

Annexure-15



VIDYA JYOTHI
INSTITUTE OF TECHNOLOGY
AN AUTONOMOUS INSTITUTION

(Accredited by NAAC A+ & NBA, Approved by AICTE & Permanently Affiliated to JNTUH)

Lr.No.VJIT/Pri.Off./FC-10/2024-25

Date: 30-11-2024

Sub: 10th Finance committee Meeting of the College on 6th December 2024 - Reg.

Dear Sir/Madam,

All the Finance committee members are requested to make it convenient to attend the 10th Finance committee meeting on 6th December 2024 at 3 PM in Principal's Chamber.

The agenda for the meeting is as mentioned below,

Agenda for the 10th Finance Meeting

1. Approval of annual accounts together with audit report for the financial year 2023-2024
2. Budget proposal for the current academic year 2024-2025
3. Ratification of Seed Money Grant for faculty members towards research for the academic year 2024-2025
4. Approval of Research Publications policy
5. Proposal for establishing to Computer Labs in North Block for the Departments of CSE & CSE(Data Science)
6. Proposal for Purchase of Computer Systems
7. Proposal for Purchase of Furniture
8. Proposal for Painting at A-Block
9. Proposal of setting of Staff cabins in D-Block
10. Purchase of Firewall for Campus
11. Any other point with the permission of chairman

Principal



College Finance Committee (CFC) Meeting

The meeting of 10th College Finance Committee (CFC) is held on 6th December 2024 at 3:00 PM to discuss certain important finance related issues of the college. The following members were present.

S.No	Name of the member	Position in the FC	Signature
1	Dr. E. Saibaba Reddy	Chairman	
2	Mrs. S. Neelima	BOG Nominee	
3	 Mr. M. Surender	Finance officer, JNTUH	
4	Dr. A. Padmaja	Member	
5	Mrs. G. Srilatha	Member	
6	Mr. R. Venkata Chalam	Member, Convener	

1. Approval of Annual accounts:

Audit report for the Financial year 2023-2024 (Annexure – 1)

2. Approval of Departmental Annual Budget for the academic year 2024-2025.

The Institution asked all the departments to submit their budget requirements for the academic year 2024-2025. The core committee of the college (Principal, Dean, Academic Coordinator & Sr. AO) has gone through the proposals submitted by the various units of the college. Based on the Information provided by the Heads of the departments and considering utility and relevance of the requirements of departments, the budget approval for various units made on furnished in **Annexure-2**.

The total proposed budget amount is Rs. 4,33,69,435 (Rupees Four Crores Thirty Three Lakhs Sixty Nine Thousand Four Hundred and Thirty Five Only). However, the approved budget is Rs. 3,49,59,736 (Three Crores Forty Nine Lakhs Fifty Nine Thousand Seven Hundred and Thirty Six Only). The approved amount for various departments are placed before the Finance Committee for their approval so that, subsequently the approved budget is placed before the College Management for sanction.

3. Release of Seed Money by the Institution to encourage Research activities by the Faculty members.

The Administration and the Management of the college has initiated the proposal to promote R&D activities in the college. Accordingly an initiative has been made to sanction seed money to the faculty members to support their research projects. The proposal for the seed money includes details of the project including faculty members research exposure and associated publications in the proposed field of research. The details of the project proposals received from the faculty members are furnished in **Annexure-3**.

This proposal is being brought to the attention of the Finance Committee to study the financial requirements of the projects approved. These projects will be sanctioned by research projects review committee

4. Establishment of New Computer Laboratory for the Department of CSE, CSE(DS)

With the increase in computer allied programs in B.Tech year after year, there is a growing requirement of establishing new computer laboratories. This year it is proposed to establish two new laboratories for the departments of CSE & CSE (Data Science).

The establishment of these laboratories, including development of infrastructure, electrical facilities. The estimated cost for the established of these labs are furnished in the table below

S.No.	Laboratory Name	Estimated Cost of Construction	Estimated cost of Electrical Fitting	Other Expenditure
1	CSE	8,00,000/-	2,00,000/-	1,00,000/-
2	CSE(DS)	8,00,000/-	2,00,000/-	1,00,000/-

5. Proposal for the purchase of Computers

Keeping in view the increase in the number of computer laboratory courses in the B.Tech program, there is a need of procure 150 computers as detailed in **Annexure-4**.

The Finance Committee is requested to consider and approve the purchase of these computers.

6. Proposal for Purchase of Furniture

To meet the furniture requests of new computer labs, class rooms; faculty rooms it is proposed to procure the following furniture;

Tables			Chairs			Faculty Desk			Computer Tables		
Number	Rate in Rs.	Cost in Rs.	Number in Rs.	Rate in Rs.	Cost in Rs.	Number in Rs.	Rate in Rs.	Cost in Rs.	Number in Rs.	Rate in Rs.	Cost in Rs.
48	15000	720000	150	2200	330000	20	12000	240000	24	18000	432000

The matter is place before the Finance Committee for their study and approval.

7. Proposal for Painting at A-Block

As part of the annual maintenance plan, it is proposed to paint the exterior of A-Block. The estimated cost of the project is Rs.5,10,775/- the detail of the project is furnished below;

External Painting for A-Block

Area (Sqrmt.)	Rate (per Sqrmt.)	Amount
1940sft	Rs.26.33	5,10,775/-

The Finance Committee may please study and approve the above proposal.

8. Proposal of setting of Staff cabins in D-Block

To meet the requirements of increased number of faculty members, it is proposed to construct staff cabins in D-Block as detailed below;

;Details of Staff cabins proposed in D-Block

Room No.	No. of Cabins	Cost of Unit	Cost of the Project
105	13	Rs.14,923/-	Rs.1,94,000/-

The above proposal is placed before Finance Committee for their study and approval.

9. Purchase of Firewall for Campus

It is proposed to renew the firewall to ensure the protection of computer systems and networks. The estimated cost for the renewal of the firewall is Rs. 1,55,450+GST.

The Finance Committee may please approve the above proposal to upgrade and secure the firewall for the institution's computer systems.

10. Any other point with the permission of the chairman:

10.a. Financial Assistance for quality Publications

As part of the management and administration's initiative to promote R&D, it is proposed to grant financial assistance to faculty members for their publications in journals and conferences. This support will be provided in accordance with the guidelines outlined in **Annexure-5**.

It is placed before Finance Committee for their approved for the above proposal.

Annexure-2

Budget allocated to the Departments for the F.Y. 2024-2025

S.No.	Department	Proposed (In Rs.)	Approved (In Rs.)
1	Civil	4,02,435	4,02,435
2	EEE	21,05,448	6,48,510
3	Mech.	16,78,400	6,73,400
4	ECE	41,38,480	21,81,480
5	CSE	44,23,013	42,23,013
6	IT	9,63,316	7,00,000
7	AI	33,40,640	7,44,000
8	AI&DS	3,20,000	1,40,000
9	Examination	1,15,07,000	1,15,07,000
10	CSE (DS)	2,50,000	1,80,000
11	CSE (AI&ML)	39,11,968	38,36,128
12	H&S	5,00,230	5,00,230
13	MBA	4,00,540	93,540
14	Library	31,20,000	30,70,000
15	Sports	15,05,944	13,00,000
16	Stationery & Store	4,69,521	4,60,000
17	Training & Placements	43,32,500	43,00,000
Grand Total		4,33,69,435	3,49,59,736

Annexure-3

Projects Applied for Seed Money for the Academic Year 2024-25

Date: 23-11-2024

S. No	Title of the Project	Name of the Principal Investigator	Department	Amount [In Rs.]
1.	Triazine Centered Hydroxyl and Aza Crown Ether Derivatives: Synthesis and Application for Toxic Metal Ion Removal From Waste Water and Nanoparticle Stabilization.	Dr. R. Rohini	H&S	2,25,000
2.	Identification of lead molecule targeting MAPK phosphatases in Cancer Drug Discovery- An In-Silico approach	Dr. S.P. Lavanya	H&S	2,20,000
3.	Augmenting Agricultural Productivity and Sustainability through AI enabled IoT Monitoring Systems	Dr. M. Vadivel	ECE	2,00,000
4.	Surakṣākavacha: Innovating Solution for Children and Woman Protection	Dr. P. Ganesan	ECE	2,00,000
5.	Trending Technologies In Home Automation Using Intelligent Robot For Assisting Elderly Person	Dr. V. G. Siva Kumar	ECE	2,75,000
6.	Design of Advanced RF Energy Harvesting System for Sustainable Power solutions	Dr. B. Prudhvi	ECE	2,00,000
7.	Smart Parking	Dr. Marlene	IT	1,41,500
8.	Predicting and Analyzing Banking Sector Data with Machine Learning Models	Dr. Masrath Parveen	IT	1,02,600

9.	Institute/University Monitoring System Using Smart Vision AI.	Dr. B. Nanditha	IT	1,50,000
10	A Custom Large Language Model (LLM) Healthcare Application	Dr. Ch. Ramesh	IT	1,90,000
11	Automatic Water Dispenser for the Community Gathering Lunch Hall	Dr. C. N. Ravi	EEE	2,80,000
12	Automatic Flood Detection and Mapping by Analyzing the real-time multi-temporal Aynthetic Aperture Radar and Optical images using Machine Learning & Deept Learning models	Dr. N. Anusha	AI&ML	1,97,000
13	Smart Waste Management: IoT-Based Garbage Monitoring and Notification System	Dr. Aruna Kumari	CSE	4,33,250
14	Smart Footwear-Based Landmine Detection System with Real-Time Alerts and GPS Tracking	Ms. B. Sailaja	CSE	16,00,000
15	ADAS(Campus Cruise)	Dr. A. Obulesu	AI	1,45,000
16	Hydrostatic pressure on Structures	Ms. B. Divya Vani/ Dr. Pallavi Badry	Civil	1,55,000
	Total			47,14,350

Annexure-4

Dept. wise Computers and Labs requirement

S.No.	Dept.	Required Computers	Requirement of New Lab	Computer Configuration	Remarks
1	CSE	72	1	i5 16GB RAM	-
2	CSE (DS)	72	1	i5 16GB RAM	-
Total		144	2	-	-

Annexure-5

Financial Assistance for Quality Publications

1. About the Policy

The policy is designed to provide financial assistance to faculty members and researchers for quality publications.

2. Aim of the Policy

This policy aims to foster quality research among faculty members and researchers at VJIT.

3. Objectives of the Policy

The objectives of the policy are to:

- Encourage research practices and to create a research culture
- Produce quality publications

4. Scope of the Policy

This policy is limited to the faculty members working in VJIT, Hyderabad.

5. Financial assistance for publishing in renowned journals and conferences:

a. Quality Publishers in Journals:

All the faculty members shall publish their original research papers in quality peer reviewed reputed journals, which are indexed in Web of Science (SCIE, ESCI) / Scopus / other prominent indexing repositories.

The list of quality publishers is given below but is not limited to:

- IEEE Transactions
- Elsevier
- Springer Nature & Springer
- ACM
- Wiley
- ASME
- ASCE
- Taylor & Francis
- InderScience
- AAAI (Association for the Advancement of Artificial Intelligence)
- UGC approved journals which are indexed in Web of Science and/or Scopus.

b. Sponsorship:

All eligible members are entitled to get incentives for their quality publications which are indexed in Web of Science or Scopus. The incentives are based on the quality of the journal measured by using the impact factor or cite score.

The following table presents the financial support:

S. No	Impact Factor / Cite score	Incentive	
		Web of Science	Scopus
1	≥ 10.0	Rs 20000/-	
2	≥ 5.0 and < 10.0	Rs. 15,000/-	Rs. 7,500/-
3	≥ 3.0 and < 5.0	Rs. 12,000/-	Rs. 7,000/-
4	≥ 1.0 and < 3.0	Rs. 10,000/-	Rs. 6,500/-
5	< 1.0	Rs. 8,000/-	Rs. 6,000/-

6. General Guidelines for publishing in renowned peer reviewed journals:

- a. Faculty members are advised to consider the peer reviewed journals indexed either in Web of Science (SCIE, ESCI) or Scopus to avail the financial assistance.
- b. The author's affiliation shall be VJIT, Hyderabad, and shall not be any other institution.
- c. A faculty member can avail financial support for a maximum of two publications within a calendar year.
- d. Faculty members who wish to avail this financial assistance, shall submit a requisition letter to the Principal in the format through the proper channel by enclosing:
 - Acceptance letter from the Journal editor (copy of an e-mail or letter) along with peer reviewers' comments,
 - Manuscript (final proof-read version),
 - Web of Science or Scopus index proof (a screenshot taken from the indexing repositories),
 - Other required documentary evidence as deemed appropriate to claim this benefit.
 - The Principal is the final approving authority.

7. General Guidelines for presenting papers at International scientific event(s):

- a. Faculty members can present their works in an international scientific event(s) (conference/symposium/research workshops etc.) organized by IEEE or Springer, or any other professional body whose proceedings are indexed either in Web of Science and/or Scopus.
- b. The author's affiliation shall be VJIT, Hyderabad, and shall not be any other institution.
- c. This Policy covers the registration or publication fee of the scientific event. An amount of Rs. 4000/- (Four thousand rupees only) will be paid towards meeting the expenditure of the conference registration / publication fee for an international scientific event conducted within India.
- d. There shall be a limit of one international conference in a calendar year for a faculty member to be eligible for incentive.
- e. Faculty members can avail on-duty with the prior approval of the Head of the Department.
- f. Faculty members who wish to avail this financial assistance, they shall submit a requisition letter to the Principal in the format through the proper channel by enclosing:
 - Acceptance letter from the Conference Chair (copy of an e-mail or letter),
 - Manuscript (final proof-read version),
 - Web of Science or Scopus index proof (a screenshot taken from the indexing repositories),
 - Payment proof (if applicable),
 - Proof of attendance or presentation and
 - Other required documentary evidence as deemed appropriate to claim this benefit.
- g. The Principal is the final approving authority.

8. Guidelines for delivering a keynote address or chairing session in an international/national scientific event:

- a. There shall not be any financial assistance for a faculty member who is chairing a session or delivering a keynote address at a scientific event.
- b. However, a faculty member can avail on-duty for the said date(s).
- c. Prior approval from the Head of the Institution is required.
- d. Faculty members must submit a requisition letter in the required format through the proper channel by enclosing an Invitation Letter, Conference schedule, and other documents to apply for on-duty.
- e. Permission is subject to the approval of the Principal.

9. Exceptions:

All exceptions and deviations to this policy shall require the approval of the Principal, VJIT.

10. Effective Date:

The Policy is effective from the calendar year 2025