited by NAAC, Approved by AICTE New Delhi & Permanently Affiliated to JNTUH)

Azimnagar Gate, C.B. Post, Hyderabad-500 075

Date: 03-07-2018

OFFICE ORDER

The college is pleased to depute the following staff members in the Right to Information (RTI) Act Committee for the academic year 2018-19

Dr.A.Padmaja- Principal – Convener

Mr.R.V.Chalam - Senior Admin.Officer- Member

Dr.G.Sreeram Reddy- HoD Mech- Nodal Officer


DIRECTOR


Copy to:

Principal

All the Head of the Departments

All Members of the Committee

Senior Administrative Officer


Principal
PRINCIPAL
Vidya Jyothi Institute of Technology
Himaynagar (Vill), C.B. Post,
Hyderabad-75.



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

Date: 12-07-2019

OFFICE ORDER

The college is pleased to depute the following staff members in the Right to Information (RTI) Act Committee for the academic year 2019-20

Dr.A.Padmaja-Principal-Convenor

Mr.R.V.Chalam-Senior Admin.Officer-Member

Dr.G.Sreeram Reddy-HoD Mech-Nodal Officer

DIRECTOR

Copy to:

Principal

All the Head of the Departments

All Members of the Committee

Senior Administrative Officer

Principal
PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C.B. Post,
Hyderabad-75.



Date: 03-10-2020

OFFICE ORDER

The college is pleased to depute the following staff members in the Right to Information (RTI) Act Committee for the academic year 2020-21

Dr.A.Padmaja - Principal-Convener

Mr.R.V.Chalam - Senior Admin.Officer-Member

Dr.G.Sreeram Reddy-HoD Mech-Nodal Officer

DIRECTOR

Copy to:

Principal

All the Head of the Departments

All Members of the Committee

Senior Administrative Officer

Principal
PRINCIPAL
Vidya Jyothi Institute of Technology
Himeyatnagar (Vill), C.B. Post,
Hyderabad-75.



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

22 - 06 - 2017

Office Order

The college is pleased to depute the following staff members in the Right to Information (RTI) Act Committee for the Academic Year 2017-18;

1. Dr. A. Padmaja – Principal – Convenor
2. Mr. R.V. Chalam – Senior Admin. Officer – Member
3. Dr. G. Sreeram Reddy – HOD Mech – Nodal Officer

Director
Principal
PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (VIII), C.B. Post,
Hyderabad-75.



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

10-06-2017

Notice

All the members of the Right to Information Act Committee are informed that there is a committee meeting scheduled on 01 – 07 – 2017. Members are requested to be present without fail.

Time: 2:30 PM to 3:30 PM

Venue: Principal's chamber, C-Block

Agenda:

1. To discuss about RTI queries that came up during previous academic year and their resolution status.
2. To discuss the possibility of providing web interface through college website to record RTI queries.




Dr. A. Padmaja,

Convener, RTI Committee

Copy to:

1. Dr. G. Sreeram Reddy – HOD Mech

2. Mr. R.V. Chalam – Sr. Admin Officer


Principal
PRINCIPAL
Vidya Jyothi Institute of Technology
Himeyatnagar (Vill), C.B. Post,
Hyderabad-75.

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MINUTES OF RIGHT TO INFORMATION (RTI) ACT COMMITTEE MEETING

held on

1st. July 2017



A. K. Srinivas
Principal
PRINCIPAL
Vidya Jyothi Institute of Technology
Himeyatnagar (Vill), C.B. Post.
Hyderabad-75.

Aziznagar Gate, C.B. Post, Hyderabad - 500 075

Minutes of the meeting held on 1st . July' 2017

Members Present:

Dr. A. Padmaja – Principal – Convener

Mr. R. V. Chalam – Sr. Admin. Officer – Member


Prof. G. Sreeram Reddy – HOD - Mech. Engg. Dept. – Nodal Officer.

1. The Nodal Officer informed the meeting that there was only one Telephonic query from Mr. Niranjan Rao F/O Ms. Nikhila of III year IT regarding the status of reaccreditation of NBA to VJIT.
2. The Nodal Officer has informed the meeting that the query has been answered satisfactorily.
3. The meeting also decided to provide an RTI link in the college web site so that hence forth all the queries can be recorded in writing.


Dr. A. Padmaja


Mr. R. V. Chalam


Prof. G. Sreeram Reddy.


Principal
PRINCIPAL
Vidya Jyothi Institute of Technology
Himeyalnagar (Vil), C.B. Post.,
Hyderabad-75.



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

22 – 06 – 2016

Office Order

The management is pleased to appoint the following staff members in the Right to Information (RTI) Act Committee for the Academic Year 2016-17;

1. Dr. A. Padmaja – Principal – Convenor
2. Mr. R.V. Chalam – Senior Admin. Officer – Member
3. Prof. G. Sreeram Reddy – HOD Mech – Nodal Officer

R.V. Chalam

[Signature]
Director

A. Padmaja
Principal
PRINCIPAL
Vidya Jyothi Institute of Technology
Himeyatnagar (Vill), C.B. Post,
Hyderabad-75.



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

25-06-2016

Notice

All the members of the Right to Information Act Committee are informed that there is a committee meeting scheduled on 02 – 07 – 2016. Members are requested to be present without fail.

Time: 2:00 PM to 3:00 PM

Venue: Principal's chamber, C-Block

Agenda:

1. To discuss about RTI queries that came up during previous academic year and their resolution status.
2. To discuss the various measures to be taken to improve the awareness of RTI act among students.

Dr. A. Padmaja,

Convener, RTI Committee

Copy to:

1. Dr. G. Sreeram Reddy – HOD Mech

2. Mr. R.V. Chalam – Sr. Admin Officer

Principal
PRINCIPAL

Vidya Jyothi Institute of Technology
Himeyatnagar (Vill), C.B. Post,
Hyderabad-75.

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MINUTES OF RIGHT TO INFORMATION (RTI) ACT COMMITTEE MEETING

held on

2nd. July 2016



A. Khanna
Principal
PRINCIPAL

Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C.B. Post,
Hyderabad-75.

Aziznagar Gate, C.B. Post, Hyderabad - 500 075

Minutes of the meeting held on 2nd. July' 2016

Members Present:

Dr. A. Padmaja – Principal – Convener

Mr. R. V. Chalam – Sr. Admin. Officer – Member


Prof. G. Sreeram Reddy – HOD - Mech. Engg. Dept. – Nodal Officer.

1. The Nodal Officer informed the meeting that RTI Act awareness program has been conducted for all the Class Representatives, as decided in the meeting held on 4th. July 2015.
2. The Nodal Officer informed the meeting that there was only one Telephonic query from Mr. Srinivas, F/O Ms. Harichandana of I year CSE B regarding the status of NAAC accreditation to VJIT.
3. The Nodal Officer has informed the meeting that the query has been answered satisfactorily.


Dr. A. Padmaja


Mr. R. V. Chalam


Prof. G. Sreeram Reddy.


Principal
PRINCIPAL
Vidya Jyothi Institute of Technology
Himayatnagar (Vill), C.B. Post,
Hyderabad-75.



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Aziznagar Gate, C.B. Post, Hyderabad-500 075

18 - 06 - 2015

Office Order

The institute is pleased to depute the following staff members in the Right to Information (RTI) Act Committee for the Academic Year 2015-16;

1. Dr. A. Padmaja – Principal – Convenor
2. Mr. R.V. Chalam – Senior Admin. Officer – Member *R.V. Chalam*
3. Prof. G. Sreeram Reddy – HOD Mech – Nodal Officer *G. Sreeram Reddy*

[Signature]
Director

A. Padmaja
Principal
PRINCIPAL
Vidya Jyothi Institute of Technology
Himeyatnagar (Vill), C.B. Post,
Hyderabad-75.



Vidya Jyothi Institute of Technology

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Aziznagar Gate, C.B. Post, Hyderabad-500 075

23-06-2015

Notice

All the members of the Right to Information Act Committee are informed that there is a committee meeting scheduled on 04 – 07 – 2015 from 2:00 PM to 3:00 PM in the Principal's chamber, C-Block. Members are requested to be present without fail.

Agenda:

1. To discuss about RTI queries that came up during previous academic year and their resolution status.
2. To discuss if class representatives can be involved in improving the awareness among students.

Dr. A. Padmaja,

Convener, RTI Committee

Copy to:

1. Dr. G. Sreeram Reddy – HOD Mech
2. Mr. R.V. Chalam – Sr. Admin Officer

Principal
PRINCIPAL

Vidya Jyothi Institute of Technology
Himeyatnagar (VIII), C.B. Post,
Hyderabad-75.

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MINUTES OF RIGHT TO INFORMATION (RTI) ACT COMMITTEE MEETING

held on

4th. July 2015



A. Khanna
Principal
PRINCIPAL
Vidya Jyothi Institute of Technology
Himeyatnagar (VIII), C.B. Post,
Hyderabad-75.

Minutes of the meeting held on 4th. July' 2015

Members Present:

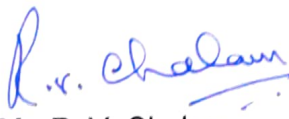
Dr. A. Padmaja – Principal – Convener

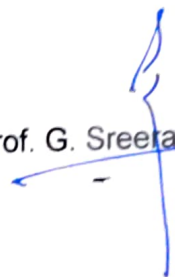
Mr. R. V. Chalam – Sr. Admin. Officer – Member


Prof. G. Sreeram Reddy – Mech. Engg. Dept. – Nodal Officer.

1. The Nodal Officer informed the meeting that no RTI queries have been received by him directly (or) forwarded.
2. The meeting has decided that the Nodal Office will conduct a meeting of all the Class Representatives (CR's) from I year to IV year to create awareness among the students on the RTI Act.


Dr. A. Padmaja


Mr. R. V. Chalam


Prof. G. Sreeram Reddy.


Principal
PRINCIPAL
Vidya Jyothi Institute of Technology
Himeyatnagar (Vill), C.B. Post.
Hyderabad-75.

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MINUTES OF RIGHT TO INFORMATION (RTI) ACT COMMITTEE MEETING

held on

5th. July 2014



A. Khanna
Principal
PRINCIPAL
Vidya Jyothi Institute of Technology
Himeyatnagar (Vill), C.B. Post,
Hyderabad-75.

Aziznagar Gate, C.B. Post, Hyderabad - 500 075

Minutes of the meeting held on 5th. July' 2014


Members Present:


Dr. A. Padmaja – Principal – Convener

Mr. R. V. Chalam – Sr. Admin. Officer – Member

1. As discussed in the earlier meeting the committee has decided to Co-Opt Prof. G. Sreeram Reddy of Mech. Engg. Dept as the NODAL OFFICER to receive and reply to all the queries under the RTI Act, in consultation with the committee.
2. The meeting observed that since the no of queries received under the RTI Act are nil so far, it is reasonable that the committee can meet once in a year.


Dr. A. Padmaja


Mr. R. V. Chalam


Principal
PRINCIPAL
Vidya Jyothi Institute of Technology
Himeyatnagar (Vill), C. B. Post.
Hyderabad-75.